

2017 QUARTERLY REPORT

CITY OF
Quesnel

First Quarter

JANUARY 1 - MARCH 31

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COUNCIL STANDING COMMITTEES

Executive Committee

Members: Councillor Elliott (Chair), Councillor Paull, Mayor Simpson, and City Manager.

The Executive Committee provided strategic input to staff on multiple issues in quarter one. The committee reviewed current business plans to integrate into the City's 2017 Operating Plan. This includes recommendations from the Airport Business Plan, the Parks, Green Spaces and Outdoor Recreation Master Plan and the Active Transportation Plan. They discussed the Shiraoui Twinning relationship of the City and upkeep of Shiraoui House. They reviewed ongoing Economic Development initiatives such as Cariboo Strong, the hotel tax initiative and Love Quesnel and reviewed the terms of reference being developed for the North Cariboo Joint Planning Committee.

Policy and Bylaws Committee

Members: Councillor Roodenburg (Chair), Councillor Thapar, Mayor Simpson, Deputy City Manager/Director of Corporate and Financial Services, and Deputy Corporate Administrator

The Policy and Bylaw Committee continued its work on signage and potential policy related to shipping containers. The Committee also reviewed and updated polices for Street, park and facility naming, Council initiatives, waiver or discounted transit for special events and a brand usage policy.

Financial Sustainability and Audit Committee

Members: Mayor Simpson (Chair), Councillor Brisco, Councillor Coleman, City Manager, and Deputy City Manager/Director of Corporate and Financial Services

The Financial Sustainability and Audit Committee finalized their recommendations for the 2017 Operating Budget to Council. They also reviewed a summary prepared by City Staff of all the City's parks. The Committee received a variety of reports on year-end, including a summary of the estimated reserve balances and the final 2016 capital spending report. The Committee reviewed the Five Year Financial Plan for the City and recommended it to Council.

FINANCE

The Finance Department manages municipal funds and investments, produces annual financial statements, leads the process of preparing the financial plan and performs all financial services within the City. The department is responsible for accounts payable, accounts receivable, maintaining records of tickets and fines, utility billing and tax collection, maintaining cemetery records and for securing all goods and services required by the City.

The Finance Department plans and provides timely and accurate financial information to facilitate the decision-making needs of Council, senior management, and external stakeholders.

The first quarter was a busy time as the Finance Department prepared for the year-end audit and issued business licence invoices in January and utility invoices in February. The City's auditors were here the week of March 13 and the City's Financial Statements will be presented at the April 25, 2017 regular Council meeting.

Chart 1. Operating Expenditures | As of December 2016

Operating expenditures are finalized in April 2017.

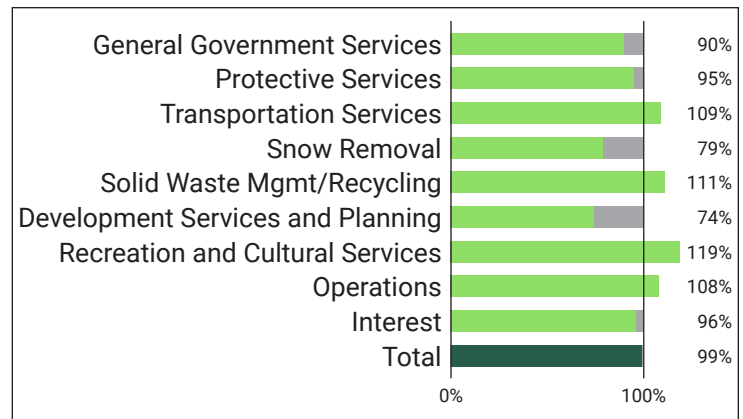


Chart 2. Operating Expenditures | As of March 2017

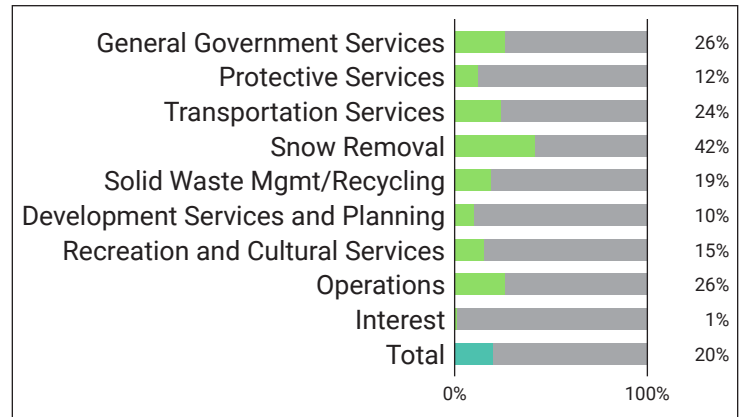
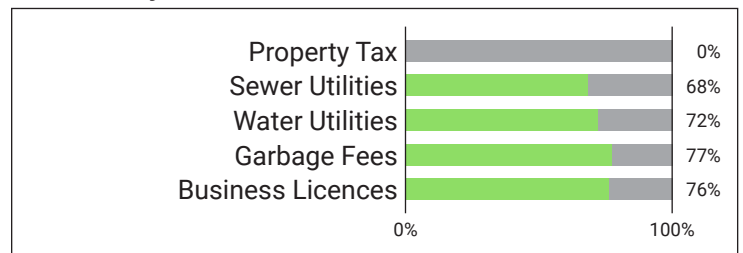


Chart 3. Major Revenues | As of March 2017



COMMUNICATIONS

Communications monitors and posts on the City's social media pages and website. This position also creates and designs documents and advertising for various City departments.

City Website Analytics

Users - January 1 - March 31 - 15,589
www.quesnel.ca

City Facebook Page Analytics

Fans - as of March 31 - 1,904

City Twitter Analytics

Followers - as of March 31 - 408

Quesnel Cariboo Observer Ads

Circulation: 2,200 - as of March 31
11 paid ad runs

PUBLIC WORKS

Public Works is the City's largest department and is divided into the following sections: Water and Sewer (utilities); Mechanical Maintenance; Garbage; Recycling and Landfill (solid waste); Park Maintenance; Road and Street Maintenance; and Transportation Operations (airport and transit services).

During the first quarter, the crews removed snow from the roads and sidewalks, and laid sand. Christmas lights were removed for the season, capital projects were planned, and the sweepers were being tuned up for spring sweeping.

CAPITAL WORKS

The 2017 Capital Works project details can be found in the March 2017 City News available on quesnel.ca.

Utility Upgrades (water, sewer and drainage)

- Reid St Redevelopment (water main replacement)- This project is in the early planning stages. The City met with business and stakeholders in late March to discuss the project. Public Meetings will be held in April.
- Lewis Dr (Storm water replacement, connection and paving)- Healy St to Perry Ave - Planning
- Pinecrest reservoir and pump station - Planning

Roadworks

- Arenas parking, lane and street upgrades - Planning
- Gook Rd - Hydraulic Rd to City boundary - Planning
- Larch Ave - Planning
- 700 block McLean St - Planning
- Front St - Bowron Ave to Gordon Ave - Planning
- Share the road signs - Planning
- Riverfront Trail paving and barriers - Planning

- Quesnel Museum parking lot redesign - Planning

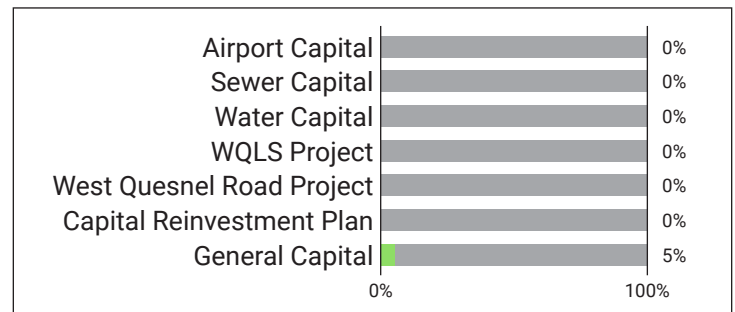
Miscellaneous

- Accessible Public Washrooms - Planning and tendering
- Hudson Bay Building - Foundation and exterior refresh - Planning

Parks

- Playground - South Quesnel - Planning
- Playground - LeBourdais Park - Planning
- Biking trails - Planning
- Dog Park - Researching locations
- Green space development at Baker Creek Park - Planning

Chart 4. Capital Expenditures | As of March 31



WEST QUESNEL LAND STABILITY PHASE II PROJECT

In 2015, the City of Quesnel secured \$7,275,155 in funding for this project through the New Building Canada – Small Communities Fund. The City also budgeted \$1,200,000 for additional road works, sidewalks, and curbing to allow for complete rebuilding of streets and sidewalks impacted by this storm water project.

The pumping wells and horizontal drains monitoring continued throughout the first quarter. City staff planned for an Advisory Committee meeting in April and a public meeting in May.

Upper Abbott Drive paving and sidewalk installation will be completed in spring 2017.

DEVELOPMENT SERVICES

Development Services provides advice and services related to the regulation of development activity designed to shape future development by ensuring orderly and safe growth within the City.

Development application processing, building inspection, business licensing, and bylaw enforcement are basic services provided by Development Services.

Active Transportation

The City applied to the Bike BC Grant program to complete a

trail connection between the Quesnel Arenas and the existing trail system that emerges from the front of Dunrovin and currently ends at the Rotary Ball Diamond in LeBourdais Park. This trail connection will re-contour a portion of the trail to make it more accessible and add trail along Grey Avenue to link trail users to the downtown.

Additionally, plans for creating increased awareness for cyclists in the community was put into action. The City signed up for the Bike to Work and School Week program that occurs the last week of May. The City also identified several areas to increase cycling visibility through road markings and signage.

Official Community Plan and Zoning Bylaw Revisions

The City's consultants, City Spaces, continued to gather information over this quarter to develop policy directions that will guide the development of the draft Official Community Plan. A workshop with Council will be held in May to review these directions and ensure they are in line with the City's vision of Quesnel. Public consultation will follow on the draft and will lead into the revisions of the zoning bylaw. Community members are urged to participate in these sessions.

Development Applications

A zoning amendment application for a new 38 unit apartment complex on McLean Street to allow ground floor residential was received. The development will provide a spectrum of accessible and affordable 2 bedroom, 1 bedroom and studio units. The City is anticipating development permit applications for this development as well as the 30 unit senior's apartment development being proposed on Reid and McNaughton in May.

The Façade Improvement Grant Program which offers a 50% rebate up to \$5,000 to qualifying business or non-profit commercial facades is back in full swing with 2 applications approved and one in review. Additional dollars remain and staff encourages businesses considering façade improvements to apply. Additionally the City's program to assist property owners in the downtown with the feasibility of adding stories to their buildings to encourage residential development has been extended.

Table 1. Development Applications | January 1 - March 31

	2017	2016
Rezoning	\$2,400	\$2,050
Subdivision	405	665
Permits (DP, DVP, BOV, other)	20	1,050
Total	\$2,825	\$3,765

Building

The first quarter of 2017 was a slow start in the construction season, with lower permit values than Q1 2016. The first quarter saw one new house start and the addition of upper floor residential suite in downtown. Commercial

and industrial permits issued included public accessible washrooms and construction of a kiln control room.

Table 2. Building Permits | January 1 - March 31

	2017	2016
Building Permit Fees	\$5,113	\$17,000
Building Permits Issued	15	18

Table 3. Building Construction Values | Jan 1 - Mar 31

	2017	2016
Residential	\$463,920	\$885,668
Commercial	347,900	904,695
Other	65,000	1,100,000
Total	\$876,820	\$2,390,383

Bylaw Enforcement Updates

Parking tickets issued in quarter one were increased due in part to a lower snowfall in which Bylaw Officers were able to redirect attention which would have been on sidewalk inspections.

The statistics below are meant to reflect a sample of the complaints received and enforcement actions taken, they do not include all bylaw activities.

Table 4. Bylaw Complaints & Occurrences | Jan 1 - Mar 31

	2017	2016
Dogs	50	64
Noise	9	20
Nuisance	10	11
Sign	10	7
Municipal tickets issued	2	5
Parking complaints	12	15
Parking tickets issued	49	19
TOTAL	142	141

Business Licenses

There was a significant increase in the processing of business licenses this year. There was increased attention paid to rectifying licenses that had not been paying and also in the processing of new multi-unit rental property licenses.

A list of paid business licences is available at quesnel.ca.

Table 5. Business Licences Issued | Jan 1 - Mar 31

	2017	2016
New Licences Issued (<i>approved</i>)	43	35
Total Current Licences (<i>paid</i>)	658	845

COMMUNITY SERVICES

The Community Services Department includes the management and delivery of a wide range of community based services including: North Cariboo Recreation and Parks Service, Quesnel Regional Airport, Quesnel Transit, and Quesnel and District Museum and Archives. The Department also provides civic building maintenance for numerous City-owned facilities. The North Cariboo Recreation and Parks Service is a regional recreation service provided to residents in partnership with the Cariboo Regional District (CRD) and managed by the City that includes: Arts and Recreation Centre, Twin Arenas, Alex Fraser Park, Indoor Soccer Complex and various parks and community halls in the region.

The following is an overview of significant programs, projects, and initiatives of the department in the first quarter of 2017:

Airport

Airports Capital Assistance Program Grant

The City received confirmation in March 2017 that the Quesnel Regional Airport would receive funding of up to \$264,660 to cover 100% of the cost of a new snow plow.

Table 6. Aircraft Movement | January 1 - March 31

	2017	2016
Aircraft Movement	950	860

Table 7. Passenger Airlines | January 1 - March 31

	2017	2016
Total Passengers	4,583	4,015
Scheduled Flights	216	217
Actual Flights	215	196

Transit

A pilot program was introduced in March and will continue in April. The pilot program will be used to assess demand for expanded service hours on weekday evenings and Saturday mornings on some routes.

Council has approved the implementation of a number of changes to service levels to be introduced in September 2017 and to coincide with the implementation of the new UPass program at the Quesnel Community Campus.

Table 8. Transit Ridership | January 1 - March 31

	2017	2016
Conventional Ridership	19,247	19,603
HandyDART Ridership	2,070	1,936
Total Ridership	21,317	21,539

Museum and Heritage

During the first quarter the Quesnel Museum was open by appointment only. 348 people accessed the museum primarily for education programs or research assistance

(9 programs for 196 students and 94 research inquiries).

The Canada 150 Museum Intern completed her work at the Museum. One of the highlights of her work was the recording of 14 interviews with 21 community members documenting their contributions to social service, cultural, economic development or athletic organizations in Quesnel. These interviews have been added to the museum's oral history collection.

The Department of Canadian Heritage confirmed funding in the amount of \$24,833 through the Museums Assistance Program- Collections Management component to make improvements to the Museum's storage area. The work will be undertaken in April 2017 – March 2018.

Hudson's Bay Building

The City awarded the contract for the repair of the Hudson's Bay Building Foundation. C2000 Construction is expected to start work on the project in May 2017. The entire foundation will be replaced with a strip concrete footing and treated wood foundation. Work is expected to be completed by the end of the second quarter and will include repair/replacement of the boardwalk and overhang and repainting of the building trim. The project is funded 100% with through the Federal Gas Tax program.

North Cariboo Recreation and Parks

Arena Replacement Project

The North Cariboo Arena Replacement Project is a joint initiative of the Cariboo Regional District (CRD) and City of Quesnel under the CRD's North Cariboo Recreation and Parks function. Construction of the West Fraser Centre continues to be on schedule for completion by September 2017 and on budget for \$20.6 million. Approximately \$4.2 million was spent on local contractors for work on the project and suppliers to the end of the third quarter.

Arts and Recreation Centre

VDA Architecture completed schematic design concepts for a potential renovation to the Arts and Recreation Centre and will present them to the Joint Planning Committee early in the second quarter. It is anticipated that the City and CRD will apply for up to 100% grant funding for any proposed renovations to the Centre.

Twin Arenas

Table 10. Facility Bookings | January 1 - March 31

	2017	2016
Number of Facility Bookings	59	58
Facility Hours booked	417	447

Table 11. Admissions | January 1 - March 31

	2017	2016
Single Admissions	12,942	10,909
Membership Admissions	25,200	22,639

The final skate in Arena 1 was held March 26. Over 200

people came out to pay tribute to the old barn and enjoy a final skate. The arena is expected to be demolished in May to make space for a new parking lot for the West Fraser Centre.

Table 12. Facility Bookings | January 1 - March 31

	2017	2016
Number of Facility Bookings	110	121
Facility Hours booked	902	815

Table 13. Admissions | January 1 - March 31

	2017	2016
Single Admissions	2,447	2,515

VISITORS' CENTRE

The Visitors' Centre is managed by the Quesnel and District Chamber of Commerce under contract with the City of Quesnel.

Table 14. Visitors Origin | January 1 - March 31

	2017	2016
Quesnel and Area	321	424
British Columbia	92	120
Alberta	8	5
Canada	5	2
USA	4	4
Europe	5	6
Asia/Australia	0	2
Other	0	0

Table 15. Number of Visitors | As of March 31

	2017	2016
Number of Visitors	709	844

FIRE & RESCUE SERVICES

The first quarter saw the Quesnel Fire Department (QFD) respond to 78 calls, mainly consisting of commercial fire alarms, medical emergencies and motor vehicle incidents. During this quarter the QFD responded to four structure fires and three vehicle fires. QFD members volunteered over 2,300 hours and were kept busy with courses. 17 members completed a 40 hours high angle/confined space course, bringing the departments numbers to 28 qualified members who can perform these tasks. Also, 13 members took part in the survival skills for first responder course. This course is designed to help fire fighters recognize the signs of Post Traumatic Stress Disorder and what to do to prevent it from happening. 10 students from Correlieu Secondary School are taking part in the Jr Firefighter program.

Table 19. Property Values | January 1 - March 31

	2017	2016
Property at Risk	\$297,250	\$200,159,500
Loss of Property Due to Fire	\$172,000	\$10,024,800
Property Saved from Damage	\$125,250	\$190,134,700

Table 20. Fire Inspections | January 1 - March 31

	2017	2016
January	23	26
February	39	75
March	53	92

RCMP SERVICES

The statistical information summary below is based on reported incidents of offence and are subject to change as investigations develop.

Table 16. Crime Type Statistics | January 1 - March 31

	2017	2016
Break and Enter - Residence	44	6
Break and Enter - Commercial	14	5
Theft FROM Vehicle	35	43
Theft OF Vehicle	47	22
Fatal Collisions	0	1
Injury Collisions	21	20
Collisions	124	92
Alcohol/Drug Related Collisions	8	8
Impaired Drivers	50	39
Drug Offences	120	59
Robbery	10	2
Domestic Violence Offences	56	44
All Assaults	109	66
Crimes Against Persons	197	134
Shoplifting	31	47
All Property Offences	415	310

Table 17. Calls for Service | January 1 - March 31

	2017	2016
Number of Foot Bridge/River Walk Calls	10	30
Number of Panhandling Calls	4	13

Table 18. RCMP Visits | January 1 - March 31

	2017	2016
Number of Street Checks	45	67
Number of School Visits	140	85

ECONOMIC DEVELOPMENT

Economic Development focuses on activities that support business retention and expansion, resident, visitor, and business attraction, workforce development and attraction, and occasional sector specific projects.

Business Retention and Expansion

The City of Quesnel has been working with the Quesnel Downtown Association to develop a program to assist business or property owners in covering the costs of installing automatic door openers for their storefronts. This program will help our downtown to stand out as an accessible destination, while supporting the business community in keeping their doors open in more ways than one! Applications were received from 17 properties with installations expected to start in the second quarter. This project was funded by the Province of British Columbia's Rural Dividend program, and required business/property owners to cover 40% of the cost.

The City of Quesnel completed an audit of all Love Quesnel businesses in the first quarter, updating profiles as needed.

Resident, Visitor, and Business Attraction

Council endorsed the City of Quesnel's new brand at the beginning of the first quarter, kicking off implementation. The City's new website will be launched in the second quarter, with a lot of behind the scenes work happening in Q1. The new website will live the new brand, with improved functionality and accessibility. Plans and funding are in

place to update City brochures and flat sheets, and the City of Quesnel has worked with the Chamber of Commerce on updating the look and feel of the Official Travel Guide.

The City of Quesnel participated in the #SkiNorthBC campaign with partners in the North Cariboo and Hwy 16 corridor. The campaign included a day of filming and a month of social media promotion of winter activities in the region. A second day of filming resulted in a stock of fresh photography and videos that can be used to continue the promotion early next season.

Marketing Initiatives

Print advertising

Quesnel Observer Focus on Business print ad and editorial, Invest BC print ad and editorial, Central Mountain Air print ad and editorial contribution from Skyfest, Quesnel Official Travel Guide print ad.

Digital advertising

Angler's Atlas online ads and email takeover, #SkiNorthBC with Seekers Media and influencers.

Trade Show attendance

Vancouver Outdoor Adventure Show.

Workforce Development

An application was approved by the BC Rural Dividend Fund to expand the Healthcare Recruitment Coordinator role to cover the recruitment of other professionals and skilled trades workers to fill key positions in the community. This project also includes the development of promotional video, and social media marketing to better showcase Quesnel and it's amenities to better attract new residents.

Table 21. City Grant Applications | as of March 31

Project	Grant	Application Amount	Status	Amount Awarded
Well Project	Building Canada	1,000,000	D	
Façade Improvement	NDIT - Façade Improvement	20,000	A	20,000
Grant Writing Support	NDIT - Grant Writing	8,000	A	8,000
Economic Development Capacity	NDIT – Economic Development Capacity Building	50,000	A	50,000
Local Government Intern	NDIT - Pine Beetle	35,000	A	35,000
Carbon Tax	UBCM – Climate Action Revenue Incentive Program	36,000	A	36,000
Soccer Facility Fan Improvements	NDIT - Community Halls and Recreation	15,000	A	15,000
Professional and Skilled Trade Recruitment	Rural Dividend	100,000	A	100,000
Resident Recruitment Project	NDIT – Marketing Initiatives	9,600	A	9,600
Trails Inventory and Master Plan	Rural Dividend	10,000	A	10,000
	Cariboo Chilcotin Beetle Action Coalition	25,000	A	25,000
Lewis Drive Rink Improvements	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	30,000	D	
Arena 2 Upgrades	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	14,324	D	
Drinking Water Supply and Storage	Infrastructure Canada – Clean Water and Wastewater Fund	2,994,640	A	2,994,640
Primary Water Trunk Main	Infrastructure Canada – Clean Water and Wastewater Fund	3,899,340	D	
Museum Renovations	BC Canada 150	50,000	A	50,000
Museum Storage	Canadian Heritage	24,833	A	24,833
Grey Trail	Bike BC	87,189	A	87,189
Airport snow plow	Airport Capital Assistance Program	264,660	A	264,660
Total		\$ 8,733,586		\$3,789,922

P Pending
A Approved

D Denied
NDIT Northern Development Initiative Trust
UBCM Union of British Columbia Municipalities



STRATEGIC PLAN 2017

1.

COMMUNITY HEALTH AND SAFETY

STRATEGIC ACTION		PROGRESS
1.1	Develop a Policing Committee of Council with mechanisms to allow public involvement; this may also include community input into all emergency services lead by the City.	The Public Safety & Policing Committee has been formed as a standing committee of Council. Terms of Reference have been developed, the first public safety stakeholder meeting has been held.
1.2	Housing Initiative - Develop and consult on secondary suite and maintenance bylaws.	Official community plan (OCP) work is being conducted. Consultations on Secondary Suites and Maintenance bylaw have not started.
1.3	West Quesnel Land Stability Project	Completion of the storm water works to happen in late spring/early summer.
1.3.1.	Develop a plan to lower the ongoing monitoring costs.	Not started.
1.3.2.	Start a neighbourhood initiative in the study area re: what improvements residents can make.	Public meeting to occur in May 2017.
1.3.3.	Investigate options for financial assistance for impacted homeowners.	Not started.
1.3.4.	Development permit for hazardous area.	Will be an outcome of the OCP process.
1.4	Continue to work with the Ministry of Transportation and Infrastructure as the Highway Safety project moves into an action phase	This project is ongoing.
1.5	Implement recommendations from the Fire Department review.	Most recommendations from this study have been implemented.
1.6	Continue the work with BC Transit to improve the performance of our Transit services while maintaining its cost effectiveness.	The pilot program was completed successfully, changes will be permanent in September, resulting in additional hours on several routes, extra hours on Saturdays, and better alignment of the schedule with the CNC/UNBC facility.
1.7	Marijuana Legalization - manage the local impacts of the pending Federal regulation changes.	Staff is keeping Council aware of changes to Federal and Provincial policy. We must know those outcomes prior to consideration of business licensing and zoning issues.

2. FINANCIAL STABILITY OF THE CORPORATION

STRATEGIC ACTION		PROGRESS
2.1	Continue with tax framework, budget analysis and review on a business unit/cost centre basis.	The 5 year operating plan and tax rates are completed. The budget work for 2018 will start in the fall.
2.2	Succession planning review considering the medium term (three to five year window) needs of the City for both Exempt staff and key CUPE staff.	A review of key staffing vulnerabilities and recommendations will be conducted in the fall prior to the budget cycle.
2.3	Continue work on City's procurement policy, including the possibility of incorporating specific Social Procurement policies.	The City purchasing policy is being updated, with completion anticipated in the 2 nd quarter.
2.4	Conduct a review of the Airport business model including: consideration of an Airport Improvement Fee, development of a marketing initiative for Airport lands, and rebranding of the Airport.	This project has not been started yet.

3. ECONOMIC STABILITY & DIVERSIFICATION

STRATEGIC ACTION		PROGRESS
3.1	Implement new Quesnel brand, including website redevelopment.	Brand implementation is underway, currently refreshing signage, vehicle decals, documents and stationary. Website go-live date scheduled for May 31.
3.2	Plan and implement an outstanding Canada 150 celebration.	Planning is in progress.
3.3	Hotel Tax Initiative - complete local signup and submit required documentation to the Province.	Discussions with hotel operators are ongoing
3.4	Implement professional recruitment strategy working with key community stakeholders (Rural Dividend funds dependent).	Funding has been approved, including Rural Dividend funding and Northern Development Initiative Trust funding.
3.5	Trails Initiative – inventory of existing area trails.	Grant funding is approved and the Request for Proposals for trail inventory work has been issued.
3.6	Continue to maximize access to Northern Development Initiative Trust, Cariboo Chilcotin Beetle Action Coalition and Rural Dividend grant funds.	This is an important ongoing initiative, all funding opportunities are considered.

4. ENVIRONMENTAL STEWARDSHIP

STRATEGIC ACTION		PROGRESS
4.1	Continue engagement with the Province re: establishing a Quesnel Community Forest.	This work is ongoing. The City is working on a Community Wildfire Protection Plan funding application to Union of BC Municipalities.
4.2	Conduct an in-depth analysis of the City mobile fleet.	Not started yet
4.2.1.	Consider strategies to reduce the environmental footprint.	
4.2.2.	Lower the overall cost of ownership.	
4.2.3.	Review the replacement and financing strategy for mobile fleet.	
4.3	Landfill Initiatives	
4.3.1.	Continue with zero waste initiative.	For 2017 the City will continue with public awareness/education to improve recycling compliance.
4.3.2.	Incorporate Albert Johnston Park into new landfill cell, with consideration of traffic and recycling flows to improve efficiencies.	This work is waiting for the end of the current Slo Pitch season.
4.4	Master Parks Plan – continue to look at reducing the costs and environmental footprint of managing and maintaining the City's parks, greenspaces, flower beds and baskets.	After a review by Council of the complete inventory of improvements, Council forwarded back for Financial Sustainability and Audit Committee for further work.

5. GOVERNANCE

STRATEGIC ACTION		PROGRESS
5.1	Continue with First Nations recognition / engagement initiative.	The City is working with the Lhtako Dene First Nation on a number of issues related to Recognition and Reconciliation.
5.2	Continue with the Official Community Plan update.	The work is ongoing by City Spaces.
5.3	Develop more of a partnership relationship with key agencies such as School District #28 and the Northern Health Authority regarding facilities renewal and replacement planning.	The Joint Planning Committee held a meeting with the School trustees and staff to explore areas of common interest. Facility renewal is a key concern for both the School District 28 and Northern Heather Authority.
5.4	Review and formalize governance model for the North Cariboo Joint Planning Committee	A draft Terms of Reference has been developed and is in the process of being ratified, this will formalize this governance body.

6.

INFRASTRUCTURE RE-INVESTMENT

STRATEGIC ACTION	PROGRESS
6.1 Develop a plan for Downtown redevelopment focused on the 200/300/400 blocks of Reid Street in correlation with Ministry of Transportation planning for throughput improvements.	There has been a significant amount of consultation with the merchants and general public regarding the Reid Street rebuild. The goal is to finalize the plan for redevelopment in June, and then move into the design and tendering phase of the project in the fall.
6.2 Rationalize the community ball parks, as per the recommendations from the Master Parks Plan, including a plan which considers community ball parks, the old soccer field, Sugarloaf Park, the Rotary ball diamond and Cariboo Field.	A meeting was held with user groups regarding scheduling of use and a possible fee structure to help facilitate the rationalization of ball fields. Phase 2 work for the improvement of the Barlow Creek diamonds has been awarded. Albert Johnston Park will be deactivated following the current ball season.
6.3 Water System Sustainability Initiatives.	
6.3.1 Continue building redundancy into water system.	The Build Canada grant application for a new well at Sugarloaf Park was not successfully funded.
6.3.2 Take advantage of significant grant opportunities.	The City was awarded a Clean Water and Wastewater grant to help fund the replacement of the Pinecrest Reservoir. The grant pertaining to twinning the water main from that reservoir to the downtown was not funded at this time.
6.3.3 Feasibility study for water treatment.	Not started yet.
6.4 Continue with “grant ready” planning for major facility upgrades.	Consultants are engaged in developing grant ready projects for the gymnastics facility and a major upgrade to the pool at the Arts and Recreation Centre.
6.5 Planning work for major upgrades to the Skateboard Park, Riverfront Trail, and Lewis Drive Rink.	An application has been made to Northern Development Initiative Trust to upgrade the Lewis Drive Rink.