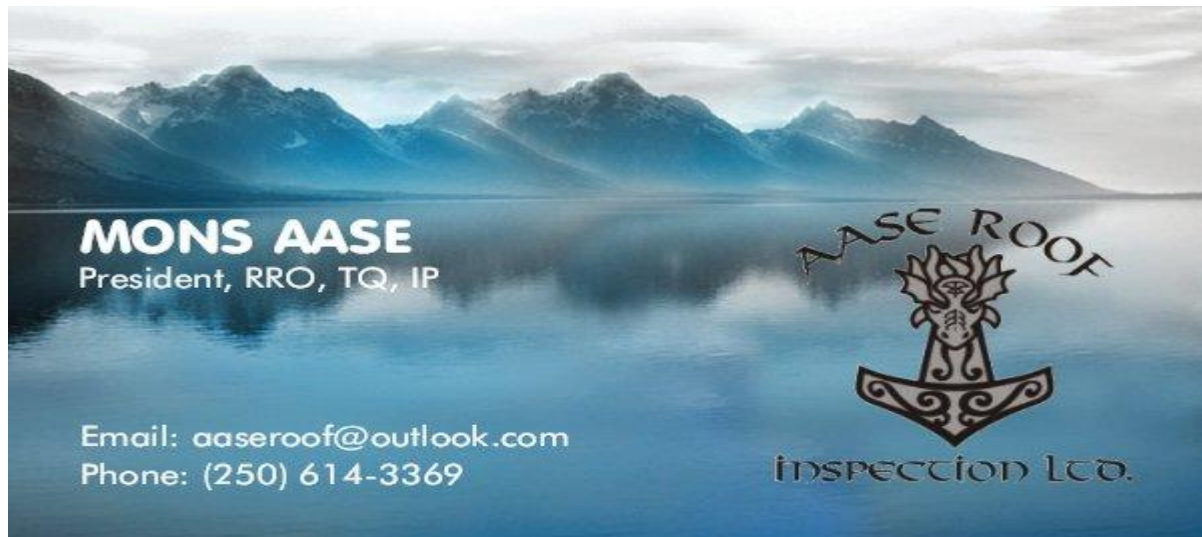




AASE ROOF INSPECTION LTD.

9750 Alpine Drive
Prince George, BC V2N5W7



Quesnel Soccer Complex
980 Anderson Drive
Quesnel B.C.

04/28/2023

INVITATION TO TENDER # 2023-2304

Sealed tenders will be received by the undersigned for the roof application as specified by Aase Roof Inspection Ltd. for the projects location:

: **Quesnel Soccer Arena Gutter Repair**
Roofing Project # 2023-2304

Bids are to be delivered to: City of Quesnel
410 Kinchant St.
Quesnel B.C.V2J-7P5

Envelopes to be marked: **Quesnel Soccer Arena Gutter Repair**
Roofing Project # 2023-2304
Attn: Gary Stuart /Mons Aase

Bids must be unchanged for **thirty (30)** days.

Bids must be: - made out on the enclosed form.

- placed in a sealed envelope clearly identified by **Tender Number**
2023-2034.

-addressed and delivered to City of Quesnel 410 Kinchant St.
Quesnel B.C.V2J-7P5

where they will be received no later than;
May 22, 2023 @ 2:00 p.m.
Late tenders not accepted.

Tenders will be opened in the City of Quesnel 410 Kinchant St. Quesnel B.C.V2J-7P5 at approx. 2:30 PM, May 22, 2023. **The City of Quesnel** is under no obligation to accept the lowest of any Tender and is not responsible for any cost incurred by the Bidder in preparing any Tender. **The City of Quesnel** reserves the right to accept or reject any or all of the alternate or separate prices in the tender form.

For further information please contact:

Mons Aase
Aase Roof Inspection Ltd.
9750 Alpine Drive
Prince George, B.C. V2N-5W7
Cell (250) 614-3369
E-Mail: aaseroof@outlook.com

TABLE OF CONTENTS

1.	Table of contents	1 page
2.	Invitation to tender	1 page
3.	Tender form plus appendix	4 pages
4.	Instructions to bidders	4 pages
5.	Description of work	1 page
6.	General instructions	3 pages
7.	Stipulated Contract Price CCDC 2020-2 And General Conditions and CCDC 9A-2001 (Not Included)	30 pages
7a	Certificate of project completion	1 Page
7b	WCB Prime Contractor Designation	1 Page
8.	Technical specifications	3 pages
9.	Inspection and Guarantee	1 page
10.	Material List	1 page
11.	Roof plan	1 Page
12.	Disclaimer	1 Pages

STIPULATED SUM

TENDER FORM

SUBMITTED BY:

Contractor:

DATE:

TO: City of Quesnel c/o Gary Stuart
410 Kinchant St.
Quesnel B.C.V2J-7P5

PROJECT: **Quesnel Soccer Arena Gutter Repair**
Roofing Project # 2023-2304

We, the undersigned, have examined the Tender Documents and have full knowledge of the location and the work required for:

Quesnel Soccer Arena Gutter Repair
Roofing Project # 2023-2304

Having carefully examined the plans, and conditions affecting the work, and having carefully read the specifications and the conditions of the contract, we, the undersigned, offer to furnish all materials, labor, and equipment necessary to complete properly the entire work, in all particulars, in accordance with the specifications, plans and written instructions of Aase Roof Inspection Ltd. for the sum of:

Gutter repair: \$ _____ Dollars*

Heat trace: \$ _____ Dollars*

Total Price: \$ _____ Dollars*

****GST EXTRA****

* In lawful money of Canada.

2.0 ADDENDA

We acknowledge receipt of the following Addenda to the Tender Documents:

Addendum No.	Date:	Pages
--------------	-------	-------

Addendum No.	Date:	Pages
--------------	-------	-------

Addendum No.	Date:	Pages
--------------	-------	-------

3.0 BONDS

Not applicable.

4.0 TAXES

We hereby confirm that the prices stated herein include all Provincial Sales tax, Customs Duties and Excise taxes applicable on this date, excluding GST.

5.0 APPENDICES

Sub-contractors

A list of sub-contractors is appended and identified as Appendix A

6.0 COMMENCEMENT OF WORK AND TOTAL PERFORMANCE

We confirm the total performance will be achieved within 15 (fifteen) weeks of the acceptance of the tender and instruction to commence work.

We further confirm that notwithstanding any delay in the preparation and execution of the Formal Contract Agreement we are prepared to **commence work ASAP following such acceptance and to substantially complete the work before September 30,2023.**

7.0 CONDITIONS

7.1 Failure to comply with and complete items on this Form of Tender may cause for rejection without consideration of tender.

7.1 The tenderer has no rights of claim against the owner or his representatives in any way whatsoever in the event that this or any tender is not accepted and/or contract entered into.

7.3 This tender will remain firm for acceptance by the owner for a period of thirty (30) days from the closing date of tenders.

7.4 We agree to submit a signed agreement within ten (10) days of acceptance of this tender.

7.5 We agree that the owner may choose all or part of the tendered areas.

7.6 Alterations, erasure or unauthorized conditions will render the tender informal. The owner reserves the right to accept or reject any informal tender.

7.7 The owner shall not be obligated to accept the lowest or any tender and may reject any or all tenders without giving reasons therefore.

7.8 If only one tender is received the owner may accept or reject that tender.

7.9 The owner may waive any non-compliance with tender documents or specifications.

7.10 Preference may be given to British Columbia products for all materials and supplies used in or the construction of the building or site where price, quality and service are equal. Decisions as to the equality of materials or supplies shall be made by the owner, based on recommendations of Aase Roof Inspection Ltd., but the owner or consultant shall not be liable if such decisions are incorrect.

7.11 The owner may award the contract on the basis of policies and preferences not in the tender package or otherwise than as stated in the contract documents.

7.12 The owner may, prior to contract award, negotiate changes to the scope of the works or to the contractual documents with the low bidder or any one or more bidders without having any duty or obligation to advise any other bidders or to allow them to vary their bids as a result of changes to the scope of works to the contractual documents; and the owner may enter into a changed contract or a different contract with the low bidder or any other bidder, without liability to bidders who are not awarded the contract.

7.13 In no circumstances will a bidder who is not awarded the contract pursue any claim against the owner in connection with anything done or not done before, as part of the contract award.

8.0 SIGNED, SEALED AND DELIVERED
in the presence of:

Legal Seal of Contractor.

Legal Signature of Contractor.

Registered Name, Address and Telephone of Contractor

Signed this _____ day of _____, Two Thousand and __Twenty-
three_____

at _____, in the Province of _____,
Canada.

APPENDIX A

LIST OF SUB-CONTRACTORS

It is our intention to employ the following subcontractors for the performance of the trades indicated. All other work will be done by our own forces.

Designation of work

Name of Sub-contractor

INSTRUCTIONS TO BIDDERS

Bids to be entitled to consideration shall be made in accordance with the following instructions:

1. CONTRACT DOCUMENTS

A. Contract documents shall consist of:

- i. Enclosed pages and Stipulated Price Contract CCDC 2020-2 Supplementary conditions
- ii. These specifications and instructions and **Statutory Declaration CCDC 9A 2001.**

2. EXAMINATION OF SITE AND DOCUMENTS

A. Before submitting a bid, the bidder must:

- i. Carefully examine contract documents.
- ii. Visit the site of work. (Mandatory) May 9, 2023 @ 11:00 AM.
- iii. Fully inform himself of the existing conditions, critical dimensions, and limitations.
- iv. Rely entirely upon his own judgement in making proposal.
- v. Include in his bid a sum sufficient to cover all items required by the contract.
- vi. Bidders are responsible for confirmation of cut tests, prior to submission of tender.

3. INTERPRETATION

A. Questions regarding drawings and the specifications shall be addressed to the specifying authority. They will be answered by Addenda addressed to all bidders. Neither the owner, nor the specifying authority will be responsible for oral interpretations. All addenda issued during the time of bidding will be incorporated into the contract.

4. SUBSTITUTIONS

A. Reference to the contract documents to specific manufacturers' products or to trade names is for the purpose of establishing the standards of quality. Such references are not intended to apply restrictions and bidders may apply to specifying authority for approval of the substitute materials or items other than those specified. The specifying authority reserves final approval.

INSTRUCTIONS TO BIDDERS

5. ORAL, FAX AND TELEGRAPHIC BIDS

A. Fax and telegraphic communication will only be considered if received before bid opening, or when amending a bid previously submitted on bid form. Fax and telegrams shall be time and date stamped and show the increase or decrease only when words and figures, also the names of sub-contractors affected.

6. REJECTION OF BIDS

A. The owner reserves the right of rejection of any or all bids. The lowest or any bid will not necessarily be accepted.

B. Submit as follows:

- i. Use only bid form as stated by Aase Roof Inspection Ltd. without alteration.
- ii. Do not include any recapitulation of the work to be done.
- iii. Fill in all spaces on form, sign in long hand and seal (in the case of a company).
- iv. In the event of conflicts, wording of specifications will prevail.
- v. Fill in and attach complete list of proposed contractors.
- vi. Deliver as required by Notice of Contractors.
- vii. Bids will be opened in public at the time set.

7. ACCEPTABLE EQUIVALENT SYSTEMS

A. Equivalent Systems, other than those which are provided for in the specifications, will not be allowed or considered at this time.

B. Application for acceptance of an alternate or an equal status by a supplier implies a realization that he must adjust his material and/ or methods and/or systems as necessary to be fully compatible and interfaced with all other sections of the Contract.

INSTRUCTIONS TO BIDDERS

8.BID BOND

Not required.

9. PERFORMANCE BOND

Not required.

1. INSPECTION

A. Inspection to be carried out by Aase Roof Inspection Ltd. Cost of inspection services to be Paid by owner.

11. Worker's Compensation Board Letter

11.1 After Bid Closing upon request, the lowest compliant bidder shall provide a Worker's Compensation Board Letter of good standing within forty-eight (48) Hours.

11.2 Prior to release of holdback, the contractor shall be required to provide written proof from WCB stating that there are no pending or outstanding actions or claims against the Roofing.

DESCRIPTION OF WORK

Gutter repair and installation of heat tracing At the Quesnel Soccer Complex
Located at 980 Anderson Drive Quesnel B.C.

Remove loose existing membrane and debris in gutter. Clean and install sealant and reinforcement tape to all gutter joints and corners. Heat trace gutter and wrap up each flute to snow guard. Check all rain connections and repair if required.

PROJECT # **2023-2304**

-

GENERAL INSTRUCTIONS

1. PERMITS AND REGULATIONS

A. The contractor shall obtain permits, pay all fees therefore, and comply with all Provincial, Municipal and other legal regulations and by-laws applicable to the work. If no local regulations, comply with the National Building Codes of Canada, latest revision.

2. EXISTING FEATURES

A. The location of existing features has been determined from available records but is not guaranteed. The location of all such features shall be investigated and verified in the field by the contractor.

3. PROTECTION

A. Protect existing roads, paving, buildings, finished surfaces, equipment, trees, utilities, heating, lighting, power, and telephone services during the work. Make good, repair, or replace any damage to owners' approval.

4. WORK AREAS

A. Provide, maintain, and remove on completion all hoardings, barriers, and warning signs for the protection of workmen and of the public as required and approved by the specifying authority. All the necessary precautions shall be taken to protect the public at all times. No hoisting or lowering of roofing materials will be permitted in areas accessible to the public or the owners' employees.

5. MATERIALS

A. All materials shall be new unless specific approval has been given by the specifying authority for any component.

6. CLIMATIC CONDITIONS

A. Provide protection at all times against the weather so as to maintain work, material, equipment, and property, and as necessary to ensure work is carried out expeditiously in accordance with the agreed time schedule and completion date.

7. PARKING

A. Parking for workmen employed on the work site shall be restricted to the area assigned for the purpose by the owner or authority having jurisdiction.

8. PROGRESS SCHEDULE

A. Submit to the specifying authority prior to the award of contract, an application schedule satisfactory to all parties. Schedule to indicate commencement of the contract, and planned date of completion. All work must be continuous to completion.

9. CO-OPERATION

A. The contractor and sub-contractor shall read the specifications for all trades, properly, to acquaint themselves with the nature of the work and co-operation is required between trades to coordinate the work and prevent delay.

10. DEMOLITION

A. It is to be clearly understood that the contractor will be held responsible for the work of the subcontractors and to see that they carry out the provisions of the contract. All demolished materials to be carefully contained and removed by chutes or other approved means from roof surfaces in order of procedure listed generally. All demolished material to be deposited in dust tight containers and removed from the site as soon as possible. Container locations to be suggested in the attached site plan or other pre-approved areas only. Keep general work areas clean at frequent intervals.

11. PROCEDURE

A. All roof areas to be made watertight as soon as possible before proceeding. No roof membrane area is to be removed which is greater in area that can be made watertight under climatic conditions existing at the time.

12. ACCESS TO WORK

A. Access to building roofs are to be confirmed by the owners representative at the site. Minimize odor from plant, keep length of operations to the minimum and locate away from mechanical vents etc.

13. SEQUENCE OF WORK

A. Contractor shall ensure that the work is carried out in such a way as to inconvenience as little as possible the proper functioning of the premises.

14. WORKING PERIOD

A. The contractor must be aware that though the work may proceed upon award, it is dependent upon acceptable noise levels and safety concerns being addressed.

15. QUALITY CONTROL

A. Aase Roof Inspection Ltd.

16. PROTECTION OF PROPERTY

A. The contractor shall provide protection to the property under this contract and the surrounding properties, from damages resulting from his work, particularly during the removal of any of the existing roofs. All damages caused by the contractor shall be made good by him at no cost to the owner.

17. CLEAN UP

A. The contractor shall maintain the site in as clean condition as possible, to the satisfaction of the consultant during his work, and shall remove from this, and the surrounding properties, any debris from his work on the completion of the job. Failure to do so will result in the cleaning and removal being instituted by the owner and the cost deducted from the amount owing the contractor.

18. QUALIFICATIONS OF TENDER

A. Tenders accepted only from those roofing contractors who are licensed to carry on business in the Province of British Columbia and who have qualified roofing tradesmen.

19. INSURANCE

A. The successful tenderer shall provide that he is covered by public liability and property insurance to at least Five million (5,000,000.00) dollars, any and all deductibles to be paid for by the roofing contractor. **Insurance policy to be approved by the owner.**

20. COMMENCEMENT OF WORK

A. Contractor to start work on contract **(confirm schedule with owner/inspector)**

21. UTILITIES AND FACILITIES

A. The owner shall make provisions for domestic power.

AGREEMENT BETWEEN THE OWNER AND CONTRACTOR

THIS AGREEMENT MADE ON THE _____ DAY OF _____, IN THE YEAR **2023**.

BY AND BETWEEN: **City of Quesnel**
HEREINAFTER CALLED OWNERS.

X
AND

HEREINAFTER
CALLED THE CONTRACTOR.

X

ARTICLE A-1 THE WORK

The Contractor shall:

- a) perform the work required by the contract documents for Tender _____ Roof Renovations for the Owner and which have been signed by the parties, and which were prepared by Aase Roof Inspection Ltd. Acting as and hereinafter called consultant and;
- b) do and fulfill everything indicated by this Agreement and;
- c) commence the work by the _____ day of _____, **2023**, and attain substantial performance of the work, as certified by the Consultant, by the _____ day of _____, **2023**.

ARTICLE A-2 Agreements and Amendments

2.1 The contract supersedes all prior negotiations. Representations, or agreements, either written or oral, relating in any manner to the work, including the bidding documents that are not expressly listed in Article A-3 of the Agreement –Contract Documents2.2 The Contract may be amended only as provided in the Contract Documents

ARTICLE A-3 CONTRACT DOCUMENTS

3.1The following list of the Contract Documents referred to in Article A-1 of this Agreement. This list is subject to subsequent amendments in accordance with the provisions of the Contract and agreed upon between parties:

SCHEDULE A - TENDER FORM AND DECLARATIONS

APPENDIX A

AGREEMENT

GENERAL CONDITIONS

SUPPLEMENTARY GENERAL CONDITIONS

SPECIFICATIONS AND DRAWINGS

ADDENDA, APPENDICES

ARTICLE A-4 CONTRACT PRICE

4.1 The Contract Price is _____ in Canadian funds excluding **GST**, which price shall be subject to adjustments as may be required in accordance with the provisions of Contract Documents.

4.1 Value added Taxes (of _____%) payable by the owner to the Contractor are:

\$ _____

4.3 Total amount payable by the owner to the Contractor for the construction of the Work is:

\$ _____

4.4 All amounts are in Canadian funds.

4.5 These amounts shall be subject to adjustments as provided in the Contract Documents.

ARTICLE A-5 PAYMENT

5.1 A) Subject to the provisions of the Contract Documents, and in accordance with legislation and statutory regulations respecting hold back percentages (55 days hold back period) subject to a hold back of **ten percent** (10%), the Owner shall in Canadian funds.

1) make monthly payments in Canadian funds to the contractor on account of the Contract Price when due in the amount certified by the Consultant together with such Value Added Taxes as may be applicable to such payment, and

2) upon Substantial Completion of the Work as certified by the Consultant, pay to the Contractor the unpaid balance of hold back amount when due together with such Value Added Taxes as may be applicable to such payment

3) upon issuance of the final certificate for payment, pay to the contractor the unpaid balance of the Contract Price when due together with such Value Added Taxes as may be applicable to such payment.

5.2 In the event of loss or Damage occurring where payment becomes due under the property and boiler insurance policies, payments shall be made to the Contractor in accordance with the provisions of GC 11.1- **INSURANCE**.

5.3 If the Owner fails to make payments to the Contractor as they become due,

Under the terms of this Contract or in an award by arbitration or court, interest of Prime per cent per annum on such unpaid amounts shall also become due and payable until payment. Such interest shall be calculated and added to any unpaid amounts monthly.

ARTICLE A-6 NOTICES

All communications in writing between the parties shall be deemed to have been received by the addressee if delivered to the individual or to a member of the firm of to an officer of the Owner or if sent by post or by telegram so addressed within five (5) days of mailing.

The address for the Owners shall be: City of Quesnel 410 Kinchant St. Quesnel B.C. V2J 7J5. _____

The address for the Contractor shall be: _____

The address for the Consultant shall be: 9750 Alpine Drive Prince George
B.C._____

ARTICLE A-7 LANGUAGE OF THE CONTRACT

When the contract documents are prepared in both English and French languages, it is agreed that in the event of any apparent discrepancy between English and French versions, the English language shall prevail.

This Agreement is drawn in English at the request of parties hereto.

ARTICLE A-7 SUCCESSION

8.1 The Contract Documents are to be read into and form part of this agreement and the whole shall constitute the Contract between the parties, and subject to the law and the provisions of the Contract Documents shall ensure to the benefit of and be binding upon the parties hereto, their respective heirs' representatives, successors, and assigns.

In witness whereof the parties hereto have executed this agreement and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED

In the presence of:

OWNER

City Of Quesnel

name of owner

signature

name and title of person signing.

signature

name and title of person signing

WITNESS

signature

name and title of person signing

CONTRACTOR

name of owner

signature

name and title of person signing.

WITNESS

signature

name and title of person signing

signature

name and title of person signing

TECHNICAL SPECIFICATION

Part 1 - GENERAL

1.1 SCOPE OF WORK

i. The contractor shall furnish all labour, materials, and equipment necessary to remove and dispose of all roofing materials, flashings, etc. as necessary to comply with the specifications, roof plans and details, and as required to complete the work.

ii. Re-work areas at perimeters, vents, drains, etc. as required by the written specifications, roof plans and details enclosed and as required to perform the work.

iii. Inspection of the substrate and deck. Any and all deterioration found in the substrate is to be reported to the owners representative. All necessary repairs are to be the responsibility of the owner.

iv. Further, the contractor to furnish all labour, materials, and equipment deemed necessary. To install new wood, drains, vent flashings, insulation, membrane, sheet metal flashings, etc., as required by the written specifications, roof plans, RCABC minimum requirements.

v. All materials, roofing or otherwise, to be installed by qualified B.C. licensed tradesmen. The roofing crew to be a minimum of fifty percent (50% journeymen) with past experience applying the products specified.

1.2 REFERENCE STANDARDS

i. Do roofing work to applicable standards, as detailed by Roofing Contractors Association of B.C. and here in after as specified.

1.3 AREAS OF WORK

i. Refer to roof plan drawing and instructions.

1.4 PRODUCT DELIVERY, STORAGE AND HANDLING

i. Deliver and store all materials in their original containers in undamaged condition, sealed with labels intact, having manufacturers name, brand, weight, CSA, and other references to accepted standards clearly shown.

ii. Protect all materials from weather. In particular, insulations and roofing membranes must be kept absolutely dry and only as much removed from storage as can be applied and made watertight in the same day.

1.5 PROJECT CONDITIONS

i. The building space underneath the roof areas covered by this specification will be utilized for concurrent ongoing operations. These operations shall not be interrupted by the applicator unless prior written approval from the owner.

ii. Environmental requirements:

a) No installation work shall be performed during rainy or inclement weather. Follow manufacturers recommendations for cold weather application.

iii. Protection:

a) The roofing assembly shall be sealed in watertight manner on the same day it is installed.

b) Exercise extreme care to avoid spilling roofing material on exposed finished surfaces. Costs of correction for spills and damage shall be the responsibility of the roofing contractor.

INSPECTION

1. INSPECTION

A. Inspection to be carried out by Aase Roof Inspection Ltd. Cost of inspection services to be Paid by owner.

Advise Aase Roof Inspection Ltd. of start of work, a minimum of 48 hours prior to commencement of project.

The City of Quesnel

SCHEDULE D – WCB REQUIREMENTS

As property owners we will require that all work be conducted in accordance with the WCB Occupational Health and Safety Regulations and that appropriate WCB coverage be in place prior to commencement of work. The City of Quesnel is committed to providing a safe and healthy environment for its employees and it is expected that this is also your commitment while working for the City Of Quesnel.

PRIME CONTRACTOR DESIGNATION

In accordance with WCB Section 118 of the Occupational Health and Safety, The City Of Quesnel relinquishes responsibility for the adherence of the regulation by designating _____ as the prime contractor for the “_____ . project.

Owner: City of Quesnel
Project: “Quesnel Soccer Arena # 2023-2304 .
Company WCB No.:
Company Name:
Address:

We, _____ accept responsibility/liability as the prime contractor with respect to WCB Regulations for the above-noted project. In addition, as the prime contractor we acknowledge we are responsible/liable for all employees of any other company that work on the project.

Date: _____

(Company)

Quesnel Soccer Arena Gutter Repair Specification

Location: 980 Anderson Drive Quesnel B.C.

1.1 Description of Work

The work performed under this contract consists of gutter repair
And heat tape installation.

The existing roof system consists of:

1.2 Existing Conditions Section #1 Roof Area 49,077 Ft. Sq.

Purlins Steel with hidden clips

Vapour Barrier+ Insulation MBI insulation (Insulated under deck)

Surface 3"Standing seam metal panel.

Hidden gutter with deteriorated coating.

1.3 Demolition:

Clean gutter thoroughly of dirt and debris. Scrape off and Remove loose coating in the gutter.
And dry.

1.4 New Woodwork

Non required.

1.4 Vapour Barrier

Retain Existing.

1.5 Installation Gutter sealant and mesh

Dry and clean all metal joints and holes. Clean surface of joint 4" each side Install a layer 4 -6mm of sealant and polyester mesh to the joint. Lap " each side of joint. Fully cover the mesh with additional layer of 4-6mm of sealant fully covering the mesh. As per manufacturers guidelines. Seal all drain connections into the pipe 2".

1.6 Heat Trace

Supply and install 5-10 watt temperature regulating Heat trace to gutter area on both sides of complex. Supply and install Electrical supply to gutter area. Weatherproof mast heads to be utilized. Install heat trace into gutters, loop down into drain 2 feet and weave up to roof snow guard on each metal panel.

Type of heat trace wattage to be determined by the design requirements for length.

Quesnel Soccer Arena gutter Repair Materials List 2023

IKO MS Detail sealant or equal gutter repair material

Polyester reinforcement tape. 4"-6"

Heat trace. 5-10 watt per linear Foot at 120/240 VAC (Self-regulating)

Modified bitumous primers and cements to match membrane as specified by manufacturer.

Caulking Refence sika flex on any perimeter metal flashing joints

DISCLAIMER

Aase Roof Inspection Ltd. provide the attached documents with the following conditions and understandings. All information is issued on the express understanding that the recipient accepts these limitations and disclaimers:

1. The information must solely and only be used for the coordination and/or construction of the current project.
2. Aase Roof Inspection Ltd. does not warrant or take responsibility for the accuracy of the information issued.
3. The information issued may be confidential and must not be used other than by the intended recipient.
4. Aase Roof Inspection Ltd. accept no liability or responsibility for any loss or damage suffered by the recipient arising out of, or in connection with, the use or misuse of the information issued.
5. The copyright of the original documents belongs to Aase Roof Inspection Ltd. The information is only for use in preparation of documents for this project.
6. The documents may not have been prepared for use by the recipient and may not fully reflect their needs.
7. Do not scale off drawings. Any measurements taken from information which is not dimensioned on the electronic copy are at the risk of the recipient.
8. The recipient is responsible for verifying the correctness and completeness of the information issued. This should be done by consulting all relevant documents supplied during the course of the project and by confirming dimensions on site.
9. Updates may not be issued in electronic form. It is the responsibility of the recipient to ensure they have the most up to date information.
10. If altered or added to in any way, all references to Aase Roof Inspection Ltd. must be removed and those making the changes assume total responsibility for the information thereon.

The terms “document” & “information” in the above refers to both text documents and drawings in either ‘hard copy’ or electronic format.