

1. This letter must be submitted along with each Provincial Schedule A and B before issuance of a building permit. A separate letter must be submitted for each registered professional.
2. Only an original Schedule printed by the City of Quesnel or an unaltered photocopy of this Schedule is to be completed and submitted.
3. The letter, below, must be signed by a registered professional. The B.C. Building Code defines a registered professional to mean a person who is registered or licensed to practice:
 - a. as an architect under the Architects Acts, or
 - b. as a professional engineer under the Engineers and Geoscientists Act.

Re: Address of project: _____
Legal Description of project: _____
Building Permit No. _____

The undersigned hereby gives assurance that:

- a. I have fulfilled my obligation for insurance coverage as outlined in the City of Quesnel Building Regulation Bylaw 1550,
- b. I have enclosed a copy of my certificate of insurance coverage indicating the particulars of such coverage,
- c. I am a registered professional as defined in the B.C. Building Code, and
- d. I will notify the building inspector in writing immediately if the undersigned's insurance coverage is reduced or terminated at any time during construction.

Name: _____ Signature: _____

Date: _____

Mailing Address: _____

Phone: _____

If the Registered Professional is a member of a firm, complete the following:

I am a member of this firm:

Name of firm: _____

Mailing Address: _____

City _____ Province _____ Postal Code: _____

I sign this letter on behalf of myself and the firm.