

2017 Quarterly Report



Fourth Quarter

OCTOBER 1 - DECEMBER 31

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COUNCIL STANDING COMMITTEES

Executive Committee

Members: Councillor Elliott (Chair), Councillor Paull, Mayor Simpson, and City Manager.

The Executive Committee considered many issues during the fourth quarter of 2017.

The committee discussed needle awareness and collection, and the reduction of biohazard items as well as the placement of City supplied sharps containers in the community.

The committee considered a request by Tolko and West Fraser Mills to increase the truck weight allowance on City owned bridges (Moffat Bridge, Baker Creek Bridge and Johnston Bridge). The committee recommended to staff to allow formal engineering analysis of our bridges to proceed at no cost to the City. This does not constitute permission to increase the truck weight allowance.

An amendment to an Air Discharge Permit by West Fraser Mills at their sawmill site on Brownmiller Road was considered and eventually was referred to Council for consideration.

The committee considered changes to internal council policies and referred them to Council for consideration.

Policy and Bylaws Committee

Members: Councillor Roodenburg (Chair), Councillor Thapar, Mayor Simpson, Deputy City Manager/Director of Corporate and Financial Services, and Deputy Corporate Administrator

The Policy and Bylaw Committee reviewed election bylaws and draft pre-candidate information. The Committee continued to work on the sign bylaw. They also reviewed issues such as plastic bag contamination and procedures to handle petitions that come to Council.

Financial Sustainability and Audit Committee

Members: Mayor Simpson (Chair), Councillor Brisco, Councillor Coleman, City Manager, and Deputy City Manager/Director of Corporate and Financial Services

The Financial Sustainability and Audit Committee started the 2018 Budget process and reviewed the framework for the 2018 Budget. The Committee also reviewed and made recommendations to Council regarding permissive tax exemptions and reviewed an amendment to the Financial Plan for 2017-2021.

FINANCE

The Finance Department manages municipal funds and investments, produces annual financial statements, leads the process of preparing the financial plan and performs all financial services within the City. The department is responsible for accounts payable, accounts receivable, maintaining records of tickets and fines, utility billing and tax collection, maintaining cemetery records and for securing all goods and services required by the City.

The department also plans and provides timely and accurate financial information to facilitate the decision-making needs of Council, senior management, and external stakeholders.

In the fourth quarter, the Finance Department continued the preparing both the 2018 capital and operating budgets. The department started preparing for year-end and business licenses to be mailed early in the new year.

Chart 1. Major Revenues to date | As of December 31, 2017

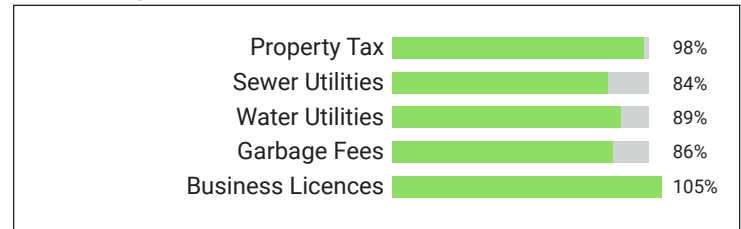


Chart 2. Operating Expenditures

Operating expenditures are finalized in April and will be included in the 2018 First Quarter Report.

COMMUNICATIONS

Communications monitors and posts on the City's social media pages and website. This position also creates and designs documents and advertising for various City departments.

Visits to the City website and social media followers increased due to the public searching for information about the wildfires.

Table 1. Communication Analytics | October 1 - December 31

	2017	2016
www.quesnel.ca - visits	28,642	21,447
Facebook - City of Quesnel - followers	2,540	1,811
Facebook - Arts and Recreation - followers	551	117
Twitter - City of Quesnel - followers	667	408
Newspaper Advertisements	24	15

PUBLIC WORKS

Public Works is the City's largest department and is divided into the following sections: Water and Sewer (utilities); Mechanical Maintenance; Garbage; Recycling and Landfill (solid waste); Park Maintenance; Road and Street Maintenance; and Transportation Operations (airport and transit services).

During the fourth quarter, the crews removed snow from the roads and sidewalks, and laid sand. Flower beds were prepped for winter, trees were pruned and Christmas lights were hung.

CAPITAL WORKS

The updates below cover only a portion of the 2017 capital projects.

Utility Upgrades (water, sewer and drainage)

- Reid St Redevelopment (water main replacement) - This project is in the planning stages. Plans were refined and site furnishings and gateway features were designed.
- Lewis Dr (Storm water replacement, connection and paving)- Healy St to Perry Ave - Complete.
- Pinecrest reservoir and pump station - Construction.

Roadworks

- Arenas parking, lane and street upgrades - Complete. The parking lot at Barlow Ave and Vaughan St will be completed in Spring 2018.
- Gook Rd - Hydraulic Rd to City boundary - Complete.
- Larch Ave - Complete.
- 700 block McLean St - Project on hold.

- Riverfront Trail paving and barriers - Complete.
- Quesnel Museum parking lot redesign - Planning and preliminary work.

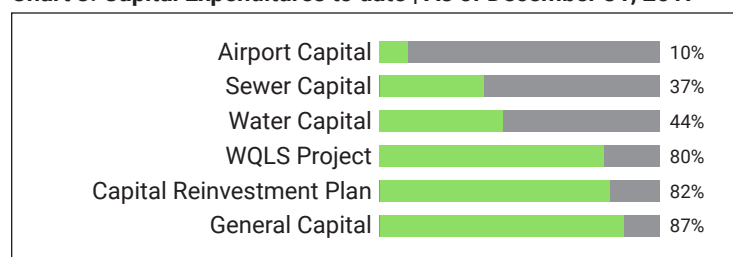
Miscellaneous

- Accessible Public Washrooms - Complete.
- Hudson Bay Building - Foundation and exterior refresh - Complete.

Parks

- Playground - South Quesnel - Complete.
- Playground - LeBourdais Park - Complete.
- Biking trails - Construction will begin in Spring 2018.
- Dog Park - Complete.
- Green space development at Baker Creek Park - Planning.

Chart 3. Capital Expenditures to date | As of December 31, 2017



WEST QUESNEL LAND STABILITY PHASE II PROJECT

In 2015, the City of Quesnel secured \$7,275,155 in funding for this project through the New Building Canada – Small Communities Fund. The City also budgeted \$1,200,000 for additional road works, sidewalks, and curbing to allow for complete rebuilding of streets and sidewalks impacted by this storm water project.

The pumping wells and horizontal drains monitoring continued throughout the fourth quarter.

DEVELOPMENT SERVICES

Development Services provides advice and services related to the regulation of development activity designed to shape future development by ensuring orderly and safe growth within the City.

Development application processing, building inspection, business licensing, and bylaw enforcement are basic services provided by Development Services.

Housing

The City continued to look for opportunities to encourage the development of new market housing that is attractive to the City's aging demographic and young urban professionals. It is recognized that there is a strong need for accessible housing as well as smaller homes and properties that are more conducive to active lifestyles. The City set a meeting with local contractors to discuss the constraints to this development and the opportunities to encourage investment in new housing forms in the community.

Additionally, the City continued to work with BC Housing to ensure there is a sufficient supply of supportive housing in the community to support vulnerable members of the community. Following an initial round of public consultation on a proposed supportive housing facility, the proponents are reviewing the initial proposal and reconsidering the model being delivered. Over the fourth quarter

resources were provided to a new initiative, Caring for Persons with Addictions, that will assist the community in reviewing the services that are in place in the community for vulnerable persons.

Development Applications

Few new development applications were submitted in the fourth quarter. Staff continued to work with commercial property owners to advance investment/reinvestment. The City saw the completion of all five projects that took advantage of the Façade Improvement Program in 2017: Spa Rivier completed a mural and ambient lighting at the rear of their building which will assist them in having an additional entrance during the upcoming Reid Street Revitalization Project; the Quesnel Curling Club was the first non-profit to utilize the funds to improve their building by refreshing the existing History of Quesnel mural; Hello Promotions on Shepherd Avenue and Full Throttle Motor Sports on Highway 97 North updated their exterior cladding and lighting; and the Quesnel and District Child Development Centre revitalized their signage and metal railings. The City has received approval for the 2018 Façade Improvement Program and encouraged businesses and property owners in the City's commercial districts to call the City Planner for more information.

Table 2. Development Applications | October 1 – December 31

	2017	2016
Rezoning	0	1
Subdivision	1	1
Permits (DP, DVP, BOV, other)	3	3
Total	4	5

Building

A substantial increase in construction values and building permit fees were recognized in quarter four due to the start of the Lions Housing Society's new 30 unit apartment on the 200 block of McNaughton Avenue and Dakelh and Quesnel Community Housing Society's new 38 unit apartment on the 400 block of McLean Street. In addition to these apartment buildings permits, the construction of two new homes were also initiated this quarter. The remaining building permit projects related to additions and alterations to existing buildings.

Table 3. Building Construction Values | October 1 – December 31

	2017	2016
Residential	\$12,417,400	\$1,413,273
Commercial	\$125,000	\$83,000
Other	\$60,000	\$237,040
Total	\$12,602,400	\$1,733,313

Table 4. Building Permits | October 1 – December 31

	2017	2016
Building Permit Fees	\$54,020	\$13,095
Building Permits Issued	13	21

Bylaw Enforcement Updates

The fourth quarter was the launch of the winter season and notes a general shift in the type of bylaw files generated in this quarter. Several regulations in the Streets and Traffic Bylaw are not accounted for in the table below but account for a sizable

portion of bylaw enforcement time during the winter months. This particular bylaw generated 38 complaints/occurrences, 31 sidewalk inspections and 16 parking patrols. The Streets and Traffic Bylaw varies dramatically in the type of files generated. This bylaw ranges in offences from citizens plowing their snow onto the street to assisting in the removal of unlicensed vehicles from the right of way to panhandling in the downtown core.

Table 5. Bylaw Complaints & Occurrences|October 1 – December 31

	2017	2016
Dogs	33	42
Noise	6	13
Nuisance	14	7
Sign	4	20
Municipal tickets issued	3	3
Parking complaints	10	7
Parking tickets issued	26	87
Smoking violations	0	N/A
Accessibility parking violations	2	N/A
TOTAL	98	179

Business Licenses

A list of paid business licences is available at quesnel.ca.

Table 6. Business Licences Issued | October 1 – December 31

	2017	2016
New Licences Issued (<i>approved</i>)	12	24
Total Current Licences (<i>paid</i>)	1010	924

COMMUNITY SERVICES

The Community Services Department includes the management and delivery of a wide range of community based services including: North Cariboo Recreation and Parks Service, Quesnel Regional Airport, Quesnel Transit, and Quesnel and District Museum and Archives. The Department also provides civic building maintenance for numerous City-owned facilities. The North Cariboo Recreation and Parks Service is a regional recreation service provided to residents in partnership with the Cariboo Regional District (CRD) and managed by the City that includes: Arts and Recreation Centre, Arena 2, West Fraser Centre, Alex Fraser Park, Indoor Soccer Complex and various parks and community halls in the region.

Airport

Table 7. Aircraft Movement | October 1 – December 31

	2017	2016
Aircraft Movement	1,060	1,573

Table 8. Passenger Airlines | October 1 – December 31

	2017	2016
Total Passengers	4,211	4,522
Scheduled Flights	214	229
Actual Flights	192	200

Transit

Table 9. Transit Ridership | October 1 – December 31

	2017	2016
Conventional Ridership	19,398	19,535
HandyDART Ridership	1,990	1,982
Total Ridership	21,388	21,517

Museum and Heritage

Although the Museum was closed for the winter season, 342 people visited for education programs, research assistance or to attend the Christmas gift shop sale.

Museum Exterior Display Areas and Interior Shelving

Two exterior exhibit spaces at the Museum were framed in, using wood salvaged from the restoration of the original Fraser River Bridge, and large glass windows were installed. This created attractive, well-lit exhibit spaces that will be reinstalled next spring. In December, four banks of compressed shelving were installed in the archives areas. Museum staff are working to transfer archival materials and textile collections into the new units. They provide improved access, better storage conditions and enable more materials to be stored within the same footprint.

North Cariboo Recreation and Parks

Arts and Recreation Centre

Table 10. Facility Bookings | October 1 – December 31

	2017	2016
Number of Facility Bookings	464	402
Facility Hours booked	2,254	1,859

Table 11. Admissions | October 1 – December 31

	2017	2016
Single Admissions	7,047	7,236
Membership Admissions	19,213	20,315

Quesnel Arenas

Table 12. Admissions | October 1 – December 31

	2017	2016
Single Admissions	2,593	3,044

Table 13. Arena Walking Track | October 1 – December 31

	2017	2016
Admissions	1,169	N/A

VISITORS' CENTRE

The Visitors' Centre is managed by the Quesnel and District Chamber of Commerce under contract with the City of Quesnel.

Table 14. Number of Visitors | October 1 – December 31

	2017	2016
Number of Visitors	880	755

Table 15. Visitors Origin | October 1 – December 31

	2017	2016
Quesnel and Area	333	386
British Columbia	97	89
Alberta	2	5
Canada	4	5
USA	17	9
Europe	7	17
Asia/Australia	1	2
Other	1	0

FIRE AND RESCUE SERVICES

The fourth quarter of 2017 saw the Fire Department respond to 92 calls. We also had one major structure fire and assisted both Barlow Creek and Bouchie Lake fighting structure fires.

Eight new recruits were informed that their training with the Fire Department would start in January 2018.

Table 16. Property Values | October 1 – December 31

	2017	2016
Property at Risk	\$775,000	\$220,000
Loss of Property Due to Fire	\$400,000	\$23,000
Property Saved from Damage	\$375,000	\$197,000

Table 17. Fire Inspections | October 1 – December 31

	2017	2016
October	51	84
November	20	66
December	83	33

RCMP SERVICES

The statistical information summary below is based on reported incidents of offence and are subject to change as investigations develop.

The increase of theft from vehicles is likely illicit drug driven and crimes of opportunity. Suspects are looking for vehicles with items that can be easily stolen and moved for drugs. The RCMP have actively been attempting to educate our community members to take steps to decrease their chances of being victimized.

The RCMP are also focusing on prolific offenders of residential break and enters.

Table 18. Calls for Service | October 1 – December 31

	2017	2016
Number of Foot Bridge/River Walk Calls	12	23
Number of Panhandling Calls	2	3

Table 19. RCMP Visits | October 1 – December 31

	2017	2016
Number of Street Checks	44	14
Number of School Visits	0	0

Table 20. Crime Type Statistics | October 1 – December 31

	2017	2016
Break and Enter - Residence	51	26
Break and Enter - Commercial	8	17
Theft FROM Vehicle	164	87
Theft OF Vehicle	20	17
Fatal Collisions	1	5
Injury Collisions	41	31
Collisions	204	147
Alcohol/Drug Related Collisions	5	11
Impaired Drivers	18	27
Drug Offences	62	85
Robbery	2	9
Domestic Violence Offences	74	75
All Assaults	100	106
Crimes Against Persons	259	247
Shoplifting	42	41
All Property Offences	697	503

ECONOMIC DEVELOPMENT

Economic Development focuses on activities that support business retention and expansion, resident, visitor, and business attraction, workforce development and attraction, and occasional sector specific projects.

Business Retention and Expansion

In the fourth quarter, a Wildfire Recovery Team was established for the North Cariboo. This team has reached out to impacted businesses and non-profit organizations and is building a plan for recovery from the impacts of the 2017 wildfire season. An office has been established in Spirit Centre so that business owners and residents may drop-in to learn more about what supports are available and what is being planned to assist with recovery.

Love Quesnel continued to encourage people to shop locally. This program is funded by Northern Development Initiative Trust and is administered by the City's Economic Development Intern.

Table 21. Love Quesnel | October 1 – December 31

	2017
Love Quesnel businesses	98
Love Quesnel Facebook page followers	1,535

Resident, Visitor, and Business Attraction

The North Cariboo Trails Inventory and Master Plan was completed in the fourth quarter. This plan incorporated the input of trail users to create an inventory and master plan of trails in the Quesnel area. Working with the Cariboo Regional District, Gold Rush Cycling Club, and College of New Caledonia, an application was submitted to the Rural Dividend fund to begin implementation of the plan.

The City's new tourism website, tourismquesnel.com launched in the fourth quarter. The new site is responsive, mobile-friendly, consistent with the City's brand, and features accommodations, eating options, and activities in all seasons.

Work continued on building the content for a new brochure and relocation guide for the City of Quesnel, as well as a video project aimed at resident attraction.

In partnership with the Cariboo Regional District, City of Williams Lake, Williams Lake Indian Band and District of 100 Mile House, the City of Quesnel worked on an Explore Cariboo project, which aims to attract visitors to the region for festivals and events, and encourages them to stay and explore once they are here. While efforts were stymied by the wildfires in 2017, this project will continue in 2018 with consumer shows booked for the first quarter, pull up banners created, and magnets and postcards promoting a new regional landing page.

Marketing Initiatives

Digital advertising

Through grant funding, the City has contracted a Social Media Coordinator to increase the frequency and quality of posts on the Explore Quesnel Facebook and Instagram. These platforms aim to attract visitors and residents to Quesnel. Keep an eye out for posts using these hashtags #explorequesnel and #itsinournature.

Table 22. Explore Quesnel | October 1 – December 31

	2017
Explore Quesnel Facebook followers	927
Explore Quesnel Instagram followers	159

Print advertising

Print advertisements was booked in the Central Mountain Air and Pacific Coastal in flight magazines, Cariboo Chilcotin Coast Tourism Association's Regional Guide, Quesnel's Official Travel Guide, and in features on the Gold Rush Trail in the Province newspaper and 24 Hours magazine.

Workforce Development

The Red Carpet Coordinator continued to work with major employers to assist with the recruitment and settlement of new professionals and skilled trade workers in Quesnel. Networking events aimed at helping newcomers to make connections for better retention are being planned in 2018.

See grant applications on page 7

Grant Applications

Table 23. City Grant Applications | as of December 31

Project	Grant	Application Amount	Status	Amount Awarded
Well Project	Building Canada	1,000,000	D	
Façade Improvement	NDIT - Façade Improvement	20,000	A	20,000
Grant Writing Support	NDIT - Grant Writing	8,000	A	8,000
Economic Development Capacity	NDIT – Economic Development Capacity Building	50,000	A	50,000
Local Government Intern	NDIT - Pine Beetle	35,000	A	35,000
Carbon Tax	UBCM – Climate Action Revenue Incentive Program	36,000	A	36,000
Soccer Facility Fan Improvements	NDIT - Community Halls and Recreation	15,000	A	15,000
Professional and Skilled Trade Recruitment	Rural Dividend	100,000	A	100,000
Resident Recruitment Project	NDIT – Marketing Initiatives	9,600	A	9,600
Trails Inventory and Master Plan	Rural Dividend	10,000	A	10,000
	Cariboo Chilcotin Beetle Action Coalition	25,000	A	25,000
Lewis Drive Rink Improvements	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	30,000	D	
Arena 2 Upgrades	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	14,324	D	
Drinking Water Supply and Storage	Infrastructure Canada – Clean Water and Wastewater Fund	2,994,640	A	2,994,640
Primary Water Trunk Main	Infrastructure Canada – Clean Water and Wastewater Fund	3,899,340	D	
Museum Renovations	BC Canada 150	50,000	A	50,000
Museum Storage	Canadian Heritage	24,833	A	24,833
Grey Trail	Bike BC	87,189	A	87,189
Airport snow plow	Airport Capital Assistance Program	264,660	A	264,660
Seniors Resource Guide and Fair	New Horizons	25,000	A	25,000
Place-making Project	Rural Dividend	100,000	A	100,000
First Nations Cultural Centre Plan	Rural Dividend	10,000	A	10,000
	CCBAC	10,000	A	10,000
#ExploreCariboo	Destination BC	18,936	A	18,936
Gymnastics Centre	UBCM Strategic Priorities	6,000,000	D	
Asset Data Upgrades	UBCM Strategic Priorities	100,000	A	100,000
Arts & Recreation Centre upgrade	UBCM Strategic Priorities	5,987,586	D	
Wildfire Recovery	Emergency Management BC	150,000	A	150,000
Economic Transition Strategy	Rural Dividend	10,000	P	
	CCBAC	10,000	A	10,000
Waterfront Development Plan	Rural Dividend	100,000	P	
Trails Development Project	Rural Dividend	335,000	P	
Marketing Strategy	Rural Dividend	250,000	P	
Total		21,865,108		4,238,858

P Pending
A Approved

D Denied
NDIT Northern Development Initiative Trust

UBCM Union of British Columbia Municipalities
CCBAC Cariboo Chilcotin Beetle Action Coalition



STRATEGIC PLAN 2017

Fourth quarter update

October 1 – December 31

1. COMMUNITY HEALTH AND SAFETY

STRATEGIC ACTION		PROGRESS
1.1	Develop a Policing Committee of Council with mechanisms to allow public involvement; this may also include community input into all emergency services lead by the City.	The Public Safety and Policing Committee is fully functional as a standing committee of Council.
1.2	Housing Initiative - Develop and consult on secondary suite and maintenance bylaws.	Consultations on secondary suites and maintenance bylaw have been deferred until 2018.
1.3	West Quesnel Land Stability Project	Phase 2 of this project is completed.
1.3.1.	Develop a plan to lower the ongoing monitoring costs.	Not started.
1.3.2.	Start a neighbourhood initiative in the study area re: what improvements residents can make.	Public meeting occurred in May 2017.
1.3.3.	Investigate options for financial assistance for impacted homeowners.	Not started.
1.3.4.	Development permit for hazardous area.	Will be an outcome of the OCP process.
1.4	Continue to work with the Ministry of Transportation and Infrastructure as the Highway Safety project moves into an action phase	The City and MOTI are working closely identifying safety issues and opportunities for improvements. The final plan will be completed in the first Quarter of 2018.
1.5	Implement recommendations from the Fire Department review.	Key recommendations from this study have been implemented.
1.6	Continue the work with BC Transit to improve the performance of our Transit services while maintaining its cost effectiveness.	The pilot program was completed successfully, changes were permanent in September, resulting in additional hours on several routes, extra hours on Saturdays, and better alignment of the schedule with the CNC/UNBC facility.
1.7	Marijuana Legalization - manage the local impacts of the pending Federal regulation changes.	Staff is working on zoning issues related to Cannabis retail outlets and growing and will be presented to Council in 2018. A Court Order was obtained requiring an illegal retail outlet to stop selling Cannabis to the public.

2. FINANCIAL STABILITY OF THE CORPORATION

STRATEGIC ACTION		PROGRESS
2.1	Continue with tax framework, budget analysis and review on a business unit/cost centre basis.	The five year operating plan and tax rates are completed. Work was completed on the 2018 budget and will be received by Council for adoption in the first quarter of 2018.
2.2	Succession planning review considering the medium term (three to five year window) needs of the City for both Exempt staff and key CUPE staff.	The budget process included a discussion around succession planning opportunities.
2.3	Continue work on City's procurement policy, including the possibility of incorporating specific Social Procurement policies.	Completed in the second quarter.
2.4	Conduct a review of the Airport business model including: consideration of an Airport Improvement Fee, development of a marketing initiative for Airport lands, and rebranding of the Airport.	This project has been put on hold until 2018.

3. ECONOMIC STABILITY & DIVERSIFICATION

STRATEGIC ACTION		PROGRESS
3.1	Implement new Quesnel brand, including website redevelopment.	Brand implementation is underway, currently refreshing signage, vehicle decals, documents and stationery. The new City website was launched on May 31.
3.2	Plan and implement an outstanding Canada 150 celebration.	Many events were held to celebrate this national milestone.
3.3	Hotel Tax Initiative - complete local signup and submit required documentation to the Province.	Discussions with hotel operators are ongoing.
3.4	Implement professional recruitment strategy working with key community stakeholders (Rural Dividend funds dependent).	Funding has been approved, and the work is ongoing.
3.5	Trails Initiative – inventory of existing area trails.	Completed by the consultants in 2017.
3.6	Continue to maximize access to Northern Development Initiative Trust, Cariboo Chilcotin Beetle Action Coalition and Rural Dividend grant funds.	This is an important ongoing initiative, all funding opportunities are considered.

4. ENVIRONMENTAL STEWARDSHIP

STRATEGIC ACTION		PROGRESS
4.1	Continue engagement with the Province re: establishing a Quesnel Community Forest.	This work is ongoing. The City is working on a Community Wildfire Protection Plan funding application to Union of BC Municipalities. This could tie in with a Community Forest Allocation.
4.2	Conduct an in-depth analysis of the City mobile fleet.	Not started yet, seeking a qualified consultant to assist.
4.2.1.	Consider strategies to reduce the environmental footprint.	
4.2.2.	Lower the overall cost of ownership.	
4.2.3.	Review the replacement and financing strategy for mobile fleet.	
4.3	Landfill Initiatives	
4.3.1.	Continue with zero waste initiative.	The City continued with public awareness/education to improve recycling compliance.
4.3.2.	Incorporate Albert Johnston Park into new landfill cell, with consideration of traffic and recycling flows to improve efficiencies.	Albert Johnston Park has been de-activated as a ball park.
4.4	Master Parks Plan – continue to look at reducing the costs and environmental footprint of managing and maintaining the City's parks, greenspaces, flower beds and baskets.	This work has been completed by staff, waiting for Council review.

5. GOVERNANCE

STRATEGIC ACTION		PROGRESS
5.1	Continue with First Nations recognition / engagement initiative.	The City and Lhtako Dené Nation have signed a Memorandum of Understanding, and recognition work is ongoing.
5.2	Continue with the Official Community Plan update.	The completion of the OCP is targeted for the second quarter of 2018.
5.3	Develop more of a partnership relationship with key agencies such as School District #28 and the Northern Health Authority regarding facilities renewal and replacement planning.	The City has been working with both the School District and Northern Health regarding facility replacement plans in Quesnel.
5.4	Review and formalize governance model for the North Cariboo Joint Planning Committee	A draft Terms of Reference has been developed and is in the process of being ratified, this will formalize this governance body.

6. INFRASTRUCTURE RE-INVESTMENT

STRATEGIC ACTION		PROGRESS
6.1	Develop a plan for Downtown redevelopment focused on the 200/300/400 blocks of Reid Street in correlation with Ministry of Transportation planning for throughput improvements.	Council has approved the Reid Street design, the project cost estimates, and the overall timing for this project. The project will be put to tender in the first Quarter of 2018.
6.2	Rationalize the community ball parks, as per the recommendations from the Master Parks Plan, including a plan which considers community ball parks, the old soccer field, Sugarloaf Park, the Rotary ball diamond and Cariboo Field.	Phase 2 work for the improvement of the Barlow Creek diamonds has been completed. Albert Johnston Park has been deactivated. Sugarloaf park has been converted into a dog park.
6.3	Water System Sustainability Initiatives.	
6.3.1.	Continue building redundancy into water system.	The Build Canada grant application for a new well at Sugarloaf Park was not successfully funded.
6.3.2.	Take advantage of significant grant opportunities.	The City was awarded a Clean Water and Wastewater grant to help fund the replacement of the Pinecrest Reservoir. This project is currently being constructed.
6.3.3.	Feasibility study for water treatment.	Not started yet.
6.4	Continue with "grant ready" planning for major facility upgrades.	Consultants are engaged in developing grant ready projects for a gymnastics facility and a major upgrade to the pool at the Arts and Recreation Centre.
6.5	Planning work for major upgrades to the Skateboard Park, Riverfront Trail, and Lewis Drive Rink.	An Northern Development Initiatives Trust grant was received for the Lewis Drive Rink, work will start in the spring of 2018. The Skateboard Park upgrade is currently in the design phase.