



Request for Proposals

Lhtako Dene Park Landscaping

Issued: June 30, 2023

Closing Date and Time: 4:00 pm July 19, 2023
Proposals must be received before Closing Time to be considered.

Submission Location: Proposals/Bids must be submitted as a single pdf document by email only to: lblair@quesnel.ca (The maximum file size the City can receive is 35 Mb)

RFP Contact: Lindsay Blair, Senior Community Development Coordinator, lblair@quesnel.ca

1. Introduction

The City of Quesnel is seeking professionals from qualified proponents for landscaping installation services at Lhtako Dene Park in Quesnel, BC.

2. Submission Details

Submit proposal by email to Lindsay Blair, Senior Community Development Coordinator, lblair@quesnel.ca

Email subject line should read: **Lhtako Dene Park Landscaping**

The following must be included in the proposal:

- Contact information: Name, address, email address, telephone number
- Detailed project budget. The project fee shall include all travel, design, site prep, material, labour, permits, GST and PST if required
- Examples of previous work and completed projects
- A detailed project plan, including timelines and budget estimates.
- A description of the proposed design, including materials and plant selections.
- Any additional information that may be relevant to the project.
- Detailed drawings of the proposed landscaping would be a helpful when scoring proposals.

Any interpretation of, additions to, deletions from, or any other corrections to the Proposal document, will be issued as written addenda by the City of Quesnel. It is the sole responsibility of the potential proponents to check with the City of Quesnel website, and/or BC Bid to ensure all information has been received prior to submitting a proposal.

Proposals may be withdrawn by written notice to Lindsay Blair, Senior Community Development Coordinator, lblair@quesnel.ca at any time, up to the closing date and time of this RFP.

3. Rights Reserved by the City

The City is not liable for any costs incurred by interested parties in the preparation of their response to this request or interviews if held. Furthermore, the City shall not be responsible for any liabilities, cost, loss, or damage incurred, sustained, or suffered by any interested party, prior or subsequent to, or by reason of the acceptance or non-acceptance by the City of any response, or by reason of any delay in the acceptance of the response.

The City reserves the right to reject any or all proposals and to accept the proposal deemed most favorable in the interests of the City.

The City may, in its absolute discretion, reject a proposal submitted by the proponent, if the proponent, or any officer or director of the proponent is or has been engaged either directly or indirectly through another corporation in legal action against the City, its elected or appointed officers and employees in relation to any other Contract for works or services or any matter arising from the City's exercise of its powers, duties or functions.

The RFP process does not commit the City in any way to select a proponent, or award or negotiate any contract. The City reserves the right to cancel this project for any reason whatsoever without any future obligations.

The City may accept or waive a minor and inconsequential irregularity where practicable to do so. The City may, as a condition of acceptance of the Proposal, request a Proponent to correct a minor and inconsequential irregularity with no change in the Proposal.

The determination of what is or is not a minor and inconsequential irregularity, the determination of whether to accept, waive, or require correction of an irregularity, and the final determination of the validity, will be at the sole discretion of the City.

4. Evaluation Criteria

Submissions will be reviewed for:

Organizational capacity and previous experience	15%
Budget and resource allocation	40%
Project timeline	20%
Proposal submission meets all criteria	5%
Method of approach	20%

5. Negotiations

The award contract is subject to negotiations with the proponent that offers, in the City's opinion, the best value proposal. Such negotiations include, but are not limited to, the following:

- Changes or refinements in the service requirements or scope of work proposed by the Lead Proponent.
- Price – if directly related to a change or refinement in the proposed scope of work proposed by the Lead Proponent;
- Specific contract details as deemed reasonable for negotiation by the City of Quesnel.

The successful proponent by its acceptance of a negotiated agreement and purchase order, agrees to indemnify and hold harmless the City, its elected officials, agents and employees, from and against all loss or expense that may be incurred by the City, its officials, officers, employees and agents as a result of bodily injury, including death sustained by any person or persons, or on account of damage to property including loss of use thereof arising out of or as a consequence of the performance of the work stipulated in the RFP and any negotiated agreement.

6. Background Information

On National Indigenous Peoples Day, Ceal Tingley Park was renamed Lhtako Dene Park as part of a major initiative to restore Lhtako Dene and Southern Carrier culture to the City's riverfronts. For the Lhtako, which means 'where the waters meet,' the entire confluence of the Quesnel and Fraser rivers and Baker Creek, is a significant cultural place and was the main Lhtako Dene settlement site for millennia prior to European settlement.

The renaming of the park is part of a two-year long Waterfront Cultural Interpretation Project that was developed as an outcome of the City's overall Waterfront Development Plan. City staff and specialist consultants worked with the Lhtako Dene Nation's Chief, Council, Elders and community members to ensure this project reflects the history and culture of the Lhtako Dene Nation.

A new park sign will welcome visitors to the Territory of the Lhtako Dene Nation. Adjacent to the sign will be an area for the dip netting and fish sculptures. The welcome sign and a dip net and sockeye salmon sculpture will be the main features at the park entrance. The sculptures created and installed from this RFP will be affixed to basalt rocks placed in the locations by another contractor.

Many other cultural artistic features will be added as the project develops. Lhtako Dene Park is also the planned location for the Lhtako Dene Cultural Centre project when grant funding becomes available. The project as a whole, including the sculptures has been planned and designed with significant consultation and discussions from Lhtako Dene Chief, Council, Elders and community members and will continue to do so for the duration of the project.

7. Project Information

7.1 Location

Address: 160 Front St, Quesnel, BC V2J 2K1

GPS location: 52.973064, -122.497100

7.2 Timeline

June 30, 2023 – RFP issued

July 19, 2023 – RFP closes

July 25, 2023 – Proponent selected; contract signed

August 25, 2023 – Dipnetter garden bed landscaping and basalt boulder placement complete

TBD – Perennial garden beds complete

7.3 Deliverables

- Perennial garden beds:
 - Consultation with Lhtako Dene for the perennial garden bed plant selection. Ideally perennials would be species used as traditional medicines, food, or for ceremony purposes.
 - There are 3 large garden beds in the park and one smaller bed near the territory sign.
- Garden island that used to house the steam shovel:
 - Fabrication and installation of Corten steel planter surrounding the larger concrete pad. The planter should be tall enough to hold in soil.
 - Planting of grasses in above planter, and in the entire garden island. Grasses are to be ideally perennial and mimic the look of flowing water. (Salmon sculptures will be later placed on the island by a contracted artist.)

- Basalt boulder, placed on smaller concrete pad. Eventually a large dipnetter steel sculpture will be placed on top of this boulder. The boulder should be approximately 2-3' tall and have a flat top approximately 2'6" wide x 3' long.
- Basalt boulder placed at opposite end of the park, where the steam pump concrete pad is located. Boulder dimensions to be approximately 2' tall x 4' wide x 4' long

The successful bidder will be responsible for the design, fabrication, and installation of the landscaping elements described above. The following requirements apply:

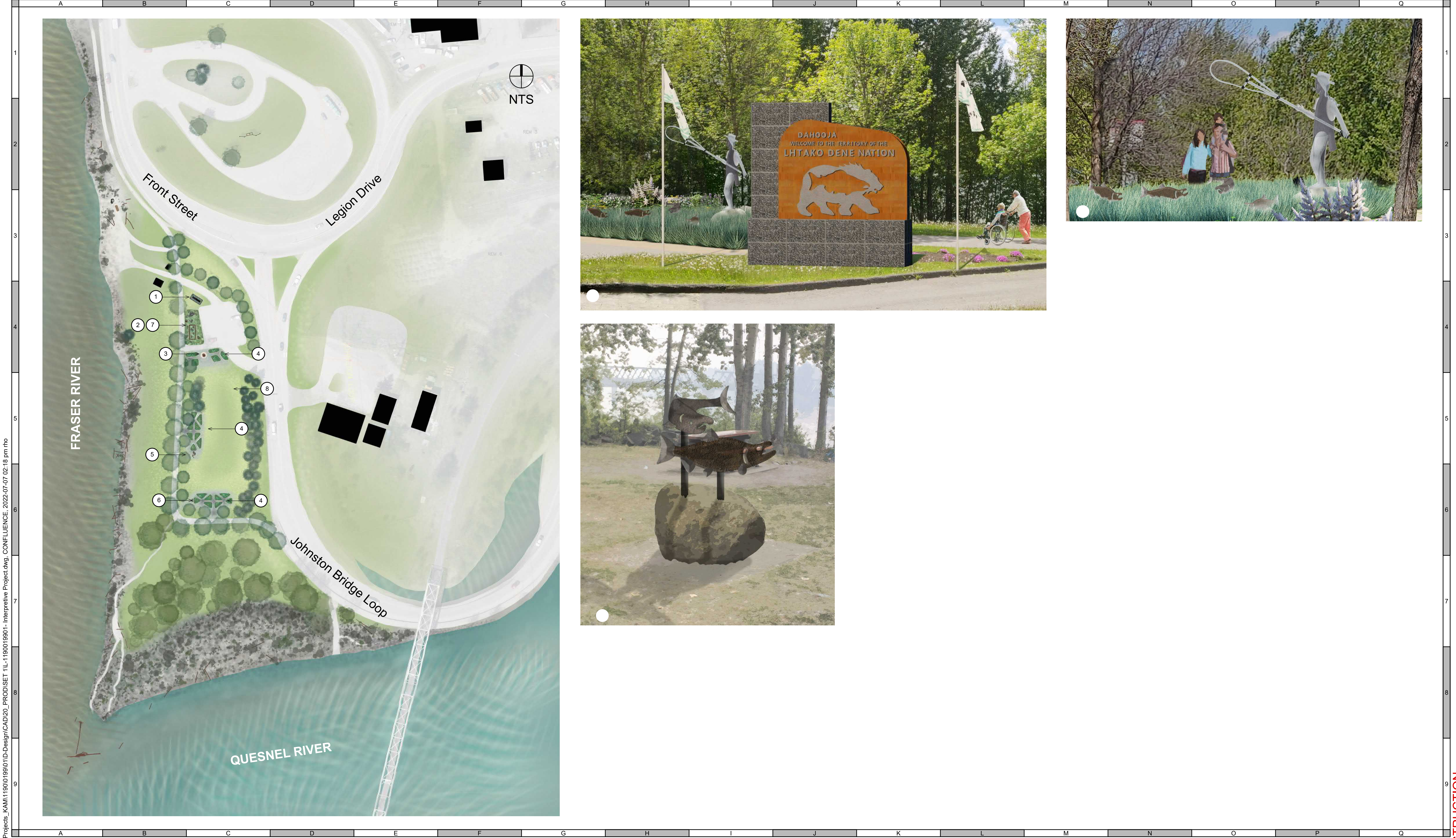
- All plant materials used must be appropriate for the local climate and soil conditions.
- The design must be sensitive to the cultural significance of the site and incorporate elements that reflect the Indigenous history and traditions of the area.
- The installation must be completed in a timely and professional manner, with minimal disruption to park visitors.

Appendix A – Design renderings of dipnetter and boulder for salmon sculpture

Appendix B – Site Plan

TRADITIONAL LIFE SCULPTURES





ATTENTION
This drawing is prepared for the sole use of City of Quesnel.
No representations of any kind are made by Urban Systems Ltd. or its employees to any party with whom Urban Systems Ltd. does not have a contract.

WARNING
Utilities or structures shown on this drawing were compiled from information supplied by various parties and may not be complete or accurate. Expose and conclusively confirm the location in the field all underground utilities and structures indicated on this drawing, all underground utilities in the area of the proposed work and any utilities or structures reasonably apparent from an inspection of the proposed work. Urban Systems Ltd. assumes no responsibility for loss or damage caused by third party negligence or failure to comply with the above.

SURVEY INFORMATION
Prepared by: Urban Systems Ltd
Coordinate System: NAD83
Compilation Date: March 2022

ISSUED FOR
FINAL REVIEW
JULY 07, 2022
urbansystems.ca

Professional Seals

#	Date	Issue / Revision	App
A	2022-03-31	REVIEW	
B	2022-05-16	ISSUED FOR REVIEW	
C	2022-07-07	FINAL REVIEW	



**URBAN
SYSTEMS**

Scale AS SHOWN

Quality Control by
Designed by
Drawn by

C.Larouche
S. McCoy
R.Ho

Lhtako Dene Cultural Interpretive Plan LHTAKO DENE PARK		
Sheet Number	4 of 15	
Project Number	Drawing Number	Revision
1190.0199.01	L04	C

ANSI expand D (34.00 x 22.00 inches) 25mm

NOT FOR CONSTRUCTION

Appendix B

LEGEND

- A

Steel Planter
 - 12mm weathering steel. Contractor to provide shop drawings for review prior to fabrication.
 - To include drainage rock layer, geotextile, growing medium and plants.
 - To include weep holes to ensure adequate drainage.

B

Welcome Sign

C

Salmon Sockeye Sculptures, placed on decorative boulder

D

Dipnet Sculpture, placed on decorative boulder

F

Decorative Driftwood

G

Decorative Boulder

H

Planted Grass Area
 - *Helictotrichon sempervirens*, Blue Oat Grass or approved substitute.

I

Existing Lawn
 - Restore as required.
- Notes:

 - Drawing shows design intent only. Vendor to verify all site dimensions and site conditions prior to fabrication.
 - All plant species to be confirmed by Landscape Architect or Owners Representative.
 - All dimensions are in millimeters unless otherwise noted.
- FLUSH TO ADJACENT SURFACE.
INSTALL EDGER WHERE INDICATED

CONCRETE PAVING

350mm GROWING MEDIUM

LANDSCAPE FABRIC

PREPARED SUBGRADE
- GRASS PLANTING TO CONCRETE EDGE
SCALE 1:20
- DIMEX CORP. ® EdgePro
ALUMINUM LANDSCAPE
EDGING. INSTALL FLUSH
TO ADJACENT SURFACE

150mm DEPTH APPROVED
COMPACTED STONE CHIPS

LANDSCAPE FABRIC

PREPARED SUBGRADE

350mm TOPSOIL
- CRUSHED STONE WALK TO GARDEN BED
SCALE 1:20
- DIMEX CORP. ® EdgePro
ALUMINUM LANDSCAPE
EDGING. INSTALL FLUSH
TO ADJACENT SURFACE

150mm DEPTH APPROVED
COMPACTED STONE CHIPS

LANDSCAPE FABRIC

PREPARED SUBGRADE

150mm TOPSOIL & SOD
- CRUSHED STONE WALK TO ADJACENT LAWN
SCALE 1:20
- H

I

G

A

C

D

F

B
- SCULPTURE AND SIGN PLANTING LAYOUT
- ATTENTION**
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- | # | Date | Issue / Revision | App |
|---|------------|------------------|-----|
| A | 2022-07-07 | FINAL REVIEW | |
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- URBAN
SYSTEMS**
- Scale
AS SHOWN
- Quality Control by
Designed by
Drawn by
- C. Larouche
S. McCoy
R. Ho
- Lhtako Dene Cultural Interpretive
Plan
PLANTING DETAILS
- Sheet Number 14 of 15
Project Number 1190.0199.01
Drawing Number L14
Revision A
- ANSI expand D (34.00 x 22.00 inches) 25mm
- NOT FOR CONSTRUCTION