

WEST QUESNEL LAND STABILITY ADVISORY COMMITTEE

MINUTES

Wednesday, April 12, 2006

7:00 pm

Advisory Committee: Heinz Loelke, Marty Put, Councillor Ron Craigmyle
Staff: Jack Marsh, Carol Anderson
Consultant: Dave Read, Aspen Communications
Guests: Allan McDonald

Councillor R. Craigmyle called the meeting to order at 7:02 pm.

1 Adoption of Minutes

MOVED M. Put, Seconded H. Loelke and resolved: THAT the minutes from the meetings held on March 22 and February 22, 2006 be adopted.

CARRIED

2 Business Arising from previous Minutes

- (a) **letter from Mayor Bello** – R. Craigmyle briefly reviewed the letter together with those dated March 7 and 23 listed under Item *No. 4. Other*. He again commended the group for their assistance in securing the funding.

3 New Business

- (a) **Update on work in progress** - J. Marsh reported that arrangements for the LIDAR readings are organized and will happen last week in April, first week in May. Flow monitoring equipment has been ordered (which came in under budget) and he anticipates the equipment will be installed within 4 weeks of delivery. There will be a day of training for City staff to learn how to read the equipment.

D. Read commented on the communications to date. He confirmed the News Release was sent out immediately after the official announcement (March 30) and a media briefing was held at City Hall within a week of the announcement.

- (b) **Special Edition Q City News** – Q City News was reviewed and the following comments made:
- Residents need the information well in advance of the public meeting.
 - Add “additional comments” to the “You Can Help” on the flipside of the insert.
 - “You Can Help” should be rephrased – we want to hear from everyone.

- Point out the “You Can Help” at the public meeting sign in and encourage everyone to leave a copy or mail one back to City Hall – refer to this sheet as well during the presentations.
 - **D. Read and C. Anderson to update** – changes discussed.
- (c) **Backgrounder, Fact Sheet and FAQ** – Reviewed. D. Read noted these documents have been updated to reflect and relate to the 2006 work plan – the funding commitment by the province.
- Add FAQ to the delivery in the Q City News and point out availability of information – Rec Centre, Arena, City Hall and website.
- (d) **Public Meeting / Open House – D. Read working on public meeting.** R. Collins and N. Polysou will be in attendance plus a representative from Terasen Gas has been advised of the meeting. Venue has not yet been confirmed – if Voyageur is unavailable, check into Riverview School (**Carol to follow up**). Reviewed draft work plan attached. The following suggestions were made:
- Encourage people (neighbours) to drop in. Give them the option of staying 20 minutes or 2 hours – open house begins at 5 pm with a brief meeting at 7 pm. Encourage them to ask questions.
 - Important points to make – the provincial government is supportive of our efforts and that a sophisticated work plan is in place.
 - Important points to make when discussing with public – we need the science in order to come to a workable resolution.
 - Add the following to the Q City News – “The intent is to deliver an open house from 5 pm to 9 pm on May 18 with a short program of presentations at 7 pm. The presentation program should be about 30 minutes total with an emphasis on an outline of the work plan for 2006.”
 - **C. Bernier** will be asked to represent the WQLSAC as spokesperson at the public meeting.
 - Both N. Polysou (AMEC) and R. Collins (URBAN) have their own station (with pen and paper)
 - Advertise on the radio as well.
 - Have supply of documents (Background, FAQ, Fact Sheet) available at the meeting AS WELL AS Water Conservation Brochures.
 - Special invites to the public meeting with a copy of the Q City News to Dick Harris, Bob Simpson, Ida Chong, newspapers, radio, and out of town property owners.

4 Other

- Reviewed correspondence attached.
- (e) March 30, 2006 - D. Read received a telephone call from Maxine Koppe (NCMA) re their resolution – discussed.
- R. Craigmyle recently met with both Dick Harris and Bob Simpson. Both would like to be copied on all relative correspondence, minutes, etc. and notified of any meetings, public or committee.

- Allan McDonald is interested in becoming a Committee member. J. Marsh noted that the Committee is Council appointed and according to the Terms of Reference, the number of members has been filled. A. McDonald would like to attend all of the meetings (as a guest) and receive a copy of all correspondence by email.

5 Adjournment

There being no further business, the meeting adjourned at 8:15 pm. The date of the next meeting was not discussed.

cc: Maureen Murray, Deputy Clerk