

REQUEST FOR TENDER QUESNEL REGIONAL AIRPORT RUNWAY SWEEPER

GENERAL INSTRUCTIONS TO BIDDERS

1.0 Closing Time:

The City of Quesnel will receive bids from qualified suppliers for the above noted equipment no later than **2:00 p.m., local time, Wednesday January 17, 2024** to:

City of Quesnel
410 Kinchant Street
Quesnel, B.C.
V2J 7J5

Any bid received after the Closing Time will not be considered.

2.0 Submission of Bids:

Bids shall be submitted on the forms provided and enclosed in a sealed envelope, addressed to the City of Quesnel and clearly marked **“Runway Sweeper Tender”**.

Partial or incomplete submissions will not be considered. Each bid shall be dated, shall show the full legal name and business address of the bidder, and shall be signed with the signature of the person or persons authorized to bind the bidder. The name of each signature shall be typed or clearly imprinted below each signature.

3.0 Omissions and Discrepancies:

Should the Bidder find discrepancies in, or omissions from, the specifications, or other documents, or should the intent or meaning of the documents appear unclear or ambiguous to the bidder, the bidder should at once forward to the City of Quesnel a written request for correction, clarification or interpretation before submitting his bid. The bidder making such a request will be solely responsible for its timely receipt by the City of Quesnel. All such requests must be received not later than five (5) calendar days before the Closing Time. Replies to such inquiries will be made in the form of Addenda to the Contract Documents.

4.0 Acceptance or Rejection of Bids:

The City of Quesnel reserves the full right to, in its sole discretion, and according to its own judgment of its best interest:

- a. reject any or all bids for any reason whatsoever;
- b. waive any technical or formal defect in a Bid and accept that Bid;
and
- c. award the contract to other than the low Bidder

In no event shall the Owner be liable for a Bidder's cost of preparing a Bid.

5.0 Contact Information:

Thomas Grant
Airport and Transit Supervisor
City of Quesnel
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Telephone: (250) 991-2208

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