



October 8, 2025

CITY OF QUESNEL
DESIGN CONSULTING SERVICES
QUESNEL RCMP DETACHMENT
ADDENDUM NO. 1

This Addendum is issued prior to the Closing Date, in accordance with the Request for Proposal Documents issued and shall be considered an integral part of the Contract Documents, read together with any Addenda previously issued and with all subsequent Addenda.

1. **Question:** We understand that the 465m2 addition would require compliance with the Code's Section 10.2.2.2-Application to Existing Buildings. Please provide clarification on whether an energy consultant is required within the design team to comply with this requirement?

Response:

The City does not specifically require that an energy consultant be included as part of the design team although it is expected that any design provided under this Request for Proposals will be Code compliant.

2. **Question:** Are there any specific milestones or anticipated completion dates for the project schedule?

Response:

The City does not have specific milestones or anticipated completion dates for the project schedule. The City's objective is to complete as much of the schematic design phase as feasible in a timely manner within the defined budget for the project.



3. **Question:** On page 5 of the RFP it states "Design Team and Subcontractors - FA02 escort required". Can you clarify whether the individual is required to hold FA02 Clearance themselves, or if it is sufficient for them to be escorted by someone who holds FA02 clearance?

Response:

Individual Design Team and Subcontractors working on the project are required to get an FA-02 clearance. FA-02 clearance still requires them to have an escort while in operational zones of the Detachment. For comparison, an FA-03 clearance would not require the additional escort in operational zones.

4. **Question:** In order to allow proponents adequate time to prepare a comprehensive submission, and to account for the upcoming statutory holiday, would the City of Quesnel consider extending the submission deadline by one (1) week to October 22, 2025?

Response:

In light of the Statutory Holiday, the City will extend the submission deadline by one day.

New Submission Deadline: October 16, 2025 at 3:00 pm local time.

5. **Question:** The following Proposal Content information required for Section 1 is also repeated in Section 2. Please clarify which section this information should fall under. Resumes/CVs of all members of the project team, clearly indicating each person's years of experience, educational qualifications, professional affiliations, and the number of years with the firm. Experience of the proponent designing RCMP buildings and/or the familiarity of the proponent with RCMP policies and standards should be highlighted.

Response:

Section 1 refers to the lead consultant for the project, or 'Coordinating Registered Professional', typically the architectural firm. Section 2 refers to other team members or sub-consultants, including structural, mechanical, and electrical engineers and other specialized consultants.



6. **Question:** Our electrical engineer would like to know if the City did an assessment of the existing main services to determine whether or not the main electrical service and generator will accommodate the expansion?

Response:

In 2024 a Feasibility Study and Conceptual Design was undertaken to address the additional space requirements of the Detachment. The report considered the electrical needs of the expansion and determined that the existing main service and the current generator are not suitable for the revised mechanical loads for the proposed expansion and shift away from the use of fossil fuels. A copy of the report will be provided to the successful proponent.

7. **Question:** Should we include a cost consultant in our submission? If so which class of cost estimates are you anticipating?

Response:

No. It is not expected that you include a cost consultant as part of your proposal.

*If you have any questions regarding this Addendum,
please contact Jeff Norburn at (250) 991-7479 or jnorburn@quesnel.ca*

