

REQUEST FOR PROPOSAL



Hot-Mix Asphalt Paving and Minor Road Restoration

Closing Date and Time: Wednesday, March 12th, 2025, 2pm Local Quesnel Time

Project Contact:

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250-992-2111

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1. Project Overview

The City of Quesnel (the “City”) is seeking proposals from qualified firms to produce and install hot-mix asphalt who can demonstrate the appropriate quality and experience needed to complete the City’s asphalt paving projects in various locations. To be considered for this Work, proponents must propose an appropriate team, present a workplan for completing the Work, and demonstrate suitable knowledge and relevant historical experience. This Request for Proposal (RFP) describes the services sought by the City of Quesnel, the Proposal requirements, and sets out the City’s RFP process, evaluation, and selection process.

Work will include a combination of asphalt overlay paving and milling, new paved roadways on grade, patching on grade, preparation of grade and patching, paver and hand laid curbing, tack coating, associated traffic control and quality control.

2. Definitions

“Best Value” means the value placed upon quality, service, past performance, and price.

“Closing Date and Time” means Wednesday, March 12th, 2025, at 2:00 p.m. (Local Quesnel Time).

“CAO” means the Chief Administrative Officer of the City of Quesnel.

“Contract” means a written agreement between the City of Quesnel and the Successful Proponent resulting from this RFP.

“Contractor” means a person, firm, or corporation having a direct contract with the City of Quesnel to provide the services outlined in the RFP.

“City” or “Owner” means the City of Quesnel.

“City’s Designated Representatives” means the City employees or representatives who are authorized in writing to deal with the Contractor on behalf of the City in connection with the goods, materials, equipment and services or to make decisions in connection with the Contract;

“Place of Work” means the designated site or location where the Work products are to be finally or permanently constructed or installed.

“Project” means the Scope of Work and Requirements described in this RFP;

“Proponent” means same as “Contractor”.

“Proposal” shall mean the Proponent’s submission to the RFP.

“Proposal Review Committee” means the team of qualified staff appointed by the CAO (Chief Administrative Officer) to review and assess Proposals.

“RFP” means this Request for Proposal.

“Request for Proposal” includes the documents listed in the Table of Contents of the Request for Proposal and any modifications thereof or additions thereto incorporated by addenda before the closing of the RFP.

“Successful Proponent” means the Proponent submitting the most advantageous RFP as determined by the City of Quesnel.

“Total Performance” means when all Work, including all deficiencies but excluding and correction of completed Work that appears during the Maintenance Period of other on-going warranty or guarantee obligations as provided by the Contract Documents, has been performed as required by the Contract Documents, as certified by the Owner.

“Work” means the provision of all labour, services, materials, equipment, and any other necessary items and actions for the Successful Contractor to complete and perform its obligations in accordance with the Requirements and terms and conditions of the Contract.

3. Content Disclosure

3.1. APPLICABLE LAWS

The law applicable to this RFP shall be the law in effect in the Province of British Columbia. Except for an *appeal from a British Columbia Court to the Supreme Court of Canada, no action in respect to this RFP* shall be brought or maintained in any court other than in a court of the appropriate authority of the Province of BC.

In carrying out its obligations hereunder, the Proponent shall familiarize itself and comply with all applicable laws, bylaws, regulations, ordinances, codes, specifications, and requirements of all regulatory authorities, and shall obtain all necessary licenses, permits and registrations as may be required by law. Where there are two or more laws, ordinances, rules, regulations, or codes applicable to the Works, the more restrictive shall apply. All references in the RFP to statutes and regulations thereto and City bylaws shall be deemed to be the most recent amendments thereto or replacements thereof.

3.2. COPYRIGHT

All designs, drawings, concept drawings, specifications, digital, hard copies, web pages, internet pages, maps and plans commissioned by the City of Quesnel, shall remain the property of the City of Quesnel.

3.3. CONFIDENTIALITY OF CITY'S INFORMATION

All Proponents and any other persons who, through this RFP process, gains access to the City's confidential financial information, are required to keep strictly confidential all information which in any way reveals confidential business, financial or investment details, programs, strategies, or plans learned through this RFP process. This requirement will continue with respect to such information learned by the Successful Proponent, if any, over the course of any contract for service which arises out this RFP process. Information pertaining to the City obtained by the Proponent because of participation in this process is confidential and must not be disclosed without written authorization of the City.

3.4. CONFLICT OF INTEREST

Contractors shall disclose any potential conflicts of interest and existing business relationships they may have with the City, its elected or appointed officials or employees. The City may rely on such disclosure. The City may reject a Proposal from any Contractor that the City judges would be in a conflict of interest if the Contractor is awarded a Contract. Failure to disclose or provide false or insufficient disclosure of the nature and extent of any relationship the Contractor may have with any employee, officer or director of the City shall be grounds for immediate termination of any Contract with the City, in the City's sole discretion, without further liability of notice.

By submitting a Proposal, the Contractor warrants that neither it nor any of its officers or directors, or any employee with authority to bind the Contractor, has any financial or personal relationship or affiliation with any elected official or employee of the City or their immediate families which might in any way be seen by the City to create a conflict.

3.5. FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT (BC)

Contractors should note that the City is subject to the Freedom of Information and Protection of Privacy Act (British Columbia), which imposes significant obligations on the City's Contractors to protect all personal information acquired from the City in the course of providing any service to the City.

4. Submittal Deadline and Instructions

Proposals must be received by 2:00 p.m. (local Quesnel time) on Wednesday, March 12th, 2025

Proposals shall be submitted **electronically** in a single PDF file which must be delivered to the Owner by email at: ccoben@quesnel.ca

EMAIL SUBJECT LINE MUST clearly state:

- 1) Name of Proponent and
- 2) Project Title (RFP - Hot-Mix Asphalt Paving and Minor Road Restoration)

Note that the maximum file size the Owner can receive is 20Mb. If sending large email attachments, Proponents should phone to confirm receipt.

The Owner will confirm receipt of emails through a reply e-mail confirming receipt of the proposal. The Proponent is responsible for ensuring they receive confirmation of receipt. The City is not responsible for delays caused by failure documents. All Proposals and any amendments thereto must be acknowledged as received prior to the closing date and time.

Any proposal submitted in response to this RFP **MUST** be in English.

5. Description of Scope of Work

The City requires hot-mix asphalt paving and road restoration work for the 2025 construction season (from May 1st to October 31st). Work will include permanent paving for all new and restoration work related to capital projects, utility works and road and sidewalk maintenance.

The quantities are unknown until completion of the design for the project; therefore, quantities will be determined on an as need basis. The City has no ability to accurately estimate the quantities for any term of the contract. Estimated quantities as listed per item in Section 6 - Proposed Quantities, are to be used only as a guide for quoting unit prices.

The general component of Work includes, but is not limited to;

- Provide all necessary material, equipment, labour, supervision, traffic control to complete the Work.
- Supply and place materials and provide services for the items listed in Appendix 1 – Schedule of Quantities and Prices.
- Provide any other works incidental to the proposed improvements.
- Supply of asphalt plant and all feedstock within a 50km radius of the City.
- Surface and full depth milling, asphalt overlay, new paved roadways and volume maintenance patching.
- Should any work take place within the Ministry of Transportation and Transit (MOTT) right-of-way, the Contractor shall coordinate with MOTT and ensure all necessary approvals and permitting is completed prior to work taking place.
- The Contractor is to provide a tentative work schedule which includes number of site visits, coordinate and work with the City Representative in order to complete works before the end of the 2025 construction season.
- All Work to be carried out is within the limits of the City of Quesnel.

The City may choose, at its sole discretion, to proceed with all the components of Work, none of the components or selected components of the Work and reserve the right to prepare and grade road base for on grade asphalt placement, saw cut and prepare base gravel for patches, and place gravel shouldering using city forces.

Locations for work items described in APPENDIX 1 – Schedule of Quantities and Prices shall be determined by the City of Quesnel on an as needed basis.

5.1 Sub-Contractor or Manufacturer

The Contractor shall be responsible for all Work provided by the manufacturer or Sub-Contractor and the Contractor in no way is relieved from its responsibility for the fulfillment of the Work provided by a manufacturer or sub-contractor.

5.2 Equipment

The Contractor shall provide all necessary equipment in good operating condition, all plant, labor and equipment necessary to comply with the requirements of this specification. Contractor shall supply their own power, fuel, operators or any other required equipment to the site. Equipment and supplies may be subject to inspection by the City Representative.

6. Proposed Quantities

The City reserves the right and discretion to place orders on quoted items during the duration of the term of the agreement as per APPENDIX 1 – Schedule of Quantities and Pricing on an as need basis. All quantities are estimated quantities only and may or may not increase or decrease according to requirements.

Proposed Quantities for 2025

The table below lists the estimated quantities for the first term of the contract. The quantities provided are the lump sum of all works to be completed and pertains to multiple projects. These values are only an estimate and in no way reflect the actual amount of work that will be available in the first term of the contract.

Item	Asphalt Thickness	Estimated Amounts
Hot-Mix Asphalt Paving (Capital Projects)		
• Graham Ave (On Grade)	65mm	~1650 sq m.
• Walkem and Bowron (On Grade)	65mm	~4500 sq m.
• Phillips Rd South (Overlay)	55mm	~1700 sq m.
• Barlow/Kinchant Parking Lot (Overlay)	55mm	~1100 sq m.
• West Fraser Timber Park Entrance (On Grade)	65mm	~950 sq m.
Hot-Mix Asphalt Paving (Overlay)		
• Locations TBD	55-65mm	~12,000 sq m.
Hot-Mix Asphalt Patching (Permanent)		
• Locations TBD	65-70mm	~1000 sq m.

The quantities in the table above shall only be used as an aid to assist in estimating the capacity and type of work that will be required under the Agreement.

Final asphalt thicknesses and level course for road overlays will be determined by the City based on location.

7. Specifications

Hot-Mix Asphalt Concrete mix design to match British Columbia Ministry of Transportation and Transit (MOTT) Class 1 Medium Mix Design. The Contractor shall be responsible for locating a source of aggregate.

All works will be as per the Ministry of Transportation and Transit 2025 Standard Specifications for Highway Construction. Notwithstanding any reference to the contrary in the BC MOTT Standard Specifications, the Owner will not supply any materials, and no separate payment will be made for haul or overhaul in this Contract.

End product specifications is included in its entirety except the Contractor shall supply Type "A" 150/200 penetration asphalt cement and aggregate conforms to 16mm Medium Asphalt Mix as listed in Table 502-E.

8. Construction Schedule

The Contractor will coordinate with the City's Representative to determine the schedule of Work between May 1st and October 31st, 2025.

Work for all items listed in Schedule of Quantities and Prices shall be performed by the Contractor by notification from the City.

The Contractor shall notify the City's Designated Representative of their work schedule twenty-four (24) hours in advance.

The hours of work will be Monday to Friday and will conform to the City of Quesnel noise by-law (City of Quesnel Noise Control Bylaw No. 1093) or as approved by the City's Representative. Weekend and statutory holiday work will be considered upon written notice received by the City Representative. Overtime rates do not apply to scheduled work within the Proposal. The City Representative shall be informed one week in advance of any stoppage or restart of work.

9. Pre and Post Work Inspections

Prior to the start of on-site work, the Contractor must meet on-site with representatives of the City to review the material quantities, methods, procedures, site protection and schedules related to the project. The following will be discussed:

1. Inspect and discuss site preparation at each location is acceptable prior to work starting.
2. Review quantities, features and material usage.
3. Review site protection and traffic control requirements.
4. Review schedule and timelines.

Upon completion of Work, the Contractor shall contact the City Representative to arrange a final inspection within 48 hours. Final inspection will include but not be limited to verifying quantities for all materials used, identify deficiencies, site clean up and confirming overall completion of Work is satisfactory.

10. Request for Proposals Process

10.1. NOT A TENDER CALL

This RFP is not a tender call, and the submission of any response to the RFP does not create a tender process. This is not an offer to contract by the City.

10.2. NO OBLIGATION TO PROCEED

This RFP is not an agreement to purchase goods or services. The City is not obligated to select a Contractor or to proceed to negotiations for a Contract, or to award any Contract. As such, the City reserves the right to unilaterally take the following actions, and shall not be liable for any such actions:

- a) accept a Proposal that deviates from the Requirements, Specifications or the conditions specified in this Proposal;
- b) accept a Proposal which is not the lowest cost Proposal;
- c) accept all or any part of a Proposal;
- d) amend the scope and description of the products and services to be procured as described in this RFP, and the qualifications that may be required to meet those requirements;
- e) assess the ability of the Contractor to perform the Contract and reject any Proposal where, in the City's sole estimation, the personnel and/or resources of the Contractor are deemed insufficient;

- f) cancel the RFP process and recommence in respect of the same RFP with the same or an amended set of documents, information and requirements;
- g) cancel the RFP process at any time and reject all submissions;
- h) not accept any Proposal in response to this RFP;
- i) reject a Proposal even if it is the only Proposal received by the City;
- j) reject any and all Proposals, including without limitation the lowest priced Proposal, even if the lowest priced Proposal conforms in all aspects with the RFP;
- k) reject or accept any or all Proposals at any time prior to execution of a Contract;
- l) reject Proposals which are incomplete, conditional, or obscure or erasures or alterations of any kind, or
- m) split the Requirements between one or more Contractors.

The Proponent acknowledges that the City has no contractual obligations whatsoever arising out of the RFP process.

11. Proposal Preparation

Please follow the format for proposal submissions below and submit as a PDF file:

#	Bookmark	Associated Criteria	Description
1	Title Page		Include Company name and address, a contact person's name, address, telephone number, and email address
2	Executive Summary		Provide an introduction giving a brief overview of the proposal
3	Table of Contents		
4	Company Experience	12.6.1	Refer to Associated Criteria for details.
5	Team Quality (Including Subcontractors)	12.6.2	
6	Organizational Chart (Including Subcontractors)	12.6.2	
7	Quality Controls	12.6.3	
8	Schedule and Workplan	12.6.4	
9	Pricing	12.6.5 & Appendix 1	

12. RFP Information and Evaluation

12.1. COST OF PREPARATION

Any cost incurred by the Proponent in the preparation of this Proposal will be borne solely by the Proponent.

12.2. INTENTION OF THE CITY

The Proponent that submits to the City the most advantageous Proposal and which represents the interests of the City, best overall, may be awarded the contract. The City is not precluded from negotiating with the Successful Proponent to modify its Proposal to best suit the needs of the City.

12.3. REJECTION OF PROPOSALS

The City reserves the right to reject, at the City's sole discretion, any, or all Proposals, without limiting the foregoing, any Proposal which:

- is incomplete, obscure, irregular, or unrealistic;
- has non-authorized (not initialled) erasures or corrections in the Proposal or any schedule thereto;

- omits or fails to include any one or more items in the Proposal for which a price is required by the RFP;
- fails to complete the information required by the RFP to be furnished with a Proposal; and /or
- fails to complete the information required whether the same purports to be completed or not.

Further, a Proposal may be rejected based on the Proponents past performance, financial capabilities, completion schedule and compliance with Federal, Provincial, and/or Municipal legislation. As it is the purpose of the City to obtain a Proposal most suitable to its interests and what it wishes to accomplish, the City has the right to waive any irregularity or insufficiency in any Proposal submitted and to accept the Proposal which is deemed to provide the Best Value to the City.

12.4. ACCEPTANCE OF PROPOSAL

The City shall not be obligated in any manner to any Proponent whatsoever until a written agreement has been duly executed relating to an approved Proposal. No act of the City other than written notice signed by the City's Corporate Officer shall constitute an acceptance of a Proposal. Such acceptance shall bind the Successful Proponent to execute in a manner satisfactory to the City.

12.5. EVALUATION CRITERIA

Proposals will be checked against the mandatory criteria. Proposals not meeting all mandatory criteria will be rejected without further consideration. If all submissions do not meet the City's mandatory criteria, it shall remain the City's sole discretion to evaluate submissions and reject all or award to the Proponent with the highest overall ranking.

The City reserves the right to seek Proposal clarification with the Proponents to assist in making evaluations.

Evaluation of Proposals may be made by Proposal Review Committee formed by the City.

MANDATORY REQUIREMENTS		
#	Description	Reference
MR1	A Consent of Surety letter MUST be included with the proposal submission	Sec 13.3
MR2	Proposal MUST be in English	Sec 4
MR3	The Proponent MUST sign, accept and return the Contractor Acceptance Form	Appendix 4

12.6. SCORED EVALUATION CRITERIA

Proposals meeting the mandatory requirements will be further evaluated based on predetermined criteria and weighted as detailed below:

12.6.1. Company Experience (25 points)

- Provide detailed information on the length and quality of the Proponent in doing similar and related work. Sample projects with references, including contact information, should be provided.

12.6.2. Team Quality (15 points)

- Provide detailed information on the length and quality of the experience of the team members, including Sub-Contractors, who have been selected by the Proponent to work on these Projects. Detailed resumes of key team members should be provided along with an organizational chart demonstrating the hierarchy of key team members, including Sub-Contractors.

12.6.3. Quality Controls (10 points)

- Provide detailed information on the quality of goods forming all or part of the Work. Relevant information may include: quality certifications and endorsements; quality control procedures; supply sources, product and workmanship guarantees and other quality-related information.

12.6.4. Schedule and Workplan (10 points)

- Provide detailed information that outlines the Proponent's schedule and workplan to complete the Work prescribed herein to meet the City's timetable. Information should include location of asphalt feed stock and plant operations.

12.6.5. Pricing (40 points)

- Provide detailed information on the pricing for the Work. Prices are to be expressed in Canadian dollars and are to be fixed and all-inclusive in relation to expenses, overhead and profit. PST and GST shall be indicated separately.

Criteria	Points
Company Experience	25
Team Quality	15
Quality Controls	10
Schedule and Workplan	10
Pricing	40
Total	100

12.7. NEGOTIATIONS

The award of the contract may be subject to negotiations with the Contractor. Such negotiations include, but are not limited to, the following:

- a) changes or work refinements in the service requirements or scope of work proposed by the Contractor;
- b) price – if directly related to a change or refinement in the proposed scope of work proposed by the Contractor and
- c) specific contract details as deemed reasonable for negotiation by the City.
- d) structure of the Contractor team and participants

If a written Contract cannot be negotiated within 30 days of notification to the Successful Proponent, the City may, at its sole discretion at any time, thereafter, terminate negotiations with that Proponent and either negotiate a Contract with the next qualified Proponent or choose to terminate the RFP process and not enter a Contract with any of the Proponents.

The Successful Contractor will enter into a contract for services with the City based upon the information contained in this RFP and the Successful Contractor's Submission and any negotiated modifications thereto.

12.8. AWARD OF CONTRACT

Award of a Contract is contingent on funds being approved and the contract award being made by the appropriate City authority.

Awards will be made based on the best value offered, and the best value will be determined by the City. The quality of the service to be supplied, the conformity with the specifications, the suitability to requirements, guarantee clauses, and references shall all be taken into consideration.

No Contract will be formed, with any Proponent, until the Contract terms have been successfully negotiated between both parties (the City and the Successful Proponent). The City is not obligated to any

Proponent in any manner until a purchase order is issued and an agreement has been signed by an authorized person to sign on behalf of the City.

The City's purchase order, the Proposal, the RFP and such other documents including all amendments or addenda, shall form the basis for the Contract between the Proponent and the City. In the event of a conflict between any of the Contract Documents, the following documents will take precedence and govern over each other in the following order of priority from highest to lowest:

1. The City's Purchase Order;
2. Or any mutually agreed to amendments between the Contractor and the City;
3. The Proposal; and
4. The RFP and any subsequent addenda.

The City is not under any obligation to award a Contract and may elect to terminate this RFP at any time.

12.9. CONTRACT EXTENSION

The City of Quesnel covenants with the Contractor that if the Contractor fulfills the terms of this agreement in a manner satisfactory to the City, this agreement/pricing schedule, at the expiration of the said term and upon mutual agreement in writing, will be renewed for up to two one year terms following the 2025 season (2026 paving season and/or 2027 paving season), as long as there are no changes to the terms and conditions noted herein.

12.10. INQUIRIES

All inquiries related to this RFP should be directed in writing to the person named below (the "City's Designated Representative"). Information obtained from any person or source other than the City's Designated Representative may not be relied upon.

Name: Chris Coben, Director of Capital Works and Infrastructure
Email: ccoben@quesnel.ca
Reference: **Hot-Mix Asphalt Paving and Minor Road Restoration**

Inquiries should be made no later than 2 business days before the date set out in Section 4. The *Owner* reserves the right not to respond to inquiries made within 2 business days of the date set out in Section 4. Inquiries and responses will be recorded and may be distributed to all *Proponents* at the discretion of the *Owner*.

Proponents finding discrepancies or omissions in the Agreement or RFP or having doubts as to the meaning or intent of any provision, should immediately notify the City's Designated Representative. If the *Owner* determines that an amendment is required to this RFP, the *Owner* Representative will issue an addendum in accordance with Section 12.11. No oral conversation will affect or modify the terms of this RFP or may be relied upon by any Proponent.

12.11. ADDENDA

Proponents shall carefully examine the RFP documents and shall fully inform themselves as to the intent, existing conditions and limitations which may affect their Proposal submission. No consideration will be given after submission of a Proposal to any claim that there was any misunderstanding with respect to the conditions imposed.

If there are any changes, additions, deletions to the Proposal scope, conditions or closing date, **an Addendum issued by the City will be posted on the City website (www.Quesnel.ca)**. All Addenda are to become part of the Proposal documents. Verbal discussion with City staff shall not become part of the RFP or modify the RFP unless confirmed by written Addendum.

12.12. AMENDMENTS TO PROPOSALS

A Proponent may amend or revoke a Proposal by giving written notice to the City delivered by e-mail to ccoben@quesnel.ca. Any amendments received after the Closing Date and Closing Time will not be considered and shall not affect a Proposal, as submitted.

An amendment or revocation must be delivered by an authorised signatory of the Proponent.

If a proposal amendment is not acknowledged as received by the City, it is the proponent's responsibility to contact the City to ensure the amendment is received before the Closing Date and Closing Time. The City shall not be liable to any Proponent for any reason if an email is not properly received.

13. Additional Terms

13.1. Business License

The successful proponent must possess and maintain a City of Quesnel business license and will be required to provide evidence of the same at contract start.

13.2. WorkSafeBC

The proponent must be registered and remain in good standing, throughout the terms of the contract with WorkSafeBC and will be needed to provide evidence of the same at contract start.

13.3. Consent of Surety

The Consent of Surety letter MUST be included with the proposal submission. The Consent of Surety letter MUST be issued by a duly licensed Surety Company authorized to transact the business of suretyship in the Province of British Columbia, confirming that the Surety Company is prepared to issue the necessary performance security in the form of project bonding specified in 13.4 if the Proponent is awarded the Contract for the Work.

13.4. Bonding

The preferred proponent will be required to provide a Labour and Materials Payment Bond, and a Performance Bond, each in 50% of the contract price. A Bid Bond is not required.

In the event of any breach, default, or non-performance by the Contractor causing loss to the City, then without limiting any other rights or remedies that the City may have, the City may enforce the contract performance bond and/or the labour and material payment bond as liquidated damages in accordance with their terms.

14. Required Insurance

The Contractor will at the Contractor's expense, carry with an insurance company or companies and under policies of insurance acceptable to and approved by the Owner the following insurance with limits not less than shown in the respective items:

14.1 Automotive Liability Insurance (Owned and Non-Owned Units)

- Limits: Bodily Injury and Property Damage – inclusive each accident \$3,000,000.00

The Contractor shall, at the Contractor's expense, throughout the term of the Contract, maintain such insurance as required under the Insurance (Motor Vehicle) Act of British Columbia. The Contractor shall provide the Owner with a Certificate of Insurance, I.C.B.C. for No. APV 47, for owned or leased vehicles as evidence of third-party motor vehicle coverage.

14.2 Commercial General Bodily Injury and Property Damage Liability Insurance

- Limits: Bodily Injury and Property Damage - inclusive \$5,000,000.00

The insurance shall include Contractor's Contingent Liability, and Contractual Liability of sufficient scope to include the liability assumed by the Contractor under the terms of this Contract, and Completed Operations Liability. The Policy shall include the Owner as additional insured with a cross-liability clause. Any property damage deductible shall be for the account of the Contractor and shall not exceed \$10,000.00 for any one occurrence.

14.3 Course of Construction Builders' Risk Insurance

Coverage on an "All Risk" basis in the amount of not less than the amount of the Contract Price; subject to a deductible provision for the Contractor's account not exceeding \$10,000.00 each loss. Coverage to include the Owner as an additional insured.

14.4 Insurance on Contractor supplied Equipment

Equipment rented or owned by the Contractor to its full insured value.

14.5 Boiler and Machinery Insurance – If applicable.

Boiler and machinery insurance in the joint names of the Contractor and the Owner. The policy shall include as insureds all Subcontractors. The coverage shall be maintained continuously from the commencement of use or operation of the boiler and machinery objects insured by the policy and until then calendar days after Substantial Performance.

The above insurance policies listed shall have the right of subrogation waived as against the Owner and its respective employees, servants and agents.

Prior to commencement of any Work, the Contractor shall provide the Owner with satisfactory evidence that the insurance required to be provided by Contractor is in full force and effect.

The Owner makes no representation or warranty with respect to the extent or adequacy of the insurance protection afforded by the policies above. It shall be the full responsibility of the Contractor to determine their own additional insurance coverages, that are necessary and advisable for its own protection or to fulfil its obligations under the Contract. Any such additional insurance shall be provided and maintained by the Contractor at the Contractor's own expense.

All policies referred to in this RFP shall provide that thirty (30) days notice of cancellation will be given in writing to the Named Insured and the Owner, otherwise the policies to remain in full force and effect until the Work has been completed.

Notwithstanding the foregoing, the Commercial General Bodily Injury and Property Damage Liability Insurance referred to in 14.2 shall remain in full force and effect from the commencement of the performance of the Work for a period of not less than twelve (12) months following Total Performance, and with respect to completed operations coverage for a period of not less than 24 months following Total Performance.

The Contractor is responsible for ensuring that its Subcontractors comply with the same insurance requirements as outlined in this RFP.

APPENDIX 1 - Schedule of Quantities and Prices

Item	Description of Work	Unit Price	Unit of Measurement
1A	Hot-Mix Asphalt Paving (over 150 tonnes) <i>*starting course to be milled at all tie-in locations for road overlay projects*</i>		/tonne
1B	Hot-Mix Asphalt Paving (65 - 150 tonnes) <i>*starting course to be milled at all tie-in locations for road overlay projects*</i>		/tonne
2A	Hot-Mix Asphalt Patching (Prepared by Others) <i>Asphalt to match existing thickness, minimum 65mm</i>		sq. m.
2B	Hot-Mix Asphalt Patching (Prepared by Contractor) <i>Asphalt borders cut by others, crushed gravel in place, needs to be lowered and graded.</i> <i>Asphalt to match existing thickness, minimum 65mm</i>		sq. m.
2C	Minimum Charge (per patch area)		LS
3A	Asphalt Curbing (Machine laid)		lin. m.
3B	Asphalt Curbing (Hand placed)		lin. m.
4	Tack Coating		sq. m.
5	Traffic Control		/man hr
6A	Cold Milling – Skid Steer Mounted Milling Machine		/hr w/operator

*Proponents are to include a list of Force Account Rates with their proposal

Company Name

Representative Signature

APPENDIX 2 - Measurement and Payment

General

The method of measurement and payment as described below will apply to the *Work* in this Contract.

Measurement

Measurement of asphaltic concrete paving for the specified mix design for level course and upper course will be for asphalt concrete actually incorporated into work based on weigh tickets provided to the City Representative as loads are delivered.

For measurement and payment purpose, the Owner may order cores to be taken from finished paving to determine finished paving thickness. Three cores will be taken from paving areas up to 1,500 sq. m. each. Cores for each area will be averaged to determine overall thickness for that area.

If average thickness of cores indicate that pavement thickness varies from the thickness specified, the Owner may do one of the following:

- (1) If thickness is less than that specified, the Owner may require an overlay to be placed in deficient areas with no additional payment for the overlay and any other work necessary to place such overlay.
- (2) If thickness is greater than specified, the Owner may accept the work, if the excess thickness is acceptable; and calculate the amount of paving and, for payment purposes, reduce the quantity of asphaltic concrete paving placed accordingly.

Payment

All payment for work within this Contract is included in the unit prices listed in Schedule of Quantities and Prices in Appendix 1. No separate or extra payment will be made for the *Work* described as part of the *Work* in the Contract documents.

The *Work* includes all materials, labor, equipment, plant, cut and waste, specified testing, other incidentals, and miscellaneous materials necessary to complete the *Work* in conformance with the specifications. In addition, *Work* includes a milled starting course at all tie-in locations for all road overlay projects.

If required, profile milling from the edge of curbs (curb reveal) at 4m offset from the curb on a cost-plus basis and availability of suitable milling equipment.

All manhole and valve risers will be provided by the City but installed by the Contractor. These will be the only materials supplied by the City of Quesnel.

Patch and prefill areas for overlay roadways will be paid at the unit rate stated in the Schedule of Quantities and Prices.

All Force Account work shall be negotiated and agreed to by the city prior to any work taking place.

All prices and Quotations shall be in Canadian dollars. PST and GST shall be shown separately. Accordingly, the *Contractor* offers to do the *Work* for the price, which is the sum of the products of the actual quantities incorporated into the *Work* and the appropriate unit prices set out in the *Schedule of Quantities and Prices*, plus any lump sums or specific prices and adjustment amounts as provided by the *Contract Documents*.

APPENDIX 3 - Contractor Information and Supporting Documents

Company Name:		
Name of Owner/Principle		
Type of Business:		
Phone:	Cell:	Email:
Mailing Address:		
City:	Province	Postal Code:
Tax registration number:		WCB Number:
Insurance Providers:		
Supporting Documents Included		
Automotive Liability Certificate of Insurance, \$3 million coverage	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Commercial General Liability Certificate of Insurance, \$5 million coverage	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Course of Construction Builders' Risk Insurance	<input type="checkbox"/> Yes	<input type="checkbox"/> No
City of Quesnel Business License for current year	<input type="checkbox"/> Yes	<input type="checkbox"/> No
WCB Clearance Letter for current year	<input type="checkbox"/>	<input type="checkbox"/>
Consent of Surety	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you able to provide a copy of your safety program upon request?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Acknowledgement of Addenda (if any)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

APPENDIX 4 - Contractor Acceptance Form

We certify that we have read and understood the information provided in the RFP and all subsequent documentation. The information provided in our submission is accurate and we agree to be bound by all the conditions, statements and representations contained herein.

Failure to provide signatures below will result in immediate rejection of the proponent's proposal. The person signing this acceptance declares that they are duly authorized signing authority with the capacity to commit their firm/company to the conditions of this RFP.

Executed Date: _____

Authorized Signature _____

Printed Name: _____

Title/Position: _____

Company Name: _____

Address: _____

Phone: _____

Fax: _____

Email _____

APPENDIX 5 - Capital Project Maps

Graham Ave

Graham Ave



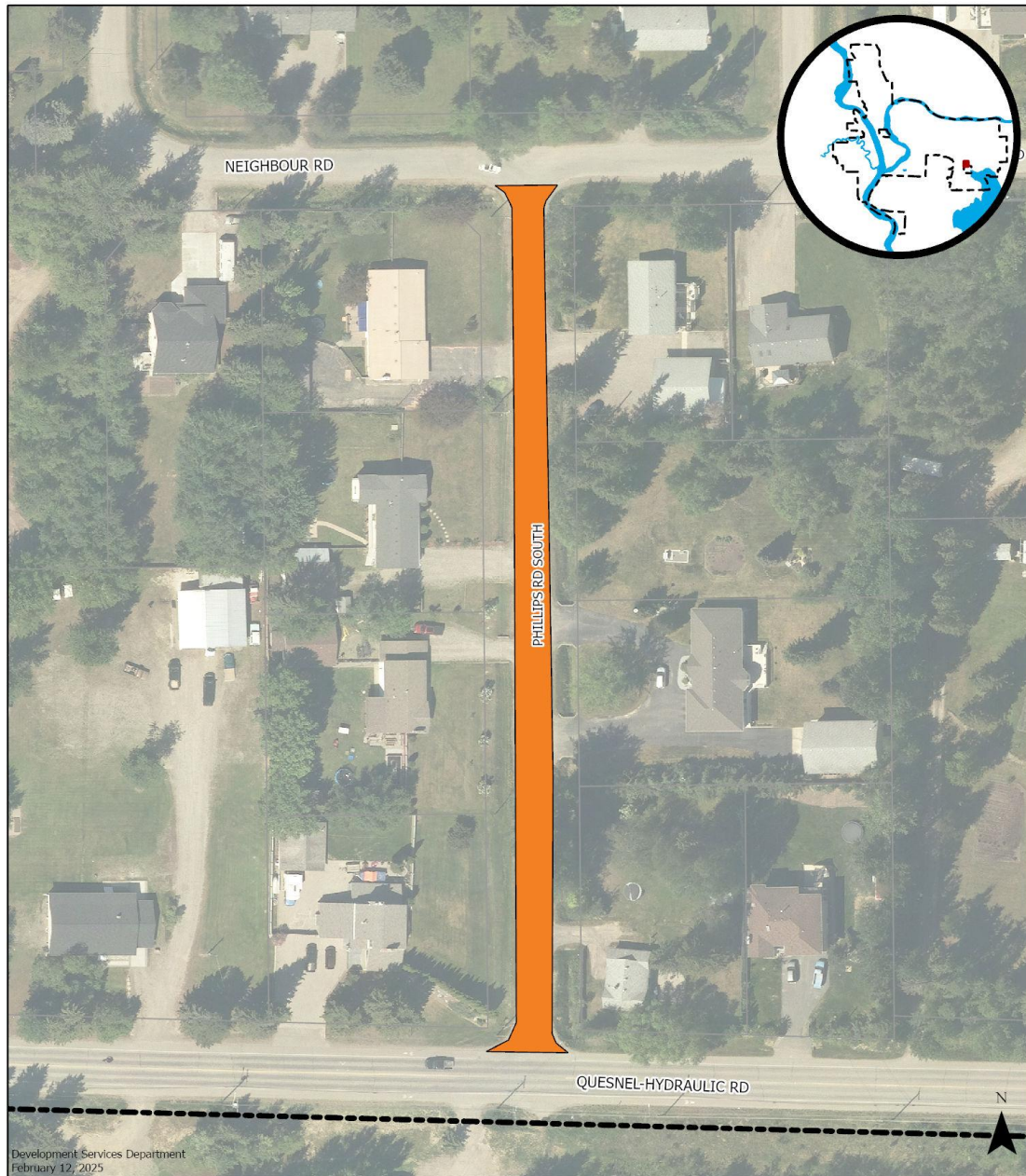
Walkem/Bowron Ave

Walkem St & Bowron Ave



Phillips Rd South

Phillips Rd S



Development Services Department
February 12, 2025

0 5 10 20 Meters
| | | | |

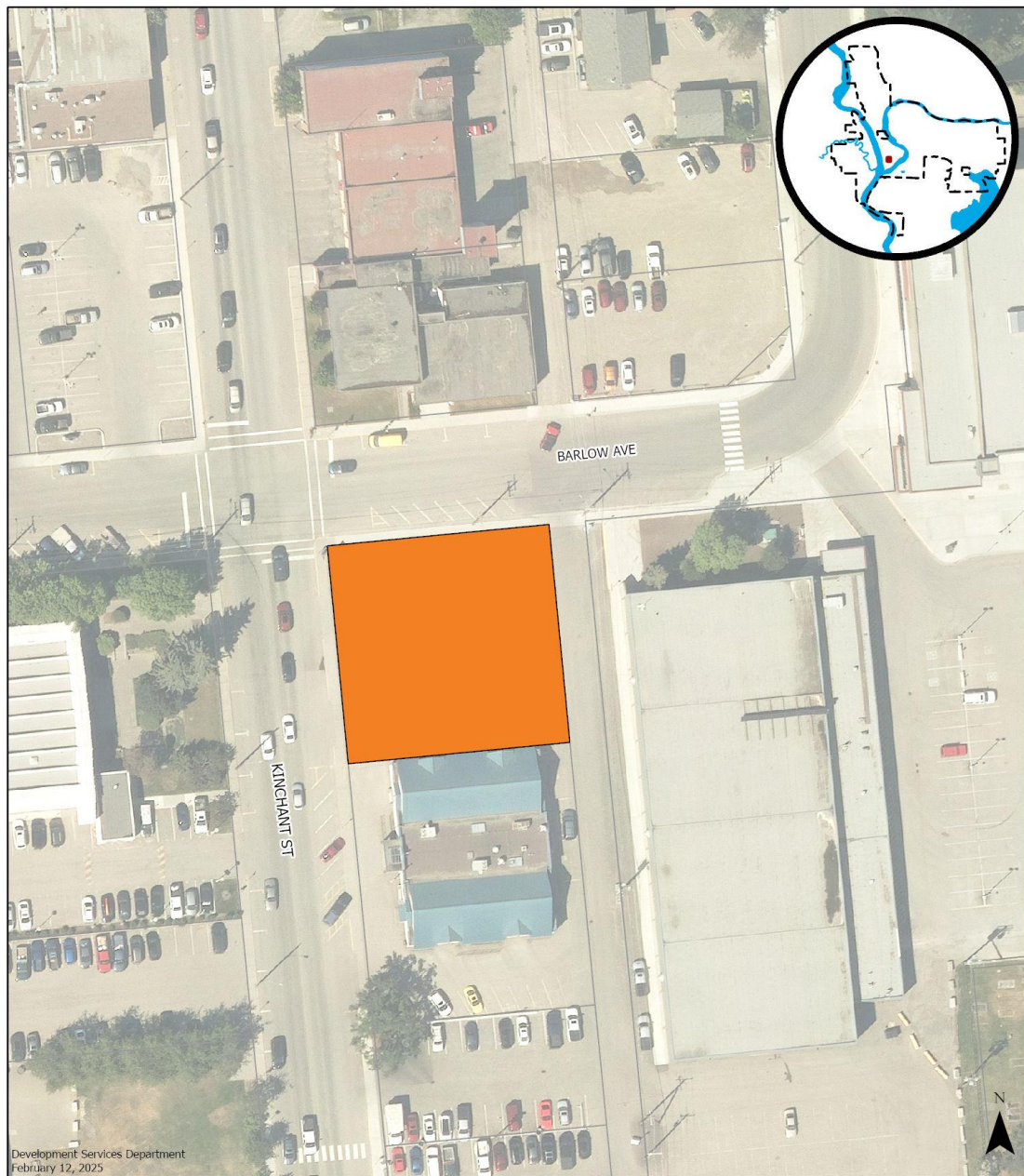
CITY OF
Quesnel

Legend

-  Municipal Boundary
-  Parcels
-  Phillips Rd S - overlay

Barlow/Kinchant Parking Lot

Kinchant St & Barlow Ave Parking Lot






Development Services Department
February 12, 2025

0 5 10 20 Meters

CITY OF
Quesnel

Legend

-  Municipal Boundary
-  Parcels
-  Barlow / Kinchant Parking Lot - overlay

West Fraser Timber Park Entrance

West Fraser Timber Park Entrance



Development Services Department
February 12, 2025

0 5 10 20 Meters
| | | | |

CITY OF
Quesnel

Legend

-  Municipal Boundary
-  Parcels
-  WFTP Entrance - on grade