



Request for Proposal

Grinding of Wood Waste and Brush Material

Closing Date: Friday, May 9th, 2025 at 2:00 pm local time

All proponents shall submit sealed bids, clearly marked as follows:

RFP Grinding of Wood Waste and Brush Material
Alessio Tomassetti, City of Quesnel Landfill Manager/Public Works Supervisor
410 Kinchant Street
Quesnel B.C. V2J 7J5

Project Administrator

Alessio Tomassetti, Landfill Manager/Public Works Supervisor
Email: atomassetti@quesnel.ca
Phone: 250-992-6330



The City of Quesnel is intending to grind brush and wood waste material at the City of Quesnel Landfill Site.

The purpose of this RFP is to provide **two priced options** to the City for our wood and brush grinding needs for 2025. The City requires wood and brush grinding twice per calendar year, first being in the spring around May/June and the second in the fall sometime in September/October. Bidders are required to provide pricing on both options for both dates in the year.

The first is a lump sum bid for the supply of wood and brush grinding services. This service shall include all labour, tools, equipment and other items necessary for mobilization, handling, grinding, loading, hauling, de-mobilization, and disposal of brush, stumps, tree trunks, and wooden construction debris. Ownership of the product (chips) will fall solely on the proponent after the grinding stage, and it is theirs to do with as they please.

The second priced option is strictly for the mobilization, handling, de-mobilization and grinding of brush, stumps, tree trunks and wooden construction debris. The contractor will be responsible for working with the City of Quesnel on grinding wood material into trucks and taken away the same day (trucks/transport of the chips will be the responsibility of the City). Ownership of the product (chips) will remain with the City and is the responsibility of the City to dispose of.

The equipment used should be a **minimum** of 1000+ HP mobile horizontal grinder and a 300 size excavator or comparable butt'n'top log loader. This equipment has been proven in the past to work well for the scope of work and timeline involved.

The City of Quesnel reserves the right to reject any or all bids. The City may also, at its own discretion, award the proposed work to other than the low bidder.

Qualified parties with requisite experience in similar work are invited to submit a Request for Proposal outlining their experience, qualifications and proposed work plan by no later than **2:00 pm May 9, 2025**. All proponents shall submit sealed bids, clearly marked as follows:

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Each bid shall contain the full name of the proponent, and be duly signed by a person with binding corporate authority.

Each bidder is expected to attend to view the proposed work site before submitting the bid and must be satisfied by personal examination as to the local conditions to be met while completing the specified work. The Bidder shall determine the difficulty of the facilities to be encountered. The contractor shall not claim at any time after submission of the bid that there was any misunderstanding of the terms and conditions of the contract relating to site conditions.

Proponents must provide examples that substantiate their respective experience on similar municipal works. The proponent shall list their experience, work of a similar nature, and any other pertinent information; they may also submit other project-related information as an appendix to the bid. The proponent is advised that the City may, at its discretion, contact and all individuals listed as professional references for the purposes of evaluating the proponent's capabilities/capacity to undertake the scope of work proposed in the bid.

The Contractor shall set the start date in coordination with the Public Works Supervisor or their designate and the anticipated completion date is Friday, September 26, 2025.

All work done under this bid shall comply with the current Provincial Safety Requirements. The successful proponent shall secure and maintain in force throughout the term of this agreement general public liability insurance with a minimum coverage of \$2, 000,000 (Two Million Dollars) in accordance with the City's practices. At the commencement of the work, the Contractor shall provide the City of Quesnel with a certificate of insurance. Furthermore, the proponent shall provide proof of WCB clearance prior to the execution of the agreement.

Please direct any and all questions relating to this bid to Alessio Tomassetti at 250-992-6330 or atomassetti@quesnel.ca.

Proponent Information/Experience

AUTHORIZED SIGNATURE	
NAME AND TITLE (PRINT)	
DATE	

MAILING ADDRESS	
EMAIL	
PHONE	
FAX	

Schedule of Items and Unit Prices

1) Lump Sum All Included

UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
<hr/>		
SUBTOTAL	\$	
GST	\$	
PST	\$	
TOAL COST	\$	



2) Grinding Only

UNIT PRICE

ESTIMATED QUANTITY

AMOUNT

SUBTOTAL	\$
GST	\$
PST	\$
TOAL COST	\$

Project Experience (Minimum 3)

The proponent must provide examples of similar work, including a list of professional references that can confirm relevant experiences/qualifications as relates to the proposed scope of work identified in this bid document.

To further determine the proponents' capacity to undertake the scope of work, the proponent shall list the principal staff involved in this project.

Project examples

PROJECT VALUE	DESCRIPTION

Professional references

NAME	COMPANY	EMAIL/PHONE

Project staff *(outline experience/qualifications as relates to the scope of work proposed)*

TEAM MEMBER 1	
NAME	
ROLE	



QUALIFICATIONS	
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TEAM MEMBER 2	
NAME	
ROLE	
QUALIFICATIONS	

TEAM MEMBER 3	
NAME	
ROLE	
QUALIFICATIONS	