

Application for permission to construct works within a road right-of-way for the purpose of providing access to a road or street.

Property Owner Information

Full Name: _____

Mailing Address: _____ Postal Code: _____

Phone: _____ Email: _____

Civic address of property to be accessed: _____

Applicant Information (If different from Owner)

Full Name: _____

Mailing Address: _____ Postal Code: _____

Phone: _____ Email: _____

Access Information

How many locations are you requesting? _____ How long do you require access for?: _____

What is the intended land going to be used for? _____

This application is for: Primary Access *Secondary Access
**Secondary access is allowed for safety purposes only*

Driveway access is to be a MAXIMUM of 7 m (~23 ft.) in width

Is a culvert being installed?	No	Yes, culvert will be:
		Size:
		Material:
		Depth of cover:
		Additional detail:

Access location drawing (required - see reverse for details)

Agreement

Personal Information provided on this form is collected under the authority of the Community Charter/Local Government Act. Questions about the collection of personal information may be referred to the Director of Corporate and Financial Services, Kari Bolton, at 250-992-2111.

I (We) hereby apply for permission to construct, use and maintain access works within the right-of-way of a road or street in accordance with the City of Quesnel Access Culvert Installation Standards. I (We) understand that the submission of this form constitutes an application only and the works may not be commenced unless and until a permit is received. (In the case of an access already installed, but not covered by a permit, this application is still required in order to authorize use of same.)

I accept responsibility for delay caused by incorrect or insufficient submission materials. Processing begins only when an application is certified as complete. To be considered complete the application must include this completed form, required fees, completed site profile form, and supporting plans, documents, and/or drawings as required.

Applicant signature: _____ Date: _____

Property Owner Release

By signing this application I authorize the above applicant to apply for this permit, receive and submit information regarding this property and this application and otherwise act on behalf of the property owner regarding this application.

Property owner signature: _____ Date: _____



Road Access Permit

Authorization (for internal use only)

Authorizing Signature: _____

Permit #: _____ Date Issued: _____

Access Location Drawing Example

Required info on the drawing

- Full name
- Property legal description
- Property address
- Access way materials

