

# City Staff Report

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Original signed by: City Manager Johnson

**Report Date:** April 14, 2023

**Meeting Date:** April 25, 2023

**To:** City Manager

**From:** Director of Corporate and Financial Services

**Subject:** Statement of Financial Information 2022

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## Purpose

The purpose of this report is to present the financial information required under Section 168 of the Community Charter and the additional schedules required as part of our Statement of Financial Information for 2022.

## Summary

The Statement of Financial Information is required on a yearly basis as per the Financial Information Act. The Community Charter also requires a yearly report on council remuneration and benefits. The expenses include all expenses incurred, not just from the training and travel accounts.

## Recommendation

THAT Council receive for informational purposes Schedules B, C and D of the City's 2022 Statement of Financial Information.

THAT the Mayor be authorized to sign the 2022 Statement of Financial Information on behalf of Council.

## Statutory Requirements

As per the Financial Information Act BC Reg 371/93, the Statement of Financial Information (SOFI) prepared by the municipality must be approved by its Council and by the officer assigned responsibility for financial administration under the Local Government Act.

As per Section 168 of the Community Charter, a report must be prepared yearly showing council remuneration, expenses and contracts. It must include the following

- a) The total amount of remuneration including any expense allowance
- b) The total amount of any expense payments made for council members
- c) The total amount of any benefits provided to council
- d) A list of any contracts with council members

## Background

The schedules included with our Statement of Financial Information provide all the required information. Please note that the City summarizes expenses from all accounts, so the total expense listed by individual includes both travel and other types of costs, such as training and lobbying. Some of the expenses are funded by grants but still reported.

There were no benefits provided to council, except for a personal injury policy that covers both the Councillors and Quesnel Ambassador participants.

There were no contracts disclosed with Councillors in 2022.



## **Attachments**

1. SOFI Schedule B: Council and Employee Remuneration – 2022
2. SOFI Schedule C: Goods and Services equal to and over \$25,000 – 2022
3. SOFI Schedule D: Severance Payments 2022

SCHEDULE B

City of Quesnel

SCHEDULE OF REMUNERATION AND EXPENSES - 2022

<u>Council</u>	<u>Remuneration</u>	<u>Expenses</u>
Simpson, Bob - Mayor	51,697.00	6,525.00
Paul, Ronald - Councillor/Mayor	27,260.70	771.66
Elliott, Scott - Councillor	21,785.56	-
Goulet, Tony - Councillor	20,185.56	2,236.75
McKelvie, Debra - Councillor	3,364.26	-
Roodenburg, Laurey-Anne - Councillor	21,385.56	-
Runge, Martin - Councillor	21,385.56	-
Vik, Mitch - Councillor	21,985.56	-
	<u>\$ 189,049.76</u>	<u>\$ 9,533.41</u>

## SCHEDULE B

### City of Quesnel

#### SCHEDULE OF REMUNERATION AND EXPENSES - 2022

<u>Individuals over \$75,000</u>			<u>Remuneration</u>	<u>Expenses</u>
Bardua	Robert	IT Manager	89,539.47	3,200.35
Bergen	Kevin	Utilities Labourer	76,513.02	1,277.53
Best	Vince	Equipment Operator I - Backhoe	97,327.51	1,696.14
Blair	Shawn	Tradesman Carpenter	79,394.30	190.48
Bolton	Kari	Director of Corporate & Financial Services	156,869.69	1,444.00
Booker	Kirby	Fire Inspector	104,128.48	2,086.00
Coben	Chris	Director of Infrastructure and Capital Work	129,839.47	2,131.14
Davies	William	Public Works Superintendent	110,576.75	129.99
Edmonds	Edward	RCMP Guard	82,770.46	-
Emslie	Brad	Public Works Supervisor	97,372.39	5,900.25
Frank	Cole	Pump Station Operator	93,552.60	3,683.20
Gauthier	Richard	Recreation Manager	98,418.60	-
Grant	Thomas	Airport and Transit Supervisor	106,345.37	1,417.52
Hartley	Rhya	Deputy Corporate Administrator	83,427.82	1,586.35
Hicks	Kevin	Building Inspector	104,018.21	694.03
Hilborn	Brian	Sander Sweeper Operator	90,741.99	309.52
Johnson	Byron	City Manager	214,464.61	1,444.00
Kenney	Tim	Mechanic	87,628.75	-
Kitamura	Derek	Landfill Manager	80,439.37	1,474.98
Law	Joe	Utilities Superintendent	116,186.64	5,828.25
Leclerc	Robert	Equipment Operator I Backhoe/Truck Drive	85,441.20	-
Lind	Carol	Receiver	75,410.04	-
Manulak	Linda	Systems Analyst	89,475.77	2,952.06
May	Gina	Guard	77,009.07	-
Mitchell	Jordan	Supervisor of Parks & Solid Waste	94,356.18	140.00
Norburn	Jeff	Director of Community Services	131,815.46	-
Nutley	Angele	HR Advisor	75,126.34	2,179.15
Rawling	Mark	Maintenance Manager	96,740.84	-
Reid	Amy	Manager of Economic Development & Tou	91,565.04	5,764.73
Richert	Ron	Director of Emergency Services	129,857.46	2,282.49
Robinson	Erin	Forestry Initiatives Manager	91,974.98	2,397.63
Russell	Kyle	Maintenance Foreman	82,329.00	299.48
Schneider	Bart	Fire Training Officer	101,232.22	2,379.98
Silver	Aaron	Pipelayer	75,819.54	-
Stuart	Gary	Facilities Manager	101,194.50	-
Thomas	Matt	Director of Public Works Operations	130,297.94	-
Turner	Tanya	Director of Development Services	122,945.35	983.00
Wilde	Bradley	Equipment Operator Utilities	99,746.62	1,941.75
			<hr/>	<hr/>
			\$ 3,851,893.05	\$ 56,014.00
Remuneration paid to other employees			\$ 7,447,448.34	
Total remuneration paid to all employees (includes Sub-Regional Recreation)			<hr/> <u>\$ 11,299,341.39</u>	<hr/> <u>\$ 65,547.41</u>
Employers portion of Employment Insurance and Canada Pension Plan - Receiver General			<hr/> <u>\$ 660,138.20</u>	

\* Remuneration includes any vacation payouts made to employees during the year.

**SCHEDULE C**  
**City of Quesnel**  
**Schedule of Goods & Services Over \$25,000**

QUESNEL PAVING oa TERUS CONSTRUCTION LTD	8,244,552
RECEIVER GENERAL FOR CANADA (RCMP)	3,264,346
RECEIVER GENERAL (PAYROLL)	2,924,724
CARIBOO REGIONAL DISTRICT	2,500,724
FRESNO CONSTRUCTION LTD.	2,182,064
PROVINCE OF BC (SCHOOL TAX)	1,771,084
MUNICIPAL PENSION PLAN	1,630,586
CARIBOO CHILCOTIN REGIONAL HOSPITAL	1,437,451
BC HYDRO	1,063,783
GROUP HEALTH INSURANCE	981,132
MASS CONSTRUCTION LTD.	892,818
CANOE PROCUREMENT GROUP OF CANADA	691,618
INTEGRATED OPERATIONS GROUP	637,619
BC TRANSIT	571,178
MINISTER OF FINANCE	543,950
CAPRICMW INSURANCE SERVICES	536,555
MUNICIPAL FINANCE AUTHORITY	468,958
URBAN SYSTEMS LTD	448,783
WESTROAD RESOURCE CONSULTANTS LTD	400,139
TETRA TECH CANADA INC	332,529
SERVICE ELECTRIC LTD.	301,699
CARIBOO FORD LTD.	295,887
CANADIAN WESTERN MECHANICAL LTD.	284,228
JEN-COL CONSTRUCTION	279,995
KADA EXCAVATING & GRADING EQUIPMENT LTD	273,261
NORTHERN RECYCLING INC.	270,246
WORKERS COMPENSATION B.C.	263,909
INTERCONTINENTAL TRUCK BODY	252,939
ROYAL BANK VISA	245,453
MQN ARCHITECTS	239,443
ANDREYCHUK KELSI	229,534
522828 BC LTD	220,579
EMPLOYER HEALTH TAX	217,669
JAMES & SONS ELECTRIC LTD.	173,039
RHINO MECHANICAL SERVICES LTD	168,820
C-2000 CONSTRUCTION LTD	162,346
FORTIS BC - NATURAL GAS	157,339
QUESNEL YOUTH SOCCER ASSOCIATION	156,023
YELLOWHEAD PAVEMENT MARKING /ANDESITE	153,425
HARRIS & COMPANY	145,943
CUPE LOCAL 1050	136,764
SPROUT KITCHEN SOCIETY	135,113
IGI RESOURCES INC.	134,326
QUESNEL CURLING CLUB	132,300

**SCHEDULE C**  
**City of Quesnel**  
**Schedule of Goods & Services Over \$25,000**

QUESNEL SEPTIC SERVICE LTD	121,986
HOULE ELECTRIC LIMITED	120,804
CARIBOO PULP & PAPER CO	119,995
BC ASSESSMENT AUTHORITY	117,814
NORTHERN LITES TECHNOLOGY 2021 LTD	116,634
EXECUTIVE FLIGHT CENTRE	116,585
EMCON SERVICES	114,566
FRASER RIVER CHEVROLET BUICK GMC LTD	112,959
FARROW CONTRACTING LTD	109,676
INTEGRIS INSURANCE SERVICES LTD.	99,694
BRODEX INDUSTRIES LTD.	97,634
HABITAT SYSTEMS INC.	95,921
SPANMASTER STRUCTURES LTD.	95,298
MUNICIPAL INSURANCE ASSOCIATION OF B.C.	91,918
CARIBOO SECURITY LTD.	90,288
WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS	89,888
QUESNEL SAND & GRAVEL	89,487
SENECA ENTERPRISES LTD	88,169
STANTEC CONSULTING LTD.	88,114
ANDRES ELECTRONICS EXPERTS (27)	87,147
BROGAN FIRE AND SAFETY (DIV of Guilevin Int)	86,232
QUESNEL DOWNTOWN ASSOCIATION	80,737
TAYLOR AUTOMOTIVE (QUESNEL)	80,664
SOUTH QUESNEL BUSINESS ASSOCIATION	80,000
CONCORD RESTORATIONS LTD.	78,982
LONG VIEW SYSTEMS	77,758
OPUS CONSULTING GROUP LTD	76,561
SPERLING HANSEN ASSOC.	74,910
ECLIPSE PROJECTS LTD.	74,440
FLOCOR INC	73,799
UNITED CONCRETE & GRAVEL LTD	72,154
ALEX FRASER PARK SOCIETY	70,573
GRASSLAND EQUIPMENT LTD	70,448
FRISBY'S EXCAVATING	68,070
PACESETTER MILLS LTD	66,927
FLIGHT FUELS LP	65,734
IT BLUEPRINT SOLUTIONS INC	65,087
KGC FIRE RESCUE INC.	63,376
QUESNEL VISITOR INFORMATION CENTRE	62,650
KENDRICK EQUIPMENT LTD	61,556
MINISTER OF FINANCE	60,363
FIREMOUNTAIN ENTERPRISES LTD /KEITH JOHNSTON	59,532
REGENCY CHRYSLER	58,729
MARK HEINZELMAN	58,674

**SCHEDULE C**  
**City of Quesnel**  
**Schedule of Goods & Services Over \$25,000**

READY ENGINEERING DIV OF SHERMCO IND CANADA INC	58,508
KAL TIRE	58,455
DOUG'S TRUCKING	55,451
SCHOOL DISTRICT #28	54,804
TELUS COMMUNICATIONS	53,679
MOTION INDUSTRIES CANADA	52,881
MASTER GROUP INC	51,905
ULTRAWEST RESTORATION	48,941
B CLARK TRUCKING	47,751
RICHBAR NURSERY	47,600
CENTRALSQUARE CANADA SOFTWARE INC.	47,532
TROY PURMAL CONTRACTING	47,176
R & A GROUND HANDLING	47,068
L&M ENGINEERING LTD	46,669
VENTURE ELEVATOR INC	45,754
CANSEL	45,264
BLUE MAX DRILLING INC	43,268
QUESNEL & DISTRICT COMMUNITY ARTS COUNCIL	42,550
BRANDT TRACTOR LTD.	41,897
FOCUS FLEET AND FUEL MGMT	41,635
COMMERCIAL AQUATIC SUPPLIES	41,481
FINNING	40,900
BIG COUNTRY PRINTERS	40,895
UNIFIED SYSTEMS IC	40,534
DAYCO DISTRIBUTING LTD	40,222
646257 BC LTD	40,057
WEST QUESNEL BUSINESS ASSOCIATION	40,000
QUESNEL & DISTRICT CHAMBER OF COMMERCE	39,462
MORFCO SUPPLIES LTD.	38,812
KODIAK MECHANICAL	38,046
BEVERLEE BARR CONSULTING	37,622
CENTRAL INTERIOR MAPPING	37,304
TELUS MOBILITY	37,187
NORTHLANDS WATER & SEWER SUPPLIES LTD	36,802
NORTH CARIBOO SENIORS COUNCIL	36,654
BLACK PRESS GROUP LTD.	36,401
CASCADE RAIDER HOLDINGS LTD	36,281
WJ COLDWELL TRUCKING	35,572
WEST CENTRAL PIPE	35,527
EJ SALES LOGGING	34,662
REVENUE HOLDINGS LTD	34,469
NET2PHONE CANADA	34,119
INLAND KENWORTH	33,936
NAZKO SILVICULTURE LLP	33,797

**SCHEDULE C**  
**City of Quesnel**  
**Schedule of Goods & Services Over \$25,000**

CRYSTALS JANITORIAL	32,508
MOOSE MEADOWS FARM	31,994
LIDSTONE & COMPANY	31,625
BCSPCA	31,519
GEONORTH ENGINEERING LTD.	31,469
ACTIVE RENT-ALL (QUESNEL) LTD.	31,284
ARKITEK CREATIVE INC	30,839
VAN LEUSDEN IAN o/a NOORDEN CARIBOO TRAILS	30,790
KPMG LLP	30,450
WESTERN WATER ASSOCIATES LTD.	30,008
BRUSH + ROLL CONTRACTING	29,902
CARIBOO FIRE PROTECTION	29,783
CENTRAL CARIBOO PRECAST LTD.	29,419
TONY OSBORN ARCHITECTURE & DESIGN INC	29,283
EH- TEAM CONCRETE LTD	29,254
LHTAKO DENE NATION	29,200
TRUFORM CONSTRUCTION LTD	29,117
LAWRENCE CHARLENE	28,918
HEINZELMAN CONSTRUCTION	28,698
QUESNEL VOLUNTEER FIREMEN'S ASSOCIATION	28,500
QTPOD PETROLEUM	28,138
NORTHERN FOOD EQUIPMENT	27,952
QUESNEL SIGN STOP	27,878
J.I.M.S INDUSTRIAL MILL SERVICES	27,528
HI-PRO SPORTING GOODS LTD	27,490
WESTCANA ELECTRIC INC.	27,267
INDUSTRIAL MACHINE INC	27,225
BC HYDRO & POWER AUTHORITY	26,067
DAVID HEWKO PLANNING & PROGRAM MANAGEMENT	26,051
MONOGRAM COMMUNICATIONS & CONSULTING INC	25,933
LANDMARK SIGN LTD	25,830
BCR PROPERTIES	25,560
FRASER VALLEY REFRIGERATION LTD.	25,355

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43,139,763

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## SCHEDULE D

### City of Quesnel STATEMENT OF SEVERANCE AGREEMENTS 2022

There were no severance agreement under which payment commenced between the City of Quesnel and its non-unionized employees during the fiscal year 2022.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)