



# Road and Sidewalk Closure Permit Request

**City Hall**  
410 Kinchant St, Quesnel, BC, V2J 7J5  
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## Contact Information

Company Name: \_\_\_\_\_  
Applicant Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

## Road and Sidewalk Closure Information

I request approval to close (check all that apply):

- |   |                                       |   |                                    |
|---|---------------------------------------|---|------------------------------------|
| <input type="checkbox"/> Right turn lane                  | <input type="checkbox"/> Centre lane  | <input type="checkbox"/> Left turn lane | <input type="checkbox"/> Sidewalk  |
| <input type="checkbox"/> Northbound                       | <input type="checkbox"/> Southbound   | <input type="checkbox"/> Eastbound      | <input type="checkbox"/> Westbound |
| <input type="checkbox"/> Single lane, alternating traffic | <input type="checkbox"/> Full closure |   |                                    |

Road/Street name: \_\_\_\_\_  
Location description: \_\_\_\_\_

Dates: \_\_\_\_\_ to \_\_\_\_\_ Hours: \_\_\_\_\_ to \_\_\_\_\_  
Purpose: \_\_\_\_\_

Will this closure disrupt:  Bus routes/stops  Garbage routes  
Traffic control persons on duty?  Yes  No If yes, how many? \_\_\_\_\_

All operations within the road right-of-way must comply with WorkSafe BC regulations and the BC Ministry of Transportation Traffic Control Manual for Work on Roadways (current edition)

## Application Checklist

- |  |  |
|--|--|
| <input type="checkbox"/> Prime Contractor Designation Letter | <input type="checkbox"/> Traffic Control Plan for Roadway & Sidewalk (including a sketch)  |
| <input type="checkbox"/> Certificate of Insurance            | <input type="checkbox"/> Transit Scaffolding Details                                       |
| <input type="checkbox"/> Site Plan                           | <input type="checkbox"/> Public Works contacted regarding impact to transit/garbage routes |

## Agreement

I HEREBY AGREE to the terms stipulated herein and further agree to indemnify and save harmless the City against any and all claims, actions, or expenses whatsoever or by whomsoever brought against the City by the reason of the City granting us this Road and Sidewalk Closure Permit. I further agree to accept responsibility to ensure proper situation control and street sweeping for the duration of the road or sidewalk obstruction.

Personal Information provided on this form is collected under the authority of the Community Charter/Local Government Act.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

## Permit Status (Office use)

- |  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Sketch Traffic Plan | <input type="checkbox"/> Utilities Department | <input type="checkbox"/> Bylaw Services | <input type="checkbox"/> Building re: Part 8 of BCBC |
|--|---|---|--|

Request is denied for the following reason(s): \_\_\_\_\_

Request is approved with the following change(s): \_\_\_\_\_

Request is approved as submitted \_\_\_\_\_  
Date Director of Public Works Operations or Designate