

City Staff Report

Original signed by: City Manager Johnson

Report Date: Apr 28, 2022

Meeting Date: May 3, 2022

To: City Manager

From: Director of Corporate and Financial Services

Subject: Statement of Financial Information 2021

Purpose

The purpose of this report is to present the financial information required under Section 168 of the Community Charter and the additional schedules required as part of our Statement of Financial Information for 2021.

Summary

The Statement of Financial Information is required on a yearly basis as per the Financial Information Act. The Community Charter also requires a yearly report on council remuneration and benefits. The expenses include all expenses incurred, not just from the training and travel accounts.

Recommendation

THAT Council receive for informational purposes Schedules B, C and D of the City's 2021 Statement of Financial Information.

THAT the Mayor be authorized to sign the 2021 Statement of Financial Information on behalf of Council.

Statutory Requirements

As per the Financial Information Act BC Reg 371/93, the Statement of Financial Information (SOFI) prepared by the municipality must be approved by its Council and by the officer assigned responsibility for financial administration under the Local Government Act.

As per Section 168 of the Community Charter, a report must be prepared yearly showing council remuneration, expenses and contracts. It must include the following

- a) The total amount of remuneration including any expense allowance
- b) The total amount of any expense payments made for council members
- c) The total amount of any benefits provided to council
- d) A list of any contracts with council members

Background

The schedules included with our Statement of Financial Information provide all the required information. Please note that the City summarizes expenses from all accounts, so the total expense listed by individual includes both travel and other types of costs, such as training and lobbying. Some of the expenses are funded by grants but still reported.

There were no benefits provided to council, except for a personal injury policy that covers both the Councillors and Quesnel Ambassador participants.

There were no contracts disclosed with Councillors in 2021.



Attachments

1. SOFI Schedule B: Council and Employee Remuneration – 2021
2. SOFI Schedule C: Goods and Services equal to and over \$25,000 – 2021
3. SOFI Schedule D: Severance Payments 2021

SCHEDULE B

City of Quesnel

SCHEDULE OF REMUNERATION AND EXPENSES - 2021

| <u>Council</u> | <u>Remuneration</u> | <u>Expenses</u> |
|--------------------------------------|----------------------|--------------------|
| Simpson, Bob - Mayor | 60,019.68 | 2,752.95 |
| Elliott, Scott - Councillor | 21,302.88 | - |
| Paul, Ronald - Councillor | 19,502.88 | - |
| Roodenburg, Laurey-Anne - Councillor | 20,702.88 | 475.00 |
| Goulet, Tony - Councillor | 19,502.88 | - |
| Runge, Martin - Councillor | 20,602.88 | - |
| Vik, Mitch - Councillor | 21,302.88 | - |
| | <u>\$ 182,936.96</u> | <u>\$ 3,227.95</u> |

Individuals over \$75,000

| | | | |
|-------------------|---|------------|----------|
| Bagri Kewal | Sub Foreman Equipment Operator | 82,832.67 | 190.48 |
| Bardua Robert | IT Manager | 87,762.79 | - |
| Best Vince | Equipment Operator I - Backhoe | 97,255.78 | 1,925.19 |
| Blair Shawn | Trademan Carpenter | 79,345.44 | - |
| Bolton Kari | Director of Corporate & Financial Services | 153,808.46 | 2,759.00 |
| Chute Kim | Skid Steer Operator/Sub Foreman | 75,106.13 | - |
| Coben Chris | Director of Infrastructure and Capital Work | 127,379.06 | 99.00 |
| Coe Nancy | Human Resource Manager | 76,922.41 | 879.00 |
| Davies William | Public Works Superintendent | 108,284.11 | 149.99 |
| Edmonds Edward | RCMP Guard | 75,194.76 | - |
| Emslie Brad | Public Works Supervisor | 92,819.64 | - |
| Frank Cole | Pump Station Operator | 82,016.47 | 1,693.02 |
| Gauthier Richard | Recreation Manager | 96,573.86 | 100.00 |
| Grant Thomas | Airport and Transit Supervisor | 84,205.84 | 450.00 |
| Hartley Rhya | Deputy Corporate Administrator | 76,929.08 | 309.00 |
| Herman Wyatt | Engineering Technologist | 80,663.58 | 2,059.48 |
| Hicks Kevin | Building Inspector | 102,019.72 | 791.52 |
| Hilborn Brian | Sander Sweeper Operator | 84,130.86 | - |
| Johnson Byron | City Manager | 189,683.56 | 1,306.50 |
| Kenney Tim | Mechanic | 78,445.50 | 330.48 |
| Klapstein Gregory | Airport Maintenance Specialist | 79,377.13 | 190.48 |
| Law Joe | Utilities Superintendent | 116,188.68 | 1,642.70 |
| Leclerc Robert | Equipment Operator I Backhoe/Truck Drive | 75,748.61 | - |
| Manulak Linda | Systems Analyst | 87,761.15 | - |
| Mitchell Jordan | Supervisor of Parks & Solid Waste | 92,112.15 | 571.98 |
| Morrison Edward | Heavy Duty Mechanic | 75,818.79 | - |
| Norburn Jeff | Director of Community Services | 129,360.66 | 124.40 |
| Olfert Theodore | Landfill Manager | 89,690.43 | 1,151.56 |
| Osip Cindy | Victim Services Coordinator | 78,861.87 | - |
| Rawling Mark | Maintenance Manager | 100,374.55 | - |
| Reid Amy | Manager of Economic Development & Tou | 89,503.23 | 2,301.41 |
| Richert Ron | Director of Emergency Services | 125,079.96 | 280.00 |
| Robinson Erin | Forestry Initiatives Manager | 90,220.05 | 3,288.97 |
| Russell Kyle | Maintenance Foreman | 80,700.82 | 240.00 |
| Schneider Bart | Fire Training Officer | 92,453.33 | 759.66 |
| Smith Robert | Equipment Operator | 77,624.95 | - |
| Stuart Gary | Facilities Manager | 99,287.50 | - |
| Thomas Matt | Director of Public Works Operations | 128,251.30 | 425.00 |
| Turner Tanya | Director of Development Services | 120,606.63 | 584.09 |
| Walker David | Heavy Duty Mechanic | 79,667.83 | 115.00 |
| Wasmuth Alec | Shop Supervisor | 93,662.75 | - |
| Wilde Bradley | Equipment Operator Utilities | 82,767.06 | 1,970.20 |

\$ 4,016,499.15 \$ 28,330.80

Remuneration paid to other employees \$ 7,361,279.85

Total remuneration paid to all employees
(includes Sub-Regional Recreation) \$ 11,377,779.00 \$ 31,558.75

Employers portion of Employment Insurance and
Canada Pension Plan - Receiver General \$ 675,830.37

SCHEDULE C

City of Quesnel SCHEDULE OF GOODS & SERVICES OVER \$25,000

| | |
|---|-----------|
| RECEIVER GENERAL FOR CANADA (PAYROLL) | 3,125,171 |
| RECEIVER GENERAL FOR CANADA (RCMP) | 2,755,079 |
| SCHOOL TAX | 2,428,924 |
| CARIBOO REGIONAL DISTRICT | 2,259,482 |
| MUNICIPAL PENSION PLAN | 1,750,609 |
| CARIBOO CHILCOTIN REGIONAL HOSPITAL | 1,233,747 |
| BC HYDRO | 1,153,262 |
| GROUP HEALTH | 1,048,685 |
| MASS CONSTRUCTION LTD. | 1,018,784 |
| JAMES & SONS ELECTRIC LTD. | 1,015,080 |
| LIDSTONE & COMPANY- IN TRUST | 927,144 |
| QUESNEL PAVING oa TERUS CONSTRUCTION LTD | 840,040 |
| FINNING | 645,147 |
| LANDMARK SIGN LTD | 466,533 |
| MINSTER OF FINANCE (EMPLOYER HEALTH TAX) | 379,065 |
| RMA FUEL LTD. | 360,045 |
| BC TRANSIT | 356,841 |
| URBAN SYSTEMS LTD | 353,183 |
| VIMAR EQUIPMENT LTD. | 305,538 |
| C-2000 CONSTRUCTION LTD | 304,770 |
| INLAND | 295,111 |
| CANADIAN WESTERN MECHANICAL LTD. | 250,145 |
| FRASER VALLEY REFRIGERATION LTD. | 245,504 |
| NORTHERN RECYCLING INC. | 244,851 |
| PETROVALUE PRODUCTS CANADA INC | 242,675 |
| WORKSAFE BC | 222,853 |
| WESTROAD RESOURCE CONSULTANTS LTD | 211,756 |
| ROYAL BANK VISA | 209,081 |
| QUESNEL SEPTIC SERVICE LTD | 194,061 |
| NORTHERN LITES TECHNOLOGY LTD. | 192,830 |
| PREMIUM TRUCK AND TRAILER | 179,308 |
| EQUITY PLUMBING & HEATING LTD. | 165,945 |
| SENECA ENTERPRISES LTD | 163,396 |
| INTEGRATED OPERATIONS GROUP | 144,467 |
| TETRA TECH CANADA INC | 144,098 |
| FORTIS BC - NATURAL GAS | 133,132 |
| FRESNO CONSTRUCTION LTD. | 130,766 |
| CUPE LOCAL 1050 | 126,676 |
| QUESNEL RIVER ENVIROMENTAL RESTORATION | 126,443 |
| WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS | 125,820 |
| RHINO MECHANICAL SERVICES LTD | 124,469 |
| FRASER RIVER CHEVROLET BUICK GMC LTD | 118,533 |
| BC ASSESSMENT AUTHORITY | 116,443 |
| WILLIAMS PETROLEUM | 116,161 |

SCHEDULE C

City of Quesnel

SCHEDULE OF GOODS & SERVICES OVER \$25,000

| | |
|---|---------|
| OAKCREEK GOLF & TURF LP | 113,033 |
| PJS SYSTEMS INC | 112,323 |
| PACESETTER MILLS LTD | 107,760 |
| CARIBOO SECURITY LTD. | 102,730 |
| YELLOWHEAD PAVEMENT MARKING /ANDESITE | 95,043 |
| NAZKO SILVICULTURE LLP | 94,493 |
| CARIBOO PULP & PAPER CO | 94,175 |
| MUNICIPAL INSURANCE ASSOCIATION OF B.C. | 88,613 |
| HEINZELMAN CONSTRUCTION | 88,155 |
| UNITED CONCRETE & GRAVEL LTD | 87,062 |
| FARROW CONTRACTING LTD | 86,024 |
| SPERLING HANSEN ASSOC. | 84,497 |
| LEKO PRE CAST LTD. | 84,175 |
| ALEX FRASER PARK SOCIETY | 80,949 |
| SOUTH QUESNEL BUSINESS ASSOCIATION | 80,000 |
| XYLEM CANADA LP | 79,874 |
| READY ENGINEERING DIV OF SHERMCO IND CANADA INC | 77,859 |
| IGI RESOURCES INC. | 73,789 |
| TAYLOR AUTOMOTIVE (QUESNEL) | 73,237 |
| HEMMERA ENVIROCHEM INC | 70,892 |
| QUESNEL DOWNTOWN ASSOCIATION | 68,709 |
| ICBC | 66,584 |
| SERVICE ELECTRIC LTD. | 66,544 |
| HARRIS REBAR OA HARRIS STEEL ULC | 64,212 |
| CENTRALSQUARE CANADA SOFTWARE INC. | 62,220 |
| TELUS COMMUNICATIONS | 61,935 |
| ECLIPSE PROJECTS LTD. | 61,090 |
| CENTRAL INTERIOR MAPPING | 60,883 |
| FLOCOR INC | 58,495 |
| BRANDT TRACTOR LTD. | 57,209 |
| MONOGRAM COMMUNICATIONS & CONSULTING INC | 56,885 |
| CONQUEST PROJECTS | 56,680 |
| ENGINEERED AIR | 54,544 |
| ANDREYCHUK KELSI | 54,429 |
| EMCON SERVICES | 53,971 |
| ORCHARD FORD | 53,829 |
| NORTHERN FOOD EQUIPMENT | 53,703 |
| COMMERCIAL AQUATIC SUPPLIES(A DIVISION OF DB | 53,401 |
| BRODEX INDUSTRIES LTD. | 52,919 |
| WESTERN THERMAL DEMOLITION | 52,500 |
| BCSPCA | 52,205 |
| UPANUP STUDIOS | 52,049 |
| RECEIVER GENERAL FOR CANADA | 51,225 |
| SCHOOL DISTRICT #28 | 50,787 |

SCHEDULE C

City of Quesnel SCHEDULE OF GOODS & SERVICES OVER \$25,000

| | |
|--|--------|
| NORTH CARIBOO SENIORS COUNCIL | 50,136 |
| ACTIVE RENT-ALL (QUESNEL) LTD. | 47,945 |
| FALCON EQUIPMENT LTD. | 47,917 |
| WESTERN WATER ASSOCIATES LTD. | 47,102 |
| WESTREK GEOTECHNICAL SERVICES LTD | 46,073 |
| INSIGHT CANADA INC. | 45,412 |
| BAKER CREEK ENHANCEMENT SOCIETY | 45,229 |
| TROY PURMAL CONTRACTING | 44,029 |
| QUESNEL & DISTRICT COMMUNITY ARTS COUNCIL | 43,979 |
| CENTRAL INTERIOR CONCRETE SERVICES LTD | 43,090 |
| ONLINE CURB & GUTTER | 42,416 |
| MOTION INDUSTRIES CANADA | 42,226 |
| TRU-WAL INTERIORS (2016) LTD | 41,634 |
| CARIBOO FIRE PROTECTION | 40,706 |
| WEST QUESNEL BUSINESS ASSOCIATION | 40,000 |
| BIG COUNTRY PRINTERS | 39,768 |
| 646257 BC LTD | 38,528 |
| NET2PHONE CANADA | 38,345 |
| HOULE ELECTRIC LIMITED | 38,140 |
| CANOE PROCUREMENT GROUP OF CANADA | 37,715 |
| B SUNDBY ELECTRIC INC | 37,403 |
| LIDSTONE & COMPANY | 36,645 |
| B A ROBINSON CO. LTD. DBA ROBINSON SUPPLY | 36,323 |
| QUESNEL VISITOR INFORMATION CENTRE | 36,280 |
| BEVERLEE BARR CONSULTING | 36,146 |
| TELUS MOBILITY | 35,528 |
| URBAN ARTS ARCHITECTURE | 35,432 |
| GOLD RUSH CYCLING CLUB | 35,220 |
| CASCADE RAIDER HOLDINGS LTD | 34,715 |
| QUALITY OFFICE SOLUTIONS | 33,800 |
| UNITED RENTALS OF CANADA INC | 33,688 |
| PHOENIX FENCE | 33,189 |
| ONE ISLAND MEDIA INC | 32,813 |
| CUBEX LIMITED | 32,038 |
| QUESNEL SIGN STOP | 31,517 |
| BLACK PRESS GROUP LTD. | 31,429 |
| HI-PRO SPORTING GOODS LTD | 31,290 |
| KPMG LLP | 30,450 |
| DESIGN FLOORING LTD. (G & J) | 30,067 |
| VAN LEUSDEN IAN o/a NOORDEN CARIBOO TRAILS | 30,054 |
| CDW CANADA | 29,999 |
| IAN HICKS DBA GREEN PHEONIX VENTURES | 29,337 |
| WEST CENTRAL PIPE | 28,902 |
| QUESNEL VOLUNTEER FIREMEN'S ASSOCIATION | 28,500 |

SCHEDULE C

City of Quesnel SCHEDULE OF GOODS & SERVICES OVER \$25,000

| | |
|-------------------------------------|-------------------|
| BK TWO WAY RADIO LTD. | 28,463 |
| ARKITEK CREATIVE INC | 28,350 |
| QUESNEL TREE REMOVAL LTD | 28,088 |
| TIMBER SERVICE LTD. | 27,636 |
| MCCALL ENGINEERING | 27,469 |
| LAWRENCE CHARLENE | 27,425 |
| ANDRES ELECTRONICS EXPERTS (27) | 27,404 |
| SUMAS ENVIRONMENTAL | 27,243 |
| QUESNEL SAND & GRAVEL | 26,943 |
| SMALL TOWN LOVE MEDIA INC | 26,365 |
| MQN ARCHITECTS | 26,223 |
| CANADIAN MENTAL HEALTH ASSOC | 26,000 |
| MKT DEVELOPMENT GROUP INC | 25,890 |
| GLOBAL NETWORK FOR COMMUNITY SAFETY | 25,830 |
| NEW HEIGHTS TREE SERVICE | 25,725 |
| COTTONWOOD RIVER CONTRACTING | 25,536 |
| SEAL TEC INDUSTRIES LTD | 25,122 |
| TOTAL | 32,210,210 |

SCHEDULE D

City of Quesnel STATEMENT OF SEVERANCE AGREEMENTS 2021

There were no severance agreement under which payment commenced between the City of Quesnel and its employees during the fiscal year 2021.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)