

2017 Quarterly Report

CITY OF
Quesnel

Second Quarter

APRIL 1 - JUNE 30

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COUNCIL STANDING COMMITTEES

Executive Committee

Members: Councillor Elliott (Chair), Councillor Paull, Mayor Simpson, and City Manager.

In the second quarter, the Executive Committee met with staff and reviewed the upgrades planned for parking in the arena precinct, including access routes.

The Committee also met with staff and CUPE representatives to provide rulings on two Step 4 grievances brought forward by CUPE members.

Policy and Bylaws Committee

Members: Councillor Roodenburg (Chair), Councillor Thapar, Mayor Simpson, Deputy City Manager/Director of Corporate and Financial Services, and Deputy Corporate Administrator

The Policy and Bylaw Committee continued its work on signage and potential policy related to shipping containers. The Committee reviewed and updated the City's purchasing policy with changes that included the following updates: the City's new living wage policy, local preference when purchases are below trade agreement thresholds, posting notice for sole source purchases, how multi-year contracts are handled and a supplier complaint process.

Financial Sustainability and Audit Committee

Members: Mayor Simpson (Chair), Councillor Brisco, Councillor Coleman, City Manager, and Deputy City Manager/Director of Corporate and Financial Services

The Financial Sustainability and Audit Committee reviewed the City's 2016 financial statements and received the year end Audit Report. The Committee also updated the City's budget principles policy and began discussions regarding the funds available for several large projects over the next few years.

FINANCE

The Finance Department manages municipal funds and investments, produces annual financial statements, leads the process of preparing the financial plan and performs all financial services within the City. The department is responsible for accounts payable, accounts receivable, maintaining records of tickets and fines, utility billing and tax collection, maintaining cemetery records and for securing all goods and services required by the City.

The department also plans and provides timely and accurate financial information to facilitate the decision-making needs of Council, senior management, and external stakeholders.

In the second quarter, the Finance Department finalized the 2016 year end statements. Attention then turned to producing the property tax invoices for 2017. As the end of the quarter approached the department was quite busy processing property tax payments and home owner grants.

Chart 1. Operating Expenditures | As of June 30, 2017

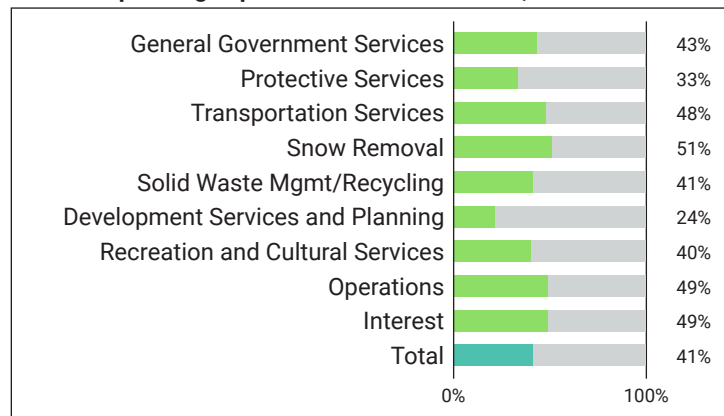
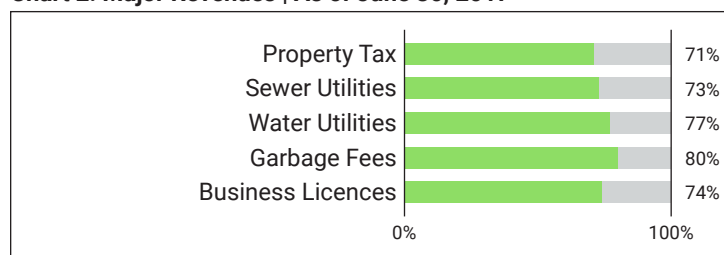


Chart 2. Major Revenues | As of June 30, 2017



COMMUNICATIONS

Communications monitors and posts on the City's social media pages and website. This position also creates and designs documents and advertising for various City departments.

Table 1. Communciation Analytics | April 1 - June 30

	2017	2016
www.quesnel.ca	17,000	16,090
Facebook - City of Quesnel	2,127	1,615
Twitter - City of Quesnel	600	378
Newspaper Advertisements	27	22

PUBLIC WORKS

Public Works is the City's largest department and is divided into the following sections: Water and Sewer (utilities); Mechanical Maintenance; Garbage; Recycling and Landfill (solid waste); Park Maintenance; Road and Street Maintenance; and Transportation Operations (airport and transit services).

During the second quarter, the crews continued sweeping, and applied dust suppressant throughout the City's roadways. The gardeners planted flowers and plants throughout the City and the parks staff cleaned up the parks for residents to enjoy. The roads crews painted lines, patched pot holes and prepared to start capital projects. Both the Moffat and Johnston Bridges were cleaned in June.

CAPITAL WORKS

The updates below cover only a portion of the 2017 capital projects.

Utility Upgrades (water, sewer and drainage)

- Reid St Redevelopment (water main replacement) This project is in the planning stages. The City met with residents, businesses and stakeholders throughout April. City Council finalized the traffic pattern in May.
- Lewis Dr (Storm water replacement, connection and paving)- Healy St to Perry Ave - Planning
- Pinecrest reservoir and pump station - Planning

Roadworks

- Arenas parking, lane and street upgrades - Construction
- Gook Rd - Hydraulic Rd to City boundary - Planning
- Larch Ave - Planning
- 700 block McLean St - Planning
- Front St - Bowron Ave to Gordon Ave - Complete
- Share the road signs - Complete
- Riverfront Trail paving and barriers - Planning
- Quesnel Museum parking lot redesign - Planning

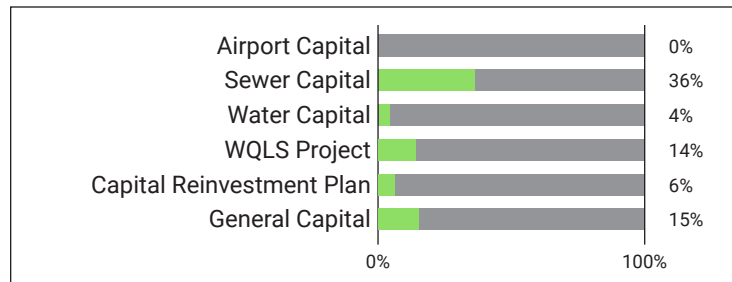
Miscellaneous

- Accessible Public Washrooms - Construction
- Hudson Bay Building - Foundation and exterior refresh - Construction

Parks

- Playground - South Quesnel - Planning
- Playground - LeBourdais Park - Construction
- Biking trails - Planning
- Dog Park - Researching locations
- Green space development at Baker Creek Park - Planning

Chart 3. Capital Expenditures | As of June 30



WEST QUESNEL LAND STABILITY PHASE II PROJECT

In 2015, the City of Quesnel secured \$7,275,155 in funding for this project through the New Building Canada – Small Communities Fund. The City also budgeted \$1,200,000 for additional road works, sidewalks, and curbing to allow for complete rebuilding of streets and sidewalks impacted by this storm water project.

The pumping wells and horizontal drains monitoring continued throughout the second quarter. City staff held a public meeting in May and presented the 2016 monitoring results as well as discussed the next steps in the program.

Crews began work on upper Abbott Drive prepping for paving, curbs and sidewalk. They also began landscaping throughout the area.

DEVELOPMENT SERVICES

Development Services provides advice and services related to the regulation of development activity designed to shape future development by ensuring orderly and safe growth within the City.

Development application processing, building inspection, business licensing, and bylaw enforcement are basic services provided by Development Services.

Active Transportation

The City received the Bike BC Grant program to complete a trail connection between the Quesnel Arenas and the existing trail system that emerges from the front of Dunrovin which will be completed in the fall.

Additionally, City Staff marked out cycling routes within the City and promoted the use of these trails, best practices on safe cycling and location of these routes at quesnel.ca during bike to work week. The City intends to continue to work with the community to advance safe bicycling practices.

Official Community Plan and Zoning Bylaw Revisions

Council was provided with a policy directions memo intended to guide the drafting of the Official Community Plan following initial public consultation. There was discussion and some redirections recommended to the consultants who are anticipated to have a draft document for staff to review in August. Public consultation will follow and lead to the revisions of the zoning bylaw. Community members are urged to watch the City website and social media for opportunities to participate in these public sessions.

Development Applications

The Façade Improvement Grant Program (funding for businesses who complete improvements to their store fronts) was fully utilized this year with five businesses applying to take advantage of the funding.

Additional applications of note in this quarter included Development Permit Reviews for the proposed new construction of:

1. The Dakelh & Community Housing's 38 unit apartment on McLean Street;
2. A Commercial building on Rita Road for an expanded Mark's and Dollarama; and
3. A drive-thru Starbucks on Rita Road.

Table 2. Development Applications | April 1 - June 30

	2017	2016
Rezoning	\$0	\$2,050
Subdivision	\$260	\$875
Permits (DP, DVP, BOV, other)	\$1,970	\$1,380
Total	\$2,230	\$4,305

Building

Residential construction continued to be slow in the second quarter but was balanced by an increase in commercial and institutional permits. Construction of new homes in the City was particularly slow with only one new home application compared to six new homes in the Cariboo Regional District.

Table 3. Building Permits | April 1 - June 30

	2017	2016
Building Permit Fees	\$12,949	\$12,269
Building Permits Issued	18	34

Table 4. Building Construction Values | April 1 - June 30

	2017	2016
Residential	\$124,700	\$942,065
Commercial	\$1,271,080	\$890,000
Other	\$460,000	\$60,000
Total	\$1,856,700	\$1,895,065

Bylaw Enforcement Updates

Bylaw Officers spent a considerable amount of time working with residents to get their properties cleaned and mowed during the second quarter. Staff were pleased that the number of incidents were slightly down and attributed this to some of the larger properties taking action without Bylaw intervention this year.

The statistics below are meant to reflect a sample of the complaints received and enforcement actions taken, they do not include all bylaw activities.

Business Licenses

There was a significant increase in the processing of business licenses this year. There was increased attention paid to rectifying licenses that had not been paying and also in the processing of new multi-unit rental property licenses.

A list of paid business licences is available at quesnel.ca.

Table 5. Bylaw Complaints & Occurrences | April 1-June 30

	2017	2016
Dogs	43	83
Noise	6	17
Nuisance	102	111
Sign	10	25
Municipal tickets issued	6	5
Parking complaints	32	25
Parking tickets issued	98	72
TOTAL	297	338

Table 6. Business Licences Issued | April 1 - June 30

	2017	2016
New Licences Issued (<i>approved</i>)	25	27
Total Current Licences (<i>paid</i>)	881	820

COMMUNITY SERVICES

The Community Services Department includes the management and delivery of a wide range of community based services including: North Cariboo Recreation and Parks Service, Quesnel Regional Airport, Quesnel Transit, and Quesnel and District Museum and Archives. The Department also provides civic building maintenance for numerous City-owned facilities. The North Cariboo Recreation and Parks Service is a regional recreation service provided to residents in partnership with the Cariboo Regional District (CRD) and managed by the City that includes: Arts and Recreation Centre, Twin Arenas, Alex Fraser Park, Indoor Soccer Complex and various parks and community halls in the region.

The following is an overview of significant programs, projects, and initiatives of the department in the second quarter:

Airport

Airports Capital Assistance Program Grant

The City received confirmation in March 2017 that the Quesnel Regional Airport would receive funding of up to \$264,660 to cover 100% of the cost of a new snow plow.

Table 7. Aircraft Movement | April 1 - June 30

	2017	2016
Aircraft Movement	5,538	1,573

Table 8. Passenger Airlines | April 1 - June 30

	2017	2016
Total Passengers	4,548	4,427
Scheduled Flights	220	222
Actual Flights	213	219

Transit

Table 9. Transit Ridership | April 1 - June 30

	2017	2016
Conventional Ridership	19,745	21,282
HandyDART Ridership	2,082	1,890
Total Ridership	21,827	23,172

Museum and Heritage

The Museum opened for the summer season on May 2, 2017, prior to that, it was open by appointment. The Museum provided educational programs for 14 classes or daycare groups and also contributed outreach activities to the Early Learning Expo and Aboriginal Days celebrations.

Table 10. Admissions | April 1 - June 30

	2017	2016
Total Admissions	1,099	1,120

The Museum received funding through the Young Canada Works in Heritage Program to hire two students to work at the Museum during the summer season. We also received confirmation that a grant of \$50,000 had been approved from the British Columbia | Canada 150; Celebrating BC Communities and their Contributions to Canada Program toward the renovation of the exterior exhibit spaces at the museum.

Hudson's Bay Building

Work began in May 2017 on a project to upgrade the Hudson's Bay Building. The project includes the replacement of the foundation with a strip concrete footing and treated wood foundation, replacement of the porch canopy, repainting of the building and removal of the balcony which was in poor condition, served no functional purpose, and is not a heritage feature of the building. The project is funded 100% through the Federal Gas Tax program.

North Cariboo Recreation and Parks

Arena Replacement Project

The North Cariboo Arena Replacement Project is a joint initiative of the Cariboo Regional District (CRD) and City of Quesnel. Construction of the West Fraser Centre continues to be on schedule for completion by September 2017 and on budget for \$20.6 million.

The Official Opening Weekend for the new facility is planned for September 16 and 17. The official opening weekend will include a concert headlined by Canadian Rock Icons 54-40, a Vancouver Canucks Alumni Hockey Game, and a community tail-gate party which will include live entertainment, food vendors, public skating, facility tours, and activities.

Funding Applications

The City, on behalf of the City and Cariboo Regional District, submitted grant applications in the second quarter for 100% funding for two projects: an upgrade to the Arts and Recreation Centre and construction of a new gymnastics facility. The Arts and Recreation Centre upgrade project would provide much-needed improvements to the aging facility and provide a foundation for a future expansion and major renovation of the building. The Gymnastics Facility project would include the construction of a new gymnastics centre at the site of the soccer complex on Anderson Dr, expanded storage areas and improved lobby space for the soccer facility, as well as additional community space for an indoor playground and climbing wall.

Arts and Recreation Centre

Table 11. Facility Bookings | April 1 - June 30

	2017	2016
Number of Facility Bookings	363	374
Facility Hours booked	595	578

Table 12. Admissions | April 1 - June 30

	2017	2016
Single Admissions	6,096	6,670
Membership Admissions	19,856	17,945

Twin Arenas

Table 13. Facility Bookings | April 1 - June 30

	2017	2016
Number of Facility Bookings	66	158
Facility Hours booked	278	841

Table 14. Admissions | April 1 - June 30

	2017	2016
Single Admissions	0	0

**From April to September there is no public skating or drop-in programs.*

VISITORS' CENTRE

The Visitors' Centre is managed by the Quesnel and District Chamber of Commerce under contract with the City of Quesnel.

Table 15. Number of Visitors | As of June 30

	2017	2016
Number of Visitors	3,206	3,760

Table 16. Visitors Origin | April 1 - June 30

	2017	2016
Quesnel and Area	756	882
British Columbia	737	757
Alberta	58	33
Canada	36	21
USA	111	164
Europe	150	148
Asia/Australia	26	20
Other	2	2

FIRE AND RESCUE SERVICES

The second quarter saw the Quesnel Fire Department (QFD) respond to 125 calls, mainly consisting of commercial fire alarms, medical emergencies, grass fires and motor vehicle incidents. Out of those 125 calls, 56 of them were Officer Page, meaning only paid staff was called/responded. The department also responded to a major fire at Cariboo Pulp and Paper. The 10 Students who took part in the Junior Firefighter program graduated in early May.

The Fire Prevention office was very busy with the Fire Safety House tour for all local Grade 3 students, with approximately 315 kids taking part this year. Also, a total of 130 kids with 13 adults took part in various fire hall tours. And finally, fire drills were conducted at all schools within our fire protection area.

Staff was also busy conducting annual maintenance of all fire apparatus and hose testing.

Table 17. Property Values | April 1 - June 30

	2017	2016
Property at Risk	\$417,621,250	\$4,440,700
Loss of Property Due to Fire	\$2,611,250	\$1,607,700
Property Saved from Damage	\$415,010,000	\$2,833,000

Table 18. Fire Inspections | April 1 - June 30

	2017	2016
April	8	49
May	33	41
June	56	83

RCMP SERVICES

The statistical information summary below is based on reported incidents of offence and are subject to change as investigations develop.

Table 19. Calls for Service | April 1 - June 30

	2017	2016
Number of Foot Bridge/River Walk Calls	41	81
Number of Panhandling Calls	10	2

Table 20. Crime Type Statistics | April 1 - June 30

	2017	2016
Break and Enter - Residence	76	50
Break and Enter - Commercial	23	13
Theft FROM Vehicle	72	45
Theft OF Vehicle	49	43
Fatal Collisions	1	0
Injury Collisions	26	26
Collisions	92	108
Alcohol/Drug Related Collisions	8	12
Impaired Drivers	25	44
Drug Offences	67	58
Robbery	2	3
Domestic Violence Offences	53	73
All Assaults	134	140
Crimes Against Persons	269	275
Shoplifting	35	42
All Property Offences	250	484

Table 21. RCMP Visits | April 1 - June 30

	2017	2016
Number of Street Checks	53	32
Number of School Visits	0	0

ECONOMIC DEVELOPMENT

Economic Development focuses on activities that support business retention and expansion, resident, visitor, and business attraction, workforce development and attraction, and occasional sector specific projects.

Business Retention and Expansion

The City worked in partnership with the Quesnel Downtown Association to encourage downtown property owners to install automatic doors at building entrances, improving the overall accessibility in the downtown. 16 automatic doors were installed downtown through this program.

Love Quesnel continues to encourage people to shop locally. This program is funded by Northern Development Initiative Trust and is administered by the City's Economic Development Intern.

Table 22. Love Quesnel | April 1 - June 30

	2017
Love Quesnel businesses	92
Love Quesnel Facebook page likes	1,299

Resident, Visitor, and Business Attraction

The City's new website launched in the second quarter. For potential residents, the City website is often the first impression of the community. For current residents, it's a portal to important information regarding programs, services, current initiatives, taxes, and utilities. The new City website offers easy navigation, with "mega-menus", an "I want to" menu and an improved search function. These new features will get site visitors the information they are looking for, quickly. The website also includes online forms for reporting a problem, submitting feedback to the City, applying for a business licence or for a job. Other interactive features include map views of capital projects and points of interest for visitors, as well as a tool to determine whether a building permit is needed for a project, and a tool to determine the next garbage day for any residential address in the City. The City website received 1,000 more visitors compared to last year during this quarter.

The North Cariboo Trails Inventory and Master Plan project was started in quarter two. This project will rely on the input of local trail users to build a complete inventory and master plan for trails in the Quesnel area. This project will help in the marketing of trails for tourism and resident attraction, as well as create plans to improve or maintain the current trail system while noting the potential for destination trail development.

Marketing Initiatives

Digital advertising

Working with partners throughout the Cariboo Regional District and Festival Seekers Media, and supported by funding from Destination BC, blogger/influencer Miss604 travelled through Quesnel. This campaign created content to be used in promoting travel to and throughout the Cariboo during festival season. This campaign will be revisited following the wildfire season to determine appropriate adjustments in light of festival cancellations.

Workforce Development

A Red Carpet Coordinator was hired to expand the Healthcare Professional Recruitment program to the recruitment of other professionals and skilled trades workers to fill key positions in the community. A term position was created. The Council Initiatives Projects Coordinator will assist with the implementation of related marketing materials.

Grant Applications

See all of the grants we have applied for on the next page.

Table 23. City Grant Applications | as of June 30

Project	Grant	Application Amount	Status	Amount Awarded
Well Project	Building Canada	1,000,000	D	
Façade Improvement	NDIT - Façade Improvement	20,000	A	20,000
Grant Writing Support	NDIT - Grant Writing	8,000	A	8,000
Economic Development Capacity	NDIT – Economic Development Capacity Building	50,000	A	50,000
Local Government Intern	NDIT - Pine Beetle	35,000	A	35,000
Carbon Tax	UBCM – Climate Action Revenue Incentive Program	36,000	A	36,000
Soccer Facility Fan Improvements	NDIT - Community Halls and Recreation	15,000	A	15,000
Professional and Skilled Trade Recruitment	Rural Dividend	100,000	A	100,000
Resident Recruitment Project	NDIT – Marketing Initiatives	9,600	A	9,600
Trails Inventory and Master Plan	Rural Dividend	10,000	A	10,000
	Cariboo Chilcotin Beetle Action Coalition	25,000	A	25,000
Lewis Drive Rink Improvements	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	30,000	D	
Arena 2 Upgrades	NDIT – Community Halls and Recreation	30,000	A	30,000
	NDIT – Pine Beetle	14,324	D	
Drinking Water Supply and Storage	Infrastructure Canada – Clean Water and Wastewater Fund	2,994,640	A	2,994,640
Primary Water Trunk Main	Infrastructure Canada – Clean Water and Wastewater Fund	3,899,340	D	
Museum Renovations	BC Canada 150	50,000	A	50,000
Museum Storage	Canadian Heritage	24,833	A	24,833
Grey Trail	Bike BC	87,189	A	87,189
Airport snow plow	Airport Capital Assistance Program	264,660	A	264,660
Seniors Resource Guide and Fair	New Horizons	25,000	P	
Place-making Project	Rural Dividend	100,000	P	
First Nations Cultural Centre Plan	Rural Dividend	10,000	P	
#ExploreCariboo	Destination BC	18,936	A	18,936
Gymnastics Centre	UBCM Strategic Priorities	6,000,000	P	
Asset Data Upgrades	UBCM Strategic Priorities	100,000	P	
Arts & Recreation Centre upgrade	UBCM Strategic Priorities	5,987,586	P	
Total		\$20,975,108		\$3,808,858

P Pending
A Approved

D Denied
NDIT Northern Development Initiative Trust

UBCM Union of British Columbia Municipalities



STRATEGIC PLAN 2017

1.

COMMUNITY HEALTH AND SAFETY

STRATEGIC ACTION		PROGRESS
1.1	Develop a Policing Committee of Council with mechanisms to allow public involvement; this may also include community input into all emergency services lead by the City.	The Public Safety & Policing Committee has been formed as a standing committee of Council. Terms of Reference have been developed, and the first public safety stakeholder meeting has been held.
1.2	Housing Initiative - Develop and consult on secondary suite and maintenance bylaws.	The Official Community Plan (OCP) work is being conducted. Consultations on Secondary Suites and Maintenance bylaw have not started.
1.3	West Quesnel Land Stability Project	Final paving, sidewalks and landscaping is being completed on Abbott Drive.
1.3.1.	Develop a plan to lower the ongoing monitoring costs.	This will start in the fall.
1.3.2.	Start a neighbourhood initiative in the study area re: what improvements residents can make.	Public meeting occurred in May 2017.
1.3.3.	Investigate options for financial assistance for impacted homeowners.	Not started.
1.3.4.	Development permit for hazardous area.	Will be an outcome of the OCP process.
1.4	Continue to work with the Ministry of Transportation and Infrastructure as the Highway Safety project moves into an action phase	The various optional elements to this project will be finalized over the summer, a presentation to Council will occur in September.
1.5	Implement recommendations from the Fire Department review.	Most recommendations from this study have been implemented.
1.6	Continue the work with BC Transit to improve the performance of our Transit services while maintaining its cost effectiveness.	The pilot program was completed successfully, changes will be permanent in September, resulting in additional hours on several routes, extra hours on Saturdays, and better alignment of the schedule with the CNC/UNBC facility.
1.7	Marijuana Legalization - manage the local impacts of the pending Federal regulation changes.	Staff is working on the legal and business licensing issues related to a local illegal dispensary.

2. FINANCIAL STABILITY OF THE CORPORATION

	STRATEGIC ACTION	PROGRESS
2.1	Continue with tax framework, budget analysis and review on a business unit/cost centre basis.	The five year operating plan and tax rates are completed. The budget work for 2018 will start in the fall.
2.2	Succession planning review considering the medium term (three to five year window) needs of the City for both Exempt staff and key CUPE staff.	A review of key staffing vulnerabilities and recommendations will be conducted in the fall prior to the budget cycle.
2.3	Continue work on City's procurement policy, including the possibility of incorporating specific Social Procurement policies.	Completed in the second quarter.
2.4	Conduct a review of the Airport business model including: consideration of an Airport Improvement Fee, development of a marketing initiative for Airport lands, and rebranding of the Airport.	This project has not been started yet.

3. ECONOMIC STABILITY & DIVERSIFICATION

	STRATEGIC ACTION	PROGRESS
3.1	Implement new Quesnel brand, including website redevelopment.	Brand implementation is underway, currently refreshing signage, vehicle decals, documents and stationary. The new City website went live on May 31.
3.2	Plan and implement an outstanding Canada 150 celebration.	Many events were held to celebrate this national milestone.
3.3	Hotel Tax Initiative - complete local signup and submit required documentation to the Province.	Discussions with hotel operators are ongoing, targeting submission to the Province by December 31.
3.4	Implement professional recruitment strategy working with key community stakeholders (Rural Dividend funds dependent).	Funding has been approved, and the work is ongoing.
3.5	Trails Initiative – inventory of existing area trails.	The Request for Proposal was awarded, inventory work is ongoing, and a public stakeholder meeting is planned for early October.
3.6	Continue to maximize access to Northern Development Initiative Trust, Cariboo Chilcotin Beetle Action Coalition and Rural Dividend grant funds.	This is an important ongoing initiative, all funding opportunities are considered.

4. ENVIRONMENTAL STEWARDSHIP

STRATEGIC ACTION		PROGRESS
4.1	Continue engagement with the Province re: establishing a Quesnel Community Forest.	This work is ongoing. The City is working on a Community Wildfire Protection Plan funding application to the Union of BC Municipalities.
4.2	Conduct an in-depth analysis of the City mobile fleet.	Not started yet, seeking a qualified consultant to assist.
4.2.1.	Consider strategies to reduce the environmental footprint.	
4.2.2.	Lower the overall cost of ownership.	
4.2.3.	Review the replacement and financing strategy for mobile fleet.	
4.3	Landfill Initiatives	
4.3.1.	Continue with zero waste initiative.	For 2017 the City will continue with public awareness/education to improve recycling compliance.
4.3.2.	Incorporate Albert Johnston Park into new landfill cell, with consideration of traffic and recycling flows to improve efficiencies.	This work is waiting for the end of the current Slo-Pitch season.
4.4	Master Parks Plan – continue to look at reducing the costs and environmental footprint of managing and maintaining the City's parks, greenspaces, flower beds and baskets.	After a review by Council of the complete inventory of improvements, Council forwarded back to the Financial Sustainability and Audit Committee for further work.

5. GOVERNANCE

STRATEGIC ACTION		PROGRESS
5.1	Continue with First Nations recognition / engagement initiative.	The City and Lhtako First Nation have signed a Memorandum of Understanding, recognition work is ongoing.
5.2	Continue with the Official Community Plan update.	A draft OCP and the next round of consultations with the community will occur in the fall of 2017.
5.3	Develop more of a partnership relationship with key agencies such as School District #28 and the Northern Health Authority regarding facilities renewal and replacement planning.	The Joint Planning Committee held a meeting with the School trustees and staff to explore areas of common interest. Facility renewal is a key concern for both the School District 28 and Northern Heather Authority.
5.4	Review and formalize governance model for the North Cariboo Joint Planning Committee	A draft Terms of Reference has been developed and is in the process of being ratified, this will formalize this governance body.

6.

INFRASTRUCTURE RE-INVESTMENT

STRATEGIC ACTION		PROGRESS
6.1	Develop a plan for Downtown redevelopment focused on the 200/300/400 blocks of Reid Street in correlation with Ministry of Transportation planning for throughput improvements.	The configuration of the streetscape for Reid Street has been finalized after significant public input. Detailed design is underway.
6.2	Rationalize the community ball parks, as per the recommendations from the Master Parks Plan, including a plan which considers community ball parks, the old soccer field, Sugarloaf Park, the Rotary ball diamond and Cariboo Field.	Phase two work for the improvement of the Barlow Creek diamonds has been completed. Albert Johnston Park will be deactivated following the current ball season. Sugarloaf park will be converted into a dog park.
6.3	Water System Sustainability Initiatives.	
6.3.1.	Continue building redundancy into water system.	The Build Canada grant application for a new well at Sugarloaf Park was not successfully funded.
6.3.2.	Take advantage of significant grant opportunities.	The City was awarded a Clean Water and Wastewater grant to help fund the replacement of the Pinecrest Reservoir. This project will start in late August.
6.3.3.	Feasibility study for water treatment.	Not started yet.
6.4	Continue with "grant ready" planning for major facility upgrades.	Consultants are engaged in developing grant ready projects for the gymnastics facility and a major upgrade to the pool at the Arts and Recreation Centre.
6.5	Planning work for major upgrades to the Skateboard Park, Riverfront Trail, and Lewis Drive Rink.	An application has been made to Northern Development Initiative Trust to upgrade the Lewis Drive Rink.