

April 11, 2022

CITY OF QUESNEL

**Indoor Court Facility Feasibility Study  
Request for Proposals**

**ADDENDUM NO. 1**

**QUESTION:**

Regarding the “Concept Drawing” mentioned in 4.1., is it expected to be developed by a BC licensed architect?

**RESPONSE:**

No, it is not required that the concept drawing be developed by a BC licensed architect.

**QUESTION:**

What level of community engagement is expected to be part of the project? Online surveys? Meeting with every identified stakeholder group?

**RESPONSE:**

In their proposal, the proponent is expected to provide a work plan and schedule to complete the project deliverables including when and how consultation will be achieved. The public consultation plan proposed by the proponent will need to be factored into the proponent’s fee. The proponent may provide multiple options if they choose to, with separate pricing.

**QUESTION:**

Is there any expectation regarding the project timeline and completion?

**RESPONSE:**

The City has no fixed timeline for project completion. The proponents work plan, methodology, and schedule are part of the evaluation criteria. The work plan should allow sufficient opportunity to complete the deliverables as efficiently as possible within a realistic timeframe.

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*If you have any questions regarding this Addendum, please contact Jeff Norburn at [jnorburn@quesnel.ca](mailto:jnorburn@quesnel.ca)*