

Request for Quote
SECURITY NEEDS FOR CITY OF QUESNEL

	SERVICE	QUOTE/COST
1.	<p>Public Works (1350 sword Ave.):</p> <ul style="list-style-type: none"> Derek Kitamura – Superintendent of Public Works dkitamura@quesnel.ca Joe Law – Utilities Superintendent jlaw@quesnel.ca <ul style="list-style-type: none"> Daily throughout year – minimum of one patrol of the yard to be undertaken nightly, seven nights per week. Patrol to include a walk-through of the yard, ensure doors and vehicle gates are secure; Doors and/or gates found open are to be immediately locked and reported to the Public Works Supervisor by email at dkitamura@quesnel.ca; Patrols will be carried out between the hours of 6:00 pm and 4:am 	
2.	<p>West Fraser Timber Park:</p> <ul style="list-style-type: none"> Jordan Mitchell – Public Works Supervisor – Parks jmitchell@quesnel.ca Alessio Tomassetti – Public Works Supervisor – Relief atomassetti@quesnel.ca <ul style="list-style-type: none"> Daily throughout the year – unlock gates between 6:00 a.m. and 8:00 a.m.; May 1st – Oct. 31st - an evening patrol seven nights per week at 10:00 p.m. that includes locking the gates and washrooms if they are unlocked and checking no vandalism has occurred; Nov. 1st – April 30th – an evening patrol seven nights per week at 6:00 p.m. that includes locking the gates and checking no vandalism has occurred. 	
3.	<p>Lebourdais/Museum</p> <ul style="list-style-type: none"> Jordan Mitchell – Public Works Supervisor – Parks jmitchell@quesnel.ca Alessio Tomassetti – Public Works Supervisor – Relief atomassetti@quesnel.ca <p>Museum Washrooms (Washrooms are closed Nov. 1 to April 30): Daily throughout the year – an evening patrol seven nights per week at 10:00 p.m. to ensure automatic lock systems have secured the doors, washrooms are unoccupied and no vandalism has occurred. Doors found unlocked are to be immediately locked and reported to the Public Works Supervisor by email at dkitamura@quesnel.ca;</p>	

Schedule "A"
SECURITY NEEDS FOR CITY OF QUESNEL

	Museum building: Daily throughout the year – an evening patrol seven nights per week at 10:00 p.m. to ensure there are no unlocked doors. Doors found unlocked are to be immediately locked and reported to Facilities Manager by email at gstuart@quesnel.ca	
4.	Landfill: <ul style="list-style-type: none"> • Jordan Mitchell – Public Works Supervisor – Parks jmitchell@quesnel.ca • Alessio Tomassetti – Public Works Supervisor – Relief atomassetti@quesnel.ca <ul style="list-style-type: none"> • Daily throughout year – minimum of 3 patrols of the yard to be undertaken nightly, seven nights per week. • Patrol to include a walk-through of the yard, ensure doors and vehicle gates are secure; • Doors and/or gates found open are to be immediately locked and reported to the Public works 	
5.	Incident Report Calls: FOR ANY OF THE ABOVE SITES - If you require a City staff member call City Hall # 250-992-2111 and ask for the on-call person i.e. doors, windows, gates left open	
6.	Rail Station: Daily throughout the year – an evening patrol seven nights per week after 10:00 p.m. to ensure there are no unlocked doors	
7.	Shiraoi House: Daily throughout the year – an evening patrol seven nights per week at 10:00 p.m. to ensure there are no unlocked doors.	
8.	Downtown washrooms (Spirit Square): Stationary guard for Janitors 11 am and 2 pm Monday – Saturday	
9.	Incident Action and Email: FOR ANY OF THE ABOVE SITES - Doors found unlocked are to be immediately locked and reported to Facilities Manager by email at gstuart@quesnel.ca	
TOTAL		

Special request rate i.e.: <ul style="list-style-type: none"> • Alarm/Call-out charge • Stationary charge • Locking Downtown washrooms on occasional Saturday 	
---	--