

RENTAL PROPERTY BUSINESS LICENSE INFORMATION SHEET

Commencing January 1st, 2017, rental property owners will be subject to apply for and obtain a business license under the City of Quesnel Business Regulation and Licensing Bylaw.

NOTE: Single-family home rentals with one rental unit are not included.

1. If you have ONE Property with two or more units you must obtain one Business License:

- Two units (and the property owner does not occupy one of the units) = \$50
- Ten or less units = \$100
- 11 or more units = \$150

2. If you have MULTIPLE Properties with:

- **With two to four units on each property** – you may complete one application form, obtain one business license, and pay an annual business license fee for all properties with 4 or less units on each property. Your annual business license fee will be determined by adding the total number of units on all properties listed on the application form (number of unit fees listed above).
- **Five or more units on each property** – you must complete a separate application form, obtain a separate business license, and pay an annual business license fee for EACH property with 5 or more units.

All rental property owners are required to complete and submit for approval an Accommodation Business License Application Form, which can be obtained from City Hall (and is contained in this package).

If you have a property manager/agent:

They may complete the application form for you, given that you have provided them with written authorization to act on your behalf, which must be provided with the Rental Property Business License Application Form. Please see the Application Form for more details.