



Safety and Public Works Human Resources Coordinator

Full-Time Exempt

Competition #26-22

The City of Quesnel is a vibrant community where 10,000 people live within the city limits and another 13,000 live in the surrounding area and call Quesnel home. Quesnel is located in the central interior of British Columbia. If you're moving here from one of the larger centres in the province, you'll be amazed by the affordable housing costs, accessible amenities, and short commutes, we're able to get out and enjoy the nature that surrounds us. From hockey to soccer, downhill skiing to aquafit and trail running, yoga to Zumba, or a more rural lifestyle with hunting, fishing to peaceful snowshoeing, there is plenty to keep you and your family as busy as you want to be in Quesnel. Here, we live a well-rounded lifestyle; we don't believe in working hard for a life you can't enjoy. We're friendly and approachable. It's in our nature to welcome you and your family warmly.

Refer to our relocation guide at <https://bit.ly/3aUDh1i> for more information.

Reports to the Director of Corporate and Financial Services and collaborates closely with the HR Advisor and Director of Public of Public Works Operations. This role supports core human resources functions for the Public Works department while leading and administering the organization's occupational health and safety program. It ensures compliance with employment legislation, safety regulations, and organizational policies while promoting a safe and productive workplace. The position works collaboratively with management, supervisors, and employees to deliver HR services, coordinate safety initiatives, and foster a culture of professionalism and continuous improvement.

See our website www.quesnel.ca for a full job description.

This is an exempt position with a salary range of \$86,000 to \$92,000, commensurate with education and experience and includes a comprehensive benefit package, Municipal Pension Plan and moving allowance.

Posting Date: April 8, 2026

Application Deadline: April 24, 2026

How to apply:

Please send your resume with competition number, in confidence to:

Human Resources Advisor

Apply online or Email: hr@quesnel.ca (Word or pdf document only please)