



Request for Proposals

Lhtako Dene Park Sign Fabrication, Installation, and Site Works

Issued: July 29, 2022

Closing Date and Time: 4:00 pm August 23, 2022

Proposals must be received before Closing Time to be considered.

Submission Location: Proposals/Bids must be submitted as a single pdf document by email only to: lblair@quesnel.ca (The maximum file size the City can receive is 35Mb)

1. Invitation and Intent

The City of Quesnel invites all qualified persons, or firms capable of providing the required products to submit bids for the engineering, coordination, fabrication, and installation of a custom territorial welcome sign and associated site works.

2. Submission Details

Submit proposal by email to Lindsay Blair, Senior Community Development Coordinator, lblair@quesnel.ca

Email subject line should read: **Lhtako Dene Park Sign Fabrication, Installation, and Site Works**

The following must be included in the proposal:

- Contact information: Name, address, email address, telephone number
- Company name and address
- Timeline for work completion
- Detailed project budget. The project fee shall include all travel, design, layout, site prep, material, labour, installation, permits, GST and PST if required
- Detailed project plan. The proposal must include all aspects in the Deliverables, Appendices A and B
- Budget sheet from Appendix C
- Examples of previous work and completed projects

The City reserves the right to cancel this Request for Proposals for any reason without any further liability to any proponent or to waive irregularities at their own discretion.

Any interpretation of, additions to, deletions from, or any other corrections to the Proposal document, will be issued as written addenda by the City of Quesnel. It is the sole responsibility of the potential proponents to check with the City of Quesnel website, and/or BC Bid to ensure all information has been received prior to submitting a proposal.

Proposals may be withdrawn by written notice to Lindsay Blair, Senior Community Development Coordinator, lblair@quesnel.ca at any time, up to the closing date and time of this RFP.

3. Rights Reserved by the City

The City is not liable for any costs incurred by interested parties in the preparation of their response to this request or interviews if held. Furthermore, the City shall not be responsible for any liabilities, cost, loss, or damage incurred, sustained, or suffered by any interested party, prior or subsequent to, or by reason of the acceptance or non-acceptance by the City of any response, or by reason of any delay in the acceptance of the response.

The City reserves the right to reject any or all proposals and to accept the proposal deemed most favorable in the interests of the City.

The City may, in its absolute discretion, reject a proposal submitted by the proponent, if the proponent, or any officer or director of the proponent is or has been engaged either directly or indirectly through another corporation in legal action against the City, its elected or appointed officers and employees in relation to any other Contract for works or services or any matter arising from the City's exercise of its powers, duties or functions.

The RFP process does not commit the City in any way to select a proponent, or award or negotiate any contract. The City reserves the right to cancel this project for any reason whatsoever without any future obligations.

The City may accept or waive a minor and inconsequential irregularity where practicable to do so. The City may, as a condition of acceptance of the Proposal, request a Proponent to correct a minor and inconsequential irregularity with no change in the Proposal.

The determination of what is or is not a minor and inconsequential irregularity, the determination of whether to accept, waive, or require correction of an irregularity, and the final determination of the validity, will be at the sole discretion of the City.

4. Evaluation Criteria

Submission will be reviewed for:

Organizational capacity and previous experience	25%
Budget and resource allocation	35%
Project timeline	20%
Proposal submission meets all criteria	5%
Method of approach	15%

5. Negotiations

The award contract is subject to negotiations with the proponent that offers, in the City's opinion, the best value proposal. Such negotiations include, but are not limited to, the following:

- Changes or refinements in the service requirements or scope of work proposed by the Lead Proponent.
- Price – if directly related to a change or refinement in the proposed scope of work proposed by the Lead Proponent;
- Specific contract details as deemed reasonable for negotiation by the City of Quesnel.

The successful proponent by its acceptance of a negotiated agreement and purchase order, agrees to indemnify and hold harmless the City, its elected officials, agents and employees, from and against all loss or expense that may be incurred by the City, its officials, officers, employees and agents as a result of bodily injury, including death sustained by any person or persons, or on account of damage to property including loss of use thereof arising out of or as a consequence of the performance of the work stipulated in the RFP and any negotiated agreement.

6. Background Information

On National Indigenous Peoples Day, Ceal Tingley Park was renamed Lhtako Dene Park as part of a major initiative to restore Lhtako Dene and Southern Carrier culture to the City's riverfronts. For the Lhtako, which means 'where the waters meet,' the entire confluence of the Quesnel and Fraser rivers and Baker Creek, is a significant cultural place and was the main Lhtako Dene settlement site for millennia prior to European settlement.

The renaming of the park is part of a two-year long Waterfront Cultural Interpretation Project that was developed as an outcome of the City's overall Waterfront Development Plan. City staff and specialist consultants worked with the Lhtako Dene Nation's Chief, Council, Elders and community members to ensure this project reflects the history and culture of the Lhtako Dene Nation.

The new park sign will welcome visitors to the Territory of the Lhtako Dene Nation. The sign will be situated between two Lhtako Dene Nation flags. The welcome sign and a dip net and sockeye salmon sculpture will be the main features at the park entrance. Many other features will be added as the project develops. Lhtako Dene Park is also the planned location for the Lhtako Dene Cultural Centre project when grant funding becomes available. The project as a whole has been planned and designed with significant consultation and discussions from Lhtako Dene Chief, Council, Elders and community members and will continue to do so for the duration of the project.

7. Project Information

7.1 Location

Address: 160 Front St, Quesnel, BC V2J 2K1

GPS location: 52.973064, -122.497100

7.2 Timeline

July 29, 2022 – RFP issued

August 23, 2022 – RFP closes

August 30 – September 2, 2022 – Proponent interviews

September 12, 2022 – Proponent selected; contract signed

7.3 Deliverables

- Engineered drawings, fabrication, and installation of Large Welcome Sign and appurtenances, as per design specifications in Appendix A, including the following materials, but not limited to:
 - i. 12 mm Corten steel panels with 12mm thick brushed aluminum lettering. Front and back lettering and design file will be supplied by the City. Back panel may be a different design than front panel.
 - ii. 188 gauge wire mesh gabion units filled with 150-200 mm basalt rock
 - iii. Concrete footing and reinforcement
 - iv. Two flag poles, minimum 16'5" (up to 24') with aluminum flash collar
 - v. High quality commercial/industrial solar LED ground sign spot light, installed with anti-theft properties (presented options will be considered)
- Site Prep and landscaping for the Large Welcome Sign, as per Appendix B

- Site Prep and landscaping for the dip netting sculpture, salmon sculptures, and garden bed, as per Appendix B. This will include basalt rock placement for all sculptures and steel planter, but will not include the sculptures; the sculptures will be created in a separate RFP.

Appendix A – Sign Design

Appendix B – Site Plan and Prep

Appendix C – Budget Sheet

Appendix A

LEGEND

- (A) Sign Panel:
- .1 Front Sign Panel
 - 12mm thick Corten steel panel, cut to shape, finish to be brushed (exterior).
 - Mechanically fasten into Gabion Unit. No visible hardware on the face.
 - .2 Back Sign Panel
 - 12mm thick Corten steel panel, cut to shape, finish to be brushed (exterior).
 - Mechanically fasten into Gabion Unit. No visible hardware on the face.
- (B) Laser Cut Detail:
- .1 Lettering
 - 12mm thick brushed aluminum lettering, cut to shape.
 - Lettering to be provided and scaled as shown in plans; grind edges to ensure smooth finish with no hazardous chips or protrusions.
 - Apply anti-Graffiti clear coat (all sides).
 - Fasten to Sign Panel. Layout and type of fasteners to be proposed via shop drawings. No visible hardware on face.
 - .2 Laser Cut Pattern
 - 12mm thick brushed aluminum pattern, cut to shape.
 - Laser cut bear and salmon patterns to be provided and scaled as shown in plans; grind edges to ensure smooth finish with no hazardous chips or protrusions.
 - Apply anti-Graffiti clear coat (all sides).
 - Fasten to Sign Panel. Layout and type of fasteners to be proposed via shop drawings.
- (C) Gabion Unit:
- Weld frame together with clean through welds. Grind all welds flat.
 - Touch-up all welds as required with galv. paint.
 - 188 gauge wire mesh and 30mm angle.
- (D) Gabion Fill Material:
- 150-200mm basalt rock to be approved by Landscape Architect.
- (E) Concrete Pile Cap
 - Dimensions to be confirmed as per structural shop drawings.
- .1 Reinforcement
- (F) Structural Piles
 - Dimensions to be confirmed through shop drawing process.
- (G) Flag and Flag Pole
 - Min. 4.88m (16'5") height single section aluminum flag pole with aluminum flash collar
 - Flag dimensions 1500 x 1000mm
- (H) Concrete Footing with ground sleeve and stop bolt
 - Dimensions to be confirmed through shop drawing process.

- Notes:
- Drawing shows design intent only. Signage vendor to provide engineered shop drawings sealed by a structural engineer for all components including footings for review and approval by Owner and/or Contract Administrator prior to fabrication.
 - Actual sign content to be provided by Owner prior to fabrication.
 - All graphic elements for laser cutting to be provided by Owner via CAD file.
 - Signage vendor to verify all site dimensions and site conditions prior to fabrication.
 - Signage vendor to provide material samples to review finish prior to fabrication.
 - All dimensions are in millimeters unless otherwise noted.

ELEVATION A - FRONT VIEW

SCALE 1:30

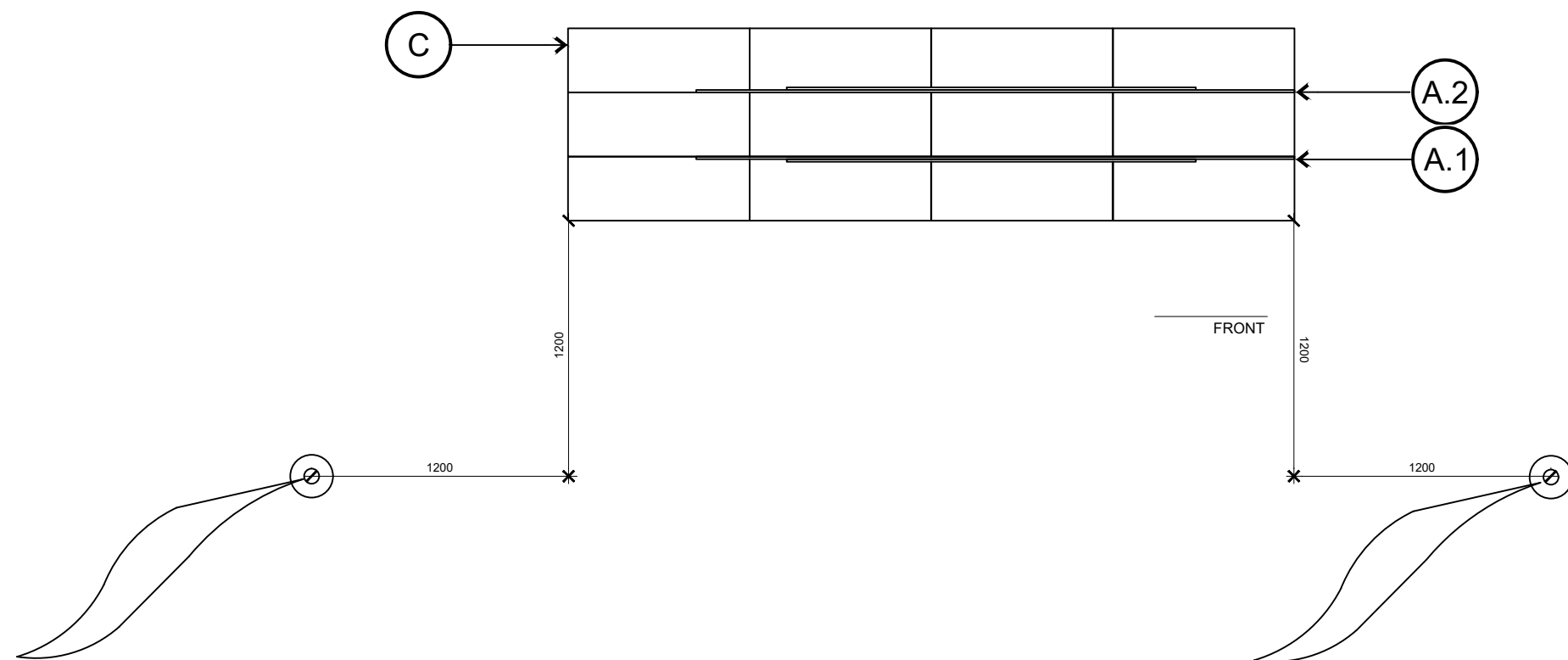
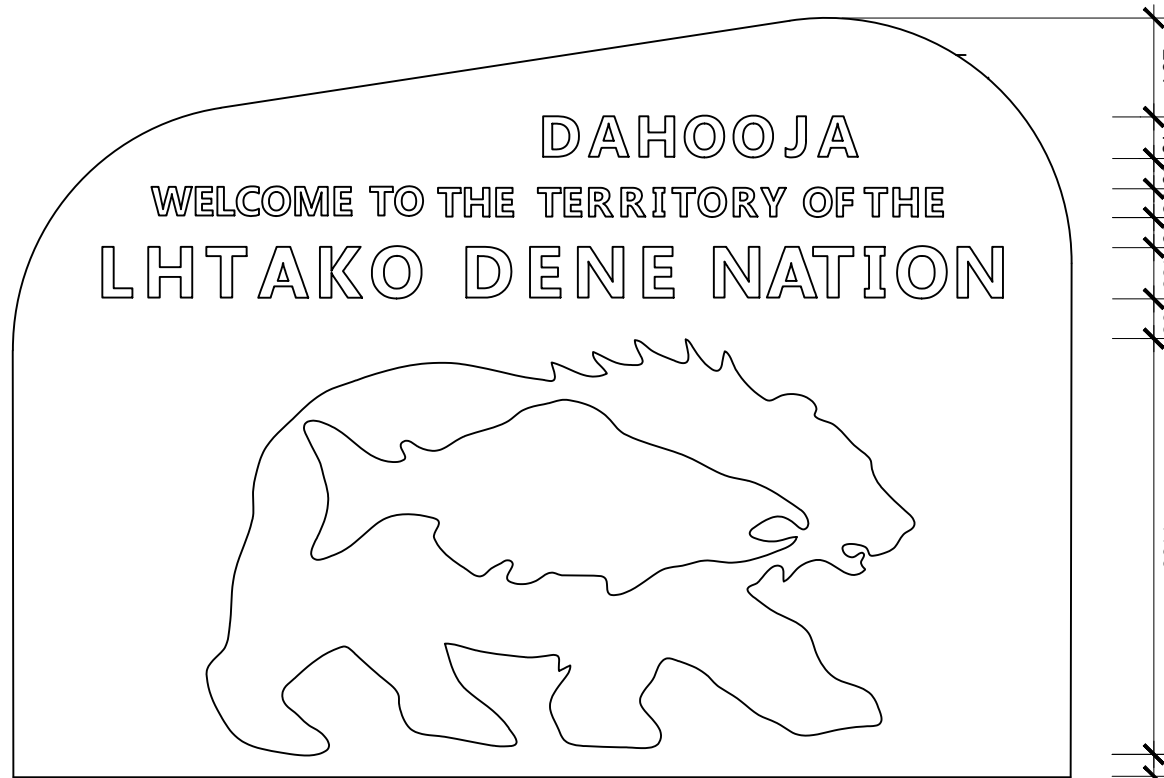
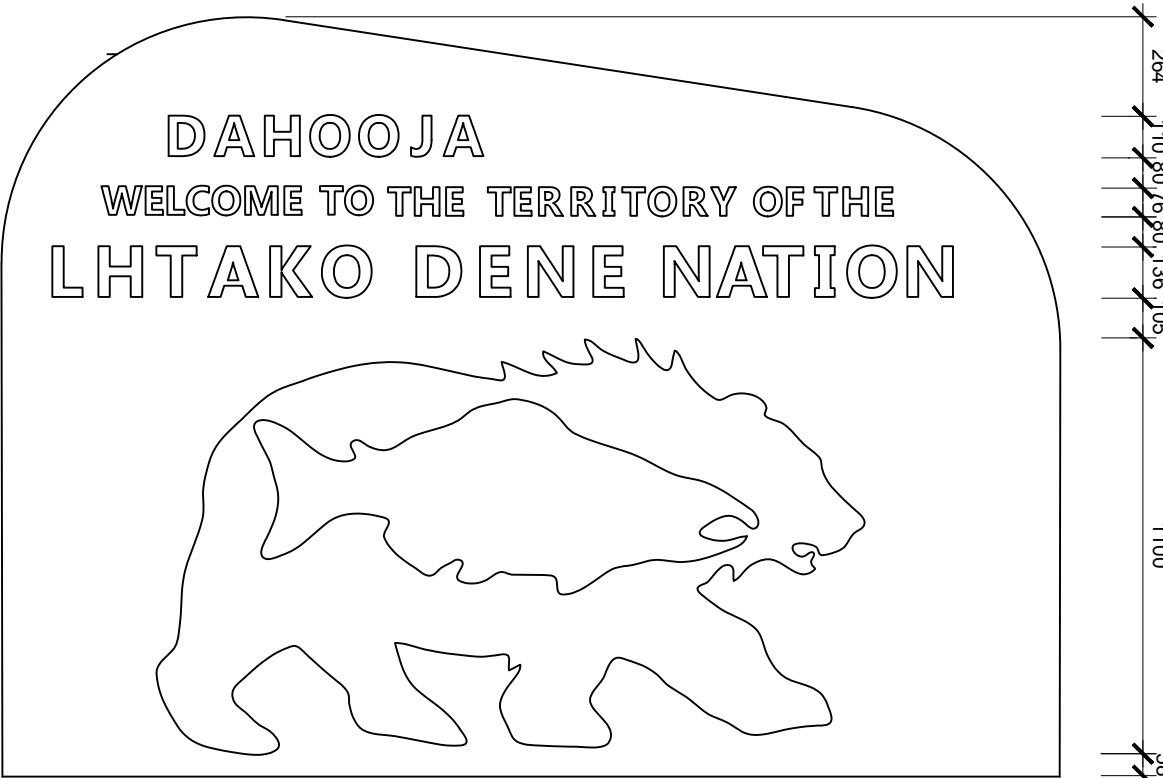
ELEVATION B - BACK VIEW

SCALE 1:30

ELEVATION C - SIDE VIEW (RIGHT) DETAIL SECTION - RIGHT

SCALE 1:30

SCALE 1:30



ATTENTION
This drawing is prepared for the sole use of City of Quesnel
No representations of any kind are made by Urban Systems Ltd. or its employees to any party with whom Urban Systems Ltd. does not have a contract.
WARNING
Utilities or structures shown on this drawing were compiled from information supplied by various parties and may not be complete or accurate. Expose and conclusively confirm the location in the field all underground utilities and structures indicated on this drawing, all underground utilities in the area of the proposed work and any utilities or structures reasonably apparent from an inspection of the proposed work. Urban Systems Ltd. assumes no responsibility for loss or damage caused by third party negligence or failure to comply with the above.

SURVEY INFORMATION
Prepared by: Urban Systems Ltd
Coordinate System: NAD83
Compilation Date: March 2022

ISSUED FOR
FINAL REVIEW
JULY 07, 2022
urbansystems.ca

Professional Seals

#	Date	Issue / Revision	App
A	2022-03-31		REVIEW
B	2022-05-16		ISSUED FOR REVIEW
C	2022-07-07		FINAL REVIEW

CITY OF
Quesnel

URBAN
SYSTEMS

Scale
AS SHOWN

Quality Control by
Designed by
Drawn by

C. Larouche
S. McCoy
R. Ho

Lhtako Dene Cultural Interpretive
Plan
LARGE WELCOME SIGN

Sheet Number 5 of 15
Project Number 1190.0199.01 Drawing Number L05 Revision C

ANSI expand D (34.00 x 22.00 Inches) 25mm

NOT FOR CONSTRUCTION

Appendix B

LEGEND

- A

Steel Planter
 - 12mm weathering steel. Contractor to provide shop drawings for review prior to fabrication.
 - To include drainage rock layer, geotextile, growing medium and plants.
 - To include weep holes to ensure adequate drainage.

B

Welcome Sign

C

Salmon Sockeye Sculptures, placed on decorative boulder

D

Dipnet Sculpture, placed on decorative boulder

F

Decorative Driftwood

G

Decorative Boulder

H

Planted Grass Area
 - *Helictotrichon sempervirens*, Blue Oat Grass or approved substitute.

I

Existing Lawn
 - Restore as required.
- Notes:

 - Drawing shows design intent only. Vendor to verify all site dimensions and site conditions prior to fabrication.
 - All plant species to be confirmed by Landscape Architect or Owners Representative.
 - All dimensions are in millimeters unless otherwise noted.
- FLUSH TO ADJACENT SURFACE.
INSTALL EDGER WHERE INDICATED

CONCRETE PAVING

350mm GROWING MEDIUM

LANDSCAPE FABRIC

PREPARED SUBGRADE
- GRASS PLANTING TO CONCRETE EDGE
SCALE 1:20
- DIMEX CORP. ® EdgePro
ALUMINUM LANDSCAPE
EDGING. INSTALL FLUSH
TO ADJACENT SURFACE

150mm DEPTH APPROVED
COMPACTED STONE CHIPS

LANDSCAPE FABRIC

PREPARED SUBGRADE

350mm TOPSOIL
- CRUSHED STONE WALK TO GARDEN BED
SCALE 1:20
- DIMEX CORP. ® EdgePro
ALUMINUM LANDSCAPE
EDGING. INSTALL FLUSH
TO ADJACENT SURFACE

150mm DEPTH APPROVED
COMPACTED STONE CHIPS

LANDSCAPE FABRIC

PREPARED SUBGRADE

150mm TOPSOIL & SOD
- CRUSHED STONE WALK TO ADJACENT LAWN
SCALE 1:20
-
- SCULPTURE AND SIGN PLANTING LAYOUT
- ATTENTION**
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Coordinate System: NAD83
Compilation Date: March 2022
- ISSUED FOR
FINAL REVIEW
JULY 07, 2022
urbansystems.ca
- Professional Seals
- | # | Date | Issue / Revision | App |
|---|------------|------------------|-----|
| A | 2022-07-07 | FINAL REVIEW | |
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-
- URBAN
SYSTEMS**
- Scale
AS SHOWN
- Quality Control by
Designed by
Drawn by
- C. Larouche
S. McCoy
R. Ho
- Lhtako Dene Cultural Interpretive
Plan
PLANTING DETAILS
- Sheet Number 14 of 15
Project Number 1190.0199.01
Drawing Number L14
Revision A
- ANSI expand D (34.00 x 22.00 inches) 25mm
- \\us.urbansystems.com\projects\Projects_KAM\1190\0199\01\ID-Design\CAD\20_PROD\SET 1\L-1190\19901 - Interpretive Project.dwg, PLANTING, 2022-07-07 02:19 pm rto
- NOT FOR CONSTRUCTION

Appendix C – Budget Sheet

Please complete this budget table and include in project proposal submission

Expenditures	Details	Amount
Design and Engineering	Large Welcome Sign must have engineered drawings for footings	
Site Prep and Landscaping	-Large Welcome Sign -Dip netting and sockeye sculpture garden bed area and basalt rock placement for future sculptures	
Large Welcome Sign: Materials, fabrication, transportation, and installation	Sign to be made using materials and specifications in Appendix A	
Flag Poles	Two flag poles installed on either side of the Large Welcome Sign, minimum 16'5"	
Lighting	Solar LED sign lighting for Large Welcome Sign and Dip netting sculpture	
Other:	Permitting when required, City of Quesnel business license, insurance, standing with WorkSafeBC, etc	
Total		